

MINUTES OF A MEETING OF THE PARISH COUNCIL OF LONGDON HELD IN THE W. I. HALL,  
LONGDON, ON TUESDAY, JANUARY 12<sup>TH</sup>, 2010

Present: Cllr. R. C. Hemmingsley; Cllr. The Rev. J. R. Andrews;  
Cllr. R. A. G. Clarke; Cllr. Mrs. G. D. Duckett; Cllr. Mrs. H. A. Meere;  
Cllr. K. C. Taylor; and Cllr. S. K. Welch.

Also present were the Clerk and PC Andy Brown, Community Beat Officer,  
Staffordshire Police.

1. APOLOGIES

Cllr. N. J. Bird; Cllr. B. J. Butler; Cllr. A.J. Juxon; Cllr. N. J. Roberts,  
Lichfield District Council; and County Councillor F. W. Lewis, MBE.

2. MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting, held in the W. I. Hall, Longdon, on Tuesday, December 8<sup>th</sup>, 2009, were, on a motion proposed by Cllr. Taylor and seconded by Cllr. Mrs. Meere, approved and signed.

3. PUBLIC PARTICIPATION

No members of the public were present.

4. MATTERS ARISING FROM THE MINUTES

(i) Christ Church, Gentleshaw, 'Chat' Room

The Clerk reported that he had received from Mrs. Carol Shelley, Secretary of the Parochial Church Council, an undated letter acknowledging receipt of the Parish Council's donation of £100.00.

(ii) Sale of logs at Fir Tree Cottage

The Clerk reported that he had received from Christine Hibbs, an email dated 29<sup>th</sup> December 2009, in which she had said that she was keeping an eye on the above premises, which she passed every day on her way to and from work, but recently it had been too dark to see very much, and she had asked whether the Parish Council had received any complaints from neighbours.

Councillors agreed that this was not a satisfactory response and that the questions which Mrs. Hibbs had been asked had not been answered, namely, whether the conversion of a domestic garden in a rural setting to a works yard and whether the sale of logs from that yard needed planning permission.

The Clerk was instructed to write to Mrs. Hibbs urging her to respond to these questions.

(iii) Street Nameplate for Ford Lane

The Clerk reported that he had written to John Roobottom, Technical Assistant, Operational Services, Lichfield District Council, asking for the missing nameplate to be replaced.

## 5. PLANNING

### (i) Report of Planning Committee

09/01376/FUL: Mrs. Dee Power: Erection of a stable block comprising of two stables, tack room and store: Millers Barn, Stockings Lane, Upper Longdon

No objection was raised to this application after Cllr. Welch had pointed out that the stable block would be close to existing buildings and that other nearby properties already enjoyed these amenities.

### (ii) Approved by Lichfield District Council

The Clerk reported that, since the last meeting, Lichfield District Council had issued the following Notices of Approval of Planning Permission:

09/01233/FUL: Ken Davies and Sons: Retention of single-storey building for grading and storing eggs: Hollows Farm, Shaw Lane, Gentleshaw

The Parish Council had objected to this application on the grounds that the building stood in isolation in the middle of a field and the number of eggs which the applicant was expecting to handle each day would require a flock of hens far greater than the accommodation he could offer.

Unfortunately, for reasons of ill-health and family bereavement, it had not been possible to submit these observations within the period allowed for consultation and the application had been approved under the District Council's scheme of delegation to the Strategic Director.

Two conditions had been imposed: that the building should be rendered and painted within three months of the date of the permission after the details had been submitted in writing to and approved by the Local Planning Authority; and that the building should be used in connection with agricultural operations carried out at Hollows Farm and not used, sold or let for any other purpose.

The Clerk had subsequently received a letter from Claire Billings, Development Control Manager, in which, after assuring the Council that its views had been fully taken into account, she had stated that it had been considered that the development was appropriate within the Green Belt and that it would not have any significant detrimental impact on the amenity of the character and openness of the Green Belt or the setting of the Area of Outstanding Natural Beauty.

However, the Clerk pointed out that, because of a delay over formulating the Council's comments, he had not been able to submit them until after Christmas, whereas the Notice of Approval of Planning Permission had already been issued on 17<sup>th</sup> December 2009.

This and the opening of the letter addressed to "Mr. W. B. Sullivan" with the words "Dear Sir/Madam", gave the unfortunate impression an offhandedness that showed that little weight was, in fact, put by planning officers on comments from parish councils.

09/01139/COU: Miss S. Boston & Mr. H. Reynolds: Change of use of traditionally-constructed barn to a five-bedroom dwelling house and conversion of Dutch barn to form stables, garaging and art studio (ancillary to dwelling house): Brereton Cross Farm, Bardy Lane, Longdon

A number of conditions had been attached to the permission, including the submission for the approval of the Local Planning Authority of full details of materials to be used for all exterior surfaces, the surface details of all roads, paths, vehicular accesses and manoeuvring areas, a detailed landscape and planting scheme, details of all site and boundary walls and a scheme for protecting future occupants of the dwelling from noise from the A51.

09/01243/LBC: Dr. John Ellis: Erection of a conservatory: Hanch Hall. Lysways Lane, Longdon Green

This application had been approved on condition that the applicant first submitted for the approval of the Local Planning Authority a sample of the framing, the glass and any other facing materials.

While the Parish Council had not objected to this application, Cllr. Taylor expressed some concern that granting permission for this application might encourage others to submit similar applications, though Cllr. Welch pointed out that the fabric of a listed building would not be changed.

(iii) Refused by Lichfield District Council

The Clerk reported that, since the last meeting, Lichfield District Council had issued the following Notice of Refusal of Planning Permission:

09/01149/FUL: Mr. and Mrs. J. Howells: Two-storey extension and alterations to existing dwelling to form hall, study, boot room, bathroom, bedrooms and ensuite with extensions and alterations to outbuilding to form stables, stores and car port: Cherry Orchard Farm, Stafford Road, Longdon

REASONS FOR REFUSAL:

1. The farmhouse is located within the Green Belt, outside a continuous built-up frontage, and the proposed extensions and alterations, together with previous extensions, would represent disproportionate additions and therefore constitute inappropriate development within the Green Belt which would, by definition, cause harm to its openness.
2. The proposed extensions to the stables to create ancillary domestic parking and storage and the extension of the domestic curtilage to include these and other buildings and land to the north and east of the farmhouse represent inappropriate development within the Green Belt, and no very special circumstances have been put forward by the applicant which would outweigh the resultant harm to the Green Belt.

(iv) Other Planning Matters

(a) Complaint re. The Grand Lodge

The Clerk reported that he had circulated a draft of the letter of complaint to members of the Working Group for their observations and had received a number of recommended amendments which he would incorporate in a second draft.

It was agreed that this should be put before the Council at its next meeting for its approval.

6. REPORTS OF MEETINGS

No reports were presented.

7. NOTICE OF MEETINGS AND FORTHCOMING EVENTS

- (i) SPCA Lichfield Area Committee Meeting: Tuesday, January 19<sup>th</sup>, 2010, in The Council Chamber, District Council House, Frog Lane, Lichfield, commencing at 6.00 p.m.

(ii) Lichfield District Parish Forum: Tuesday, January 19<sup>th</sup>, 2010, in The Council Chamber, District Council House, Frog Lane, Lichfield, commencing at 7. 15 p.m.

(iii) SPCA Training Course - VAT: Thursday, January 28<sup>th</sup>, 2010, in Room 4, The Peel Building, St. Chad's Place, Stafford, from 7. 00 p.m, to 9. 00 p.m.\*

(iv) 'Go Green' Conference: Saturday, January 30<sup>th</sup>, 2010, in The Studio, The Garrick Theatre, Lichfield, from 9. 00 a.m. to 1. 00 p.m.  
Admission free.

(v) SPCA Training Course - How to respond to Planning Applications: Thursday, February 4<sup>th</sup>, 2010, in Room 3, The Peel Building. St. Chad's Place, Stafford, from 7. 00 p.m. to 9. 00 p.m.\*

(vi) Cannock Chase AONB Awareness Day – Litter Pick: Thursday, February 11<sup>th</sup>, 2010, at Severn Springs, from 10. 00 a.m. to 12 noon.

(vii) SPCA Training Course – Coping with the Annual Return: Tuesday, February 23<sup>rd</sup>, 2010, in Room 9, The Peel Building, St. Chad's Place, Stafford, from 7. 00 p.m. to 9. 00 p.m.\*

(viii) SPCA Training Course – Roles and Responsibilities: Thursday, February 25<sup>th</sup>, 2010, in The White Room, County Buildings, Martin Street, Stafford, from 7.00 p.m. to 9. 00 p.m.\*

\*Cost: £20. 00 for first delegate; £15. 00 for second delegate; £10. 00 for additional delegates from same council.

(ix) Cannock Chase AONB Awareness Day – Canal Barge Trip: Monday, March 15<sup>th</sup>, 2010.

Departing from Shugborough, there will be two trips, one in the morning and one in the afternoon. The cost of £30. 00 per person will include lunch, eaten after the morning trip or before the afternoon trip.

## 8. HIGHWAYS AND FOOTPATHS

### (i) Report on Meeting of Highways and Footpaths Committee

Cllr. Mrs. Duckett presented a written report on the meeting of the Highways and Footpaths Committee which had taken place in the W. I. Hall, Longdon, on Thursday, January 7<sup>th</sup>, 2010 (*Appendix A*).

However, it had since been noted that two of the motions relating to expenditure had been seconded by a co-opted member of the Committee who was not also a member of the Council. These motions were then presented to the Council for approval.

On a motion proposed by Cllr. Mrs. Duckett and seconded by Cllr. Clarke, it was agreed that the Council should accept a quotation from D. McCarthy Brothers (Lichfield) Limited of £920. 00 for surfacing work to a footpath from the field gate leading from the Glebe Field to the existing church path and a further £480. 00 for treated timber edging boards.

The total cost would be £1400. 00, plus VAT at 17.5% (£245. 00).

On a motion proposed by Cllr. Clarke and seconded by Cllr. Mrs. Duckett, it was also agreed to accept a quotation from Kevin Healey, of Old Hall Farm, Aldridge, for £1230. 00 to level the path and renovate the bridge at the ford at Brook End.

Including VAT of £215. 25, this would total £1445. 25.

It was noted that work on the bridge would not start until February, and it was agreed that, in the meantime, the Clerk should write to the Environment Agency advising them of the Council's intention to proceed with this work.

The Clerk reminded Councillors that the second half of the annual payment under the Highways Maintenance Agreement could not be applied for until the first half had been spent and that work contracted under this arrangement was strictly prescribed by the County Council.

Cllr. Mrs. Duckett reported that two Gentleshaw parishioners – Bob and Carol Shelley – had agreed to choose a route for a footpath leaflet for Gentleshaw.

(ii) Footpath 0.393 (Junction with Startley Lane)

The Clerk reported that he had received from Dominic Willmore, Rights of Way Assistant, Development Services Directorate, Staffordshire County Council, a letter dated 21<sup>st</sup> December 2009, confirming that the unmarked post had now been waymarked,

(iii) Gritting

The Clerk reported that he had received from Cllr. Mike Maryon, Cabinet Member for Highways and the Environment, Staffordshire County Council, a media release dated 6<sup>th</sup> January 2010, outlining the measures taken by the County Council to keep the road network on the move during the recent freeze.

He had sent a copy of this release to each member of the Council.

9. GREENS AND OPEN SPACES

(i) Meeting of Greens and Opens Spaces Committee

Cllr. Welch reminded members that a meeting of the Open Spaces Committee would be taking place in the W. I. Hall, Longdon, next Tuesday, January 19<sup>th</sup>, at the re-scheduled time of 8.00 p.m.

He added that he would be meeting Adrian, of Living Landscapes, on Gentleshaw Green as soon as the snow had gone.

10. GENERAL ADMINISTRATION

(i) Co-option of Councillor for Longdon Ward

The Clerk reported that he had now received a curriculum vitae from each of the three applicants, copies of which had been distributed to members.

The three applicants were Mr. Richard Bindless, of 21, Upper Way, Upper Longdon, Mr. Chris Cherry, of 9, St. James Close, Longdon, and Mr. Michael Nash, of Tithe Barn Cottage, Tithe Barn Lane, Gentleshaw.

However, in view of the fact that a second vacancy was imminent, it was agreed that no decision would be taken until the second vacancy had been advertised and it was known whether or not there would have to be a by-election.

It was agreed that, in the meantime, all three applicants should be invited to attend the next meeting of the Council.

(ii) Gentleshaw Primary School – Vacancy for L. E. A. Governor

Cllr. Andrews said that it was proposed to invite anyone expressing an interest in this vacancy to visit the school to learn about the role of School Governor and the commitment expected.

February 8<sup>th</sup> had been selected as a provisional date for such a visit.

(iii) Risk Assessment

The Clerk reported that he had received from Fred Gray, Director of Colt Project Services Limited, an email dated 30th December 2009, offering a Risk Assessment System which his firm had developed for a parish council and was now offering to other parish councils.

This system included a comprehensive list of risks associated with the various activities of parish councils and could be easily adapted to local needs.

Mr. Gray was offering to send detailed information on the system and was asking for a postal or email address to which he could send the data.

It was agreed that this offer could be considered at the next meeting of the Finance and General Purposes Committee, due to be held on March 2<sup>nd</sup>.

11. BEST KEPT VILLAGE COMPETITION

The Clerk reported that he had received details of the 2010 Best Kept Village Competition, entries for which had to be received no later than Monday, February 22<sup>nd</sup>.

On a motion proposed by Cllr. Mrs. Duckett and seconded by Cllr. Mrs. Meere, it was agreed that both Longdon & Longdon Green and Upper Longdon should be entered at a cost of £15. 00 per entry.

On a motion proposed by Cllr. Mrs. Meere and seconded by Cllr. Mrs. Duckett, it was agreed that an order for fifteen A4 posters at 15p each and 550 A5 posters at 7p each should be placed.

The total cost of entry fees and posters amounted to £70. 75.

The Clerk added that Cllr. Juxon was re-drafting the maps, following past criticism by the Competition judges.

12. LAW AND ORDER

(i) Joint Operations Group

The Clerk reported that he had received by email summaries of the main points discussed at meetings of the Joint Operations Group held on Thursday, December 3<sup>rd</sup>, 2009, and Thursday, December 17<sup>th</sup>, 2009.

The first of these had recorded the replacement of Inspector Kevin Mulligan by Inspector David Challinor as NPU Commander for Chasetown (though PC Brown pointed out that this was - at least initially - only for four months), while a report by the Community Reassurance Team had been attached to the second.

(ii) Article in "Burton Mail" re. Police Re-organisation

The Clerk reported that he had received from Peter Stevens, Media and Communications Officer, Trent Valley Division, Staffordshire Police, an email dated 6<sup>th</sup> January 2010 in which he criticised an article in "The Burton Mail" alleging that the police were proposing to close a call centre which, he said, was completely unbalanced and disproportionate.

He had included in his email a statement from Deputy Chief Constable Marcus Beale, who had pointed out that changes affecting the Public Service Desk had followed an extensive review of the way in which the police responded to public calls for service, and the changes, which had involved the integration of the PSD staff into the police emergency call rooms, had resulted in greater resilience and a much more integrated service for callers.

He believed that, as a result, there would be significant savings and a more effective service.

PC Brown added that he thought that the article had been less than complimentary to the police, given that a new police station had been opened in Burton equipped to deal with incidents of terrorism.

(iii) Report by PC Brown

PC Brown reported that there had been a series of thefts in Brook End on the night of December 26<sup>th</sup>/27<sup>th</sup>, when one car had been stolen and others broken into and property stole from them.

There had also been a theft from a vehicle in Batesway that same night, presumably carried out by the same offenders.

So far, the stolen car had not been recovered.

Cllr. Clarke said that the leaflet drop throughout the village which had followed these thefts had been greatly appreciated by residents. He suggested that the Council might consider what action it could take, perhaps by including an article in the next issue of "Longdon Life" urging vigilance.

PC Brown also reported two traffic accidents which had taken place in the parish recently, the one outside Gentleshaw Church on the evening of January 8<sup>th</sup>, when a car had overturned on ice, damaging the wall on one side of the church lych-gate, the other at the bottom of Grange Hill, Upper Longdon, on the evening of January 10<sup>th</sup>, when a skidding car had demolished a flower tub and a street nameplate.

Both motorists were found to have exceeded the drink-drive limit, while the second had been uninsured.

PC Brown said that he would be contacting Melanie Langdown, Team Leader of the Camera Safety Team, with a view to arranging speed checks in Upper Longdon.

13. FINANCIAL MATTER(i) Accounts for Payment

On a motion proposed by Cllr. Mrs. Meere and seconded by Cllr. Taylor, payment of the following account was approved:

Longdon W. I.	Hire of Hall - January 7 <sup>th</sup> : £12. 00	
	Hire of Hall - January 12 <sup>th</sup> : £12. 00	
		£24. 00

(ii) Payments Received

The Clerk reported that, since the last meeting, the following payments had been received:

A. W. Johnson	Advertisement: "Longdon Life"	£ 6. 50
Central Fuel Oils	Advertisement: "Longdon Life"	£ 9. 00
Neil Sutcliffe	Advertisement: "Longdon Life"	£ 8. 00

(iii) Current Balances

The Clerk reported that, currently, the Council's balances stood as follows:

NatWest c/a:	£1139. 15	The Halifax s/a: £14016. 21
<u>less uncleared cheques</u>		
	1509: £ 24. 00	
	<u>1513: £ 100. 00</u>	
	£1015. 15	

(iv) Appeals for Grant Aid

None had been received.

(v) Financial Statement for Third Quarter ending 31<sup>st</sup> December 2009

The Clerk presented a Financial Statement for the first three quarters of the current financial year (*Appendix B*).

On a motion proposed by Cllr. Mrs. Duckett and seconded by Cllr. Welch, it was approved and accepted, copies have been distributed to Councillors prior to the meeting.

(vi) 2010–2011 Precept

The Clerk reported that he had received from Graham Keatley, Financial Services Manager, Finance, Revenues & Benefits, Lichfield District Council, a letter dated 29<sup>th</sup> December 2009, enclosing Parish Precept request forms which he asked to be completed and returned to him no later than 22<sup>nd</sup> January 2010.

The Clerk said that, the Precept having been agreed and approved at the previous meeting, he would complete and return the forms as requested.

(vii) Increase in charge for emptying dog waste bins

The Clerk reported that he had received from Gary Brownridge, Street Scene and Fleet Manager, Operational Services, Lichfield District Council, an email dated 12<sup>th</sup> January 2010 informing the Council that, due to an increase in operating costs, the charge for emptying dog waste bins would be increased this year to £2. 20 (plus VAT) per bin per week.

The Clerk pointed out that, even at this increased charge, the yearly cost would be considerably lower than the only other quotation which the Council had received.

#### 14. CORRESPONDENCE SINCE LAST MEETING

(i) The Clerk reported that he had received from Sue Venables, Head of Communications, South Staffordshire NHS Primary Care Trust, a letter dated 26<sup>th</sup> November 2009 informing the Council that the South Staffordshire Primary Care Trust was undertaking a campaign to highlight the fact that one in three people who visit Accident and Emergency Departments could receive treatment more appropriately elsewhere; and she was asking the Council to support the campaign, aimed at easing the pressure on the NHS this winter, by displaying an enclosed poster on its premises.

The Clerk added that he had made and laminated copies of the poster and displayed on all the Parish Council's notice-boards.

(ii) The Clerk reported that he had received from Sue Sheppard, Biodiversity Officer, Development Services Directorate, Staffordshire County Council, a letter dated 17<sup>th</sup> December 2009 updating the Council on the 10-year Environmental Stewardship Higher Level Scheme agreement to which her Department had signed up with Natural England so that they could continue managing the internationally important habitats on Cannock Chase.

The letter was passed to Cllr. Welch for closer study.

(iii) The Clerk reported that he had received from Steve Shaw, National Co-ordinator, Local Works, an email dated 12<sup>th</sup> January 2010 urging the Council to lobby its MP to support the Sustainable Communities Act Amendment Bill which was due to receive its Second Reading on February 26<sup>th</sup>.

This Bill gave new powers to Town and Parish Council, but needed Government support if it was to become law before the General Election.



## 15. OTHER COMMUNICATIONS

The Clerk reported that, in addition to the above correspondence, he had received the following communications:

- (i) From Heather Gibbons, Democratic, Development and Legal Services, Lichfield District Council:

Calendar of Meetings, fortnight ending 29<sup>th</sup> December 2009;  
Calendar of Meetings, fortnight ending 3<sup>rd</sup> January 2010;  
Calendar of Meetings, fortnight ending 17<sup>th</sup> January 2010;  
Forward Plan – Version 1 – issued 17. 12. 09 – Effective for the Period  
01. 01. 2010 – 30. 04. 2010.

- (ii) From Sally Duckett, Licensing Officer, Democratic, Development and Legal Services, Lichfield District Council:

Licensing Act Applications registered during w/e 4<sup>th</sup> December 2009;  
Licensing Act Applications registered during w/e 11<sup>th</sup> December 2009;  
Licensing Act Applications registered during w/e 18<sup>th</sup> December 2009;  
Licensing Act Applications registered during w/e 24<sup>th</sup> December 2009;  
Licensing Act Applications registered during w/e 31<sup>st</sup> December 2009.

- (iii) From The Electoral Registration Officer:

Register of Electors 2010 - Monthly Applications for 4<sup>th</sup> January 2010.

- (iv) From Jan Wright, S3SN Administration Assistant, Lichfield & District CVS:

E Bulletin – Issue No. 109, 3<sup>rd</sup> December 2009;  
E Bulletin – Issue No, 110, 10<sup>th</sup> December 2009;  
E Bulletin – Issue No. 111, 17<sup>th</sup> December 2009.  
10/12

- (v) From Julia Harris, Development Officer, Lichfield & District CVS:

Opportunities for Voluntary and Community Groups in Lichfield and the Surrounding Areas (4<sup>th</sup> December 2009);  
Opportunities for Voluntary and Community Groups in Lichfield and the Surrounding Areas (11<sup>th</sup> December 2009).

- (vi) From The Staffordshire Parish Councils' Association:

Update (22<sup>nd</sup> December 2009):

- “Great Regional Debate” (“As period of turmoil and confront new and potent challenges, how can we in the West Midlands seize the opportunity to show the leadership and entrepreneurship that made the West Midlands the engine room of the Victorian economy?”): Tuesday, January 19<sup>th</sup>, 2020, at the Arus Campus, Solihull, commencing at 7. 00 p.m.  
Admission free
- “Staffordshire Hoard book now on sale to help fund-raising effort (copies costing £4. 99 can be ordered direct from The British Museum via the Staffordshire Hoard Website at [www.staffordshirehoard.org.uk](http://www.staffordshirehoard.org.uk).

- IT Survey Form;
- West Midlands Regional Assembly Regional Governance Changes Update;  
RE: think Energy; Grant Scheme Extension; UK Announces New Planning Legislation for Renewables; Survey on mental health affecting those who live in rural areas (survey form attached); Vetting and Barring Update – December 2009.  
Copy of revised Constitution of the National Association of Local Councils (approved at AGM dated 7<sup>th</sup> November 2009).

(vii) From The National Association of Local Councils:

“LCR”: Winter 2009, Volume 62. No. 3;  
Local Council awards 2010;  
Standing Orders for Local Councils.

(viii) From The Staffordshire Fire and Rescue Service:

Safety Plans: Winter 2009.

(ix) From Notts Sport (UK) Limited, Lutterworth, Leics. (by email):

Brochure: Synthetic and Safety Surfacing.

(x) From Shelutions (by email):

Brochure: Bus Shelters Range.

## 16. ANY OTHER URGENT BUSINESS

There was none.

## 17. RESIGNATION OF CLLR. HEMMINGSLEY

At the conclusion of business, Cllr. Hemmingsley announced his resignation both as Chairman and member of the Council.

Speaking on behalf of the entire Council, Cllr. Mrs. Meere thanked him for all his hard work over the past years, which had seen the drawing up of the Standing Orders, the setting up of Committees and the launch of the Parish Website.

She assured him that his contribution had been greatly appreciated.

Cllr. Hemmingsley said that he would continue to host the website for the time being, but urged the Council to look for a new format.

Cllr. Taylor offered to take over from Cllr. Hemmingsley as Neighbourhood Watch co-ordinator.

On a motion proposed by Cllr. Taylor and seconded by Cllr. Mrs. Meere, Cllr. Mrs. Duckett was elected as Chairman of the Council.

It was agreed that nomination for the post of Vice-Chairman, vacated by her election, would be invited at next month's meeting.

## 18. DATE OF NEXT MEETING

Tuesday, February 9<sup>th</sup>, in the W. I. Hall, Longdon, commencing at 7. 30 p.m.

Appendix B

PARISH COUNCIL OF LONGDON  
FINANCIAL STATEMENT (1<sup>ST</sup> APRIL – 31<sup>ST</sup> DECEMBER 2009)

	(2009)	(2008)
Opening Account:	£13552. 16	£14533. 18
+ Receipts:		
Precept:	£13650. 00	£13650. 00
SCC Footpath Grant:	£ 00. 00	£ 1500. 00
Highway Maintenance:	£ 693. 50	£ 680. 00
VAT Refund	£ 1152. 79	£ 574. 60
Diocesan Grant	£ 00. 00	£ 500. 00
Interest:	£ 56. 23	£ 189. 75
Advts: "Longdon Life":	£ 96. 00	£ 107. 00
Wayleaves:	£ 35. 07	£ 34. 02
Lost cheque:	£ 36. 00	£ 00. 00
Total Receipts:	£15719. 59	£17235. 37
=	£29271. 75	£31768. 55
<u>Payments</u>		
<i>Parks &amp; Open Spaces</i>		
Mowing Greens & Verges:	£ 1800. 00	£ 1720. 00
Work on Gentleshaw Green	£ 900. 00	£ 00. 00
Emptying Dog Waste Bins	£ 717. 60	£ 733. 20
Mowing centre of Longdon Green:	£ 170. 00	£ 170. 00
Repair to bus shelter	£ 261. 00	£ 00. 00
Treating Church Car Park with Herbicide	£ 00. 00	£ 70. 00
<b>TOTAL:</b>	£ 3848. 60	£2693. 20
<i>General Administration</i>		
Insurance:	£ 715. 11	£ 660. 32
Clerk's Salary:	£ 900. 00	£ 900. 00
SPCA:	£ 374. 00	£ 365. 00
Printing "Longdon Life":	£ 734. 78	£ 00. 00
Delivery:	£ 90. 00	£ 00. 00
Editor's Expenses:	£ 30. 00	£ 00. 00
Notice-Boards	£ 00. 00	£ 218. 54
Photocopying:	£ 355. 00	£ 319. 98
Professional Fees:	£ 00. 00	£ 352. 50
Annual Assembly	£ 134. 88	£ 90. 80
External Audit Fee	£ 178. 25	£ 158. 63
"LCR"	£ 12. 00	£ 144. 00
Hire of rooms:	£ 212. 00	£ 160. 00
Internal Audit Fee	£ 92. 00	£ 70. 00
Postage:	£ 74. 60	£ 84. 37
Comm. Council of Staffs.	£ 00. 00	£ 20. 00
<u>Dictation machine</u>	£ 29. 99	£ 00. 00
<b>TOTAL:</b>	£ 3932 . 61	£ 3544. 14
<i>Community Halls</i>		
Cannock Wood & Gentleshaw	£ 1500. 00	£ 00. 00
<u>Longdon:</u>	£ 00. 00	£ 1500. 00

TOTAL:	£ 1500. 00	£ 1500. 00
--------	------------	------------

*Highways and Footpaths*

Upgrading footpath	£ 00. 00	£ 3783. 50
AONB entry signs	£ 00. 00	£ 455. 99
Clearing bushes in Briertey Hill Lane	£ 00. 00	£ 176. 25
Cleaning roadside signs	£ 00. 00	£ 168. 00
Clearing weeds from side of ftpath	£ 325. 00	£ 60. 00
<u>Clearing road surface</u>	<u>£ 00. 00</u>	<u>£ 45. 00</u>
TOTAL:	£ 325. 00	£ 4688. 74

*Section 137*

Donations

St. James Church:	£ 00. 00	£1000. 00
Longdon Cricket Club:	£ 430. 00	£ 00. 00
Longdon Produce & Flower Show:	£ 160. 00	£ 160. 00
Flower Tubs, etc.	£ 115. 99	£ 00. 00
CW & Gent. Country Fayre:	£ 100. 00	£ 100. 00
Gentleshaw Church	£ 100. 00	£ 00. 00
CPRE	£ 00. 00	£ 100. 00
BKV Competition	£ 49. 71	£ 72. 30
St. James School	£ 60. 00	£ 60. 00
Preschool:	£ 50. 00	£ 50. 00
Cruse:	<u>£ 75. 00</u>	<u>£ 50. 00</u>
	£1140. 70	£1592. 30

Subscriptions

Staffs. Wildlife Trust:	£ 36. 00	£ 36.00
CPRE:	£ 20. 00	£ 00. 00
Open Spaces:	<u>£ 40. 00</u>	<u>£ 30. 00</u>
	£ 96. 00	£ 66. 00

“Longdon Life” (on the Internal Auditor’s advice, this expenditure was re-classified)

Printing:	£ 00. 00	£ 642.01
Delivery:	£ 00. 00	£ 80. 00
Editor’s Expenses:	<u>£ 00. 00</u>	<u>£ 30. 00</u>
	£ 00. 00	£ 752. 01
TOTAL:	£1236. 70	£2410. 31

*Churchyards*

Longdon:	£3101. 36	£ 199. 75
<u>Gentleshaw:</u>	<u>£ 296. 12</u>	<u>£ 00. 00</u>
TOTAL:	£3397. 48	£ 199. 75

SUMMARY OF PAYMENTS

Parks & Open Spaces:	£3848. 60	(£ 2693. 20)
General Administration:	£3932. 61	(£ 3451. 04)
Community Halls:	£1500. 00	(£ 1500. 00)

Highways & Footpaths:	£ 325. 00	(£ 4688.74)
Section 137:	£1236. 70	(£ 2410. 31)
Churchyards:	£3397. 48	(£ 199. 75)
<b>TOTAL:</b>	<b>£14240. 39</b>	<b>(£14943 .04)</b>

### BUDGETED EXPENDITURE

Administration:	£5500. 00
Community Halls:	£2000. 00 (support grants and capital projects)
Open Spaces:	£5000. 00 (mowing open spaces, emptying dog waste bins etc.)
Burial Grounds:	£ 800. 00 (excluding grant aid towards capital projects)
Footpaths:	£3500. 00
Section 137	£2500. 00 (includes subscriptions and donations)

### CURRENT BALANCES (as at 25<sup>th</sup> November 2009)

NatWest c/a:	£1319. 15	The Halifax s/a:	£17016. 21
less uncleared cheques:	<u>£ 124. 00</u>		
	£1195.15		

### Project Income (till 31<sup>st</sup> March 2010)

Advertisements: "Longdon Life"	£ 73. 00
Mowing Agreement:	<u>£680. 00</u>

### Projected Expenditure

<u>Budgeted (based on 2008/9)</u>	<u>Unbudgeted and Uncosted (estim.cost)</u>	<u>•General Administration:</u>
Bridge at Ford:	£2500/£3500. 00	
Hire of Hall/room:	£ 85. 00	Footpath through Longdon
Clerk's Salary & Expenses:	£450. 00	Churchyard:
Hosting Parish Website:	£130. 00	Notice-board
•Community Halls*		at Upper Longdon:
•Highways & Footpaths*		£1000/£1200
•Section 137:		
"Longdon Life" (2 issues)	£450. 00	
Beau. Sports Field Trust	£535. 00	
BKV Competition	£ 70. 00	
Donations (Hospice):	£200. 00	
•Churchyards*		
<b>TOTALS:</b>	<b>£1920. 00 (*at discretion of Council)</b>	<b><u>£6500/£7700. 00</u></b>

### RECONCILIATION STATEMENT

NatWest c/a:	£ 1139. 15	Opening Account:	£13552. 16
The Halifax s/a:	<u>£14016. 21</u>	Receipts:	<u>£15719. 59</u>
	£15155. 36		£29271. 75.
less uncleared cheques:	<u>£ 124. 00</u>	less payments:	<u>£14240. 39</u>
	£15031. 36		£15031. 36