

LONGDON PARISH COUNCIL

MINUTES OF THE **COUNCIL MEETING** held in W I Hall, Ford Lane, Longdon, on Tuesday 13th May 2014

Present: Councillors: Cllr. R. A. G. Clarke (Chairman); Cllr C. D. Cherry; Cllr. B. J. Butler; Cllr. A. J. Juxon; Cllr. Mrs. H. A. Meere; Cllr. M. J. Nash; Cllr. K. C. Taylor; Cllr. P. Couchman; Cllr K R Morgan; Cllr C. J. Webb

Clerk: Mrs C Dillow

No.	Item	Action
1.	<p>To receive apologies: Apologies were received from: Cllr S.K.Welch</p>	
2.	<p>To consider approving and signing minutes of the Full Parish Council meeting on 8th April 2014 The minutes were approved and signed as a true and accurate record.</p> <p>It was noted under item 13 Cllr's business the paragraph regarding Gentleshaw School was incorrect, the clerk was asked to delete the paragraph and the amended minutes were signed by the Chairman.</p>	
3.	<p>Declaration of Personal & Prejudicial interest in any item on the agenda <i>(Note member should notify Monitoring officer within 28 days if not already)</i></p> <p>Cllr Cherry declared an interest in item 6 of the agenda.</p>	
4.	<p>To receive any requests for dispensation</p> <p>None received.</p>	
5.	<p>Public Participation: Members of the public are invited to address the Council on any issue over which it has a power.</p> <p>None.</p>	
6.	<p>Matters arising from the minutes of 8th April 2014 The clerk reported she had ordered half a dozen litter pickers as requested at a cost of £11.00 each, they should be delivered by the end of the week.</p>	
7.	<p>Planning - To consider any planning applications received, including:- 14/00430/FUL Retention of stable block comprising 4 stables, tack room and store Giddies Hay Lane Longdon Green Rugeley Staffordshire WS15 4QQ</p> <p>RESOLVED Cllr Cherry to send complaint to planning department it has been noted work has commenced before a planning decision has been made.</p> <p>14/00300/FUL Single storey rear extension to form sun room and creation of balcony 18 The Grange Upper Longdon Rugeley Staffordshire WS15 1PG</p> <p>RESOLVED to raise no objection to the application</p> <p>14/00185/LBC Works to listed building to enable the relocation of garage door (amendment to application 11/00472/LBC) 13 Brook End Longdon Rugeley Staffordshire WS15 4PB</p> <p>RESOLVED this was noted for information</p>	
8.	<p>To receive update regarding HS2 – Cllr R Clarke Cllr Clarke reported HS2 are looking to seek powers over additional parcels of land to temporarily access national grid. RESOLVED Cllr Clarke to place a note in the local library.</p>	RC

9.	<p>Reports of meetings –</p> <ul style="list-style-type: none"> • Neighbourhood Planning <p>Cllr Clarke reported the results of the questionnaire had been received and there were over 40% return over Longdon Villages, 38% of wills were expressed. The next stage is to prepare a vision statement which will be distributed to the whole of the parish.</p> <ul style="list-style-type: none"> • H&OS 6th May <p>It was noted that the Commonside & Gentleshaw post needs repainting. RESOLVED clerk to check standing orders to determine the tender / delegated authority procedure to allow work to be completed. If delegated authority allowed clerk to contact Mr Johnson to enquire if he can carry out the work?</p>	Clerk
10.	<p>Meetings of the Council –</p> <ul style="list-style-type: none"> • To discuss Annual Assembly 20th May 2014 <p>The clerk confirmed the meeting is at 7.00pm in St James School, Longdon. Cllr Cherry gave his apologies for the meeting.</p>	
11.	<p>General Administration –</p> <ul style="list-style-type: none"> • Red Lion Notice <p>Cllr Clarke reported Brunning & Price has requested if a temporary notice can be put up to advertise for recruitment and is seeking permission to use the grass & land up to the door of the premises for tables, chairs and flower tubs? RESOLVED to allow a temporary notice for recruitment to be placed and to allow the grass & land to be used as a seating area. Clerk to send letters of confirmation to Brunning & Price stipulating the agreement.</p> <ul style="list-style-type: none"> • Notice Boards <p>Due to the distance the clerk lives from the parish Cllr Clarke proposed a Councillor adopt a notice board to ensure they are not left redundant particularly during BKV time. RESOLVED Cllr's agreed to look after the following boards –</p> <p>Cllr Clarke x 2 Brook End Cllr Butler x 2 Upper Way Cllr Webb x 1 Longdon Green Cllr Couchman x 1 High Street Cllr Meere & Cllr Nash x 1 Gentleshaw</p> <p>The clerk will feed the information through to go on the boards as required and it was agreed a note of any problems with the boards should be taken down and reported to the next parish council meeting.</p> <ul style="list-style-type: none"> • Renewal of Parish Council Insurance for 2014/15 due 1st June 2014 <p>The clerk reported she had requested changes to the insurance policy to revise the clerk's salary and change of address and confirmed there was no additional premium; therefore the insurance will be automatically renewed on 1st June 2014 in accordance with the long term agreement.</p>	Clerk
12.	<p>Survey Procedure – Cllr R Clarke</p> <p>RESOLVED to adopt the procedure as previously issued to the council on 11th March 2014.</p>	
13.	<p>To receive suggestions from Western Power & EON – Cllr R Clarke</p> <p>Cllr Clarke reported he had received 2 emergency power cut kits on behalf of the Council from Western Power & EON that included helpful items in the case of a power cut. Cllr Clarke will give a demonstration at the Annual Assembly. RESOLVED to give 1 pack to the village hall and the other to the memorial hall.</p>	
14.	<p>Centenary Record – Cllr R Clarke</p> <p>Cllr Clarke reported the official parish council was formed in 1894 and in 1994 in celebration there was a framed plaque made with the names of the Chairmen of the Council. This along with a framed newspaper article of the party was given to Cllr Clarke by Mr Sullivan and it was proposed these should be displayed in the</p>	

	village hall. The council all agreed this was a good idea.	
15.	<p>Councillor Reports (for information only / further actions and decisions must be included on next agenda)</p> <ul style="list-style-type: none"> Lichfield Parish Forum <p>Nothing further to report.</p> <ul style="list-style-type: none"> Gentleshaw School report <p>Cllr Clarke reported they are currently recruiting for a new headteacher, and he had received from responses from Gentleshaw school to the neighbourhood planning letters that were circulated to the children.</p> <ul style="list-style-type: none"> Any other reports <p>Cllr Taylor reported he had attended a finance meeting of St James School and it was determined they are financially viable for the next 3 years. 5 applications had been received for the headteachers position and interviews are to be held on Thursday 15th May.</p> <p>Cllr Taylor had attended the Beaudesert Field Committee meeting and reported the committees sole aim is the upkeep of the field which was left in trust by the Earl of Anglesey. Their only commitment is to have the grass cut and they charge the caravan clubs to use the field.</p>	
16.	<p>Correspondence and circulars received for information (Appendix A)</p> <ul style="list-style-type: none"> To include update from St James Church <p>This was noted and it was agreed to renew the LCR subscription for 2014/15 of £17.00.</p> <p>Cllr Cherry reported he had received an email congratulating on the beauty & tidiness of the Church & Churchyard from a visiting member of the public who's family are buried in St James Church.</p> <p>Cllr Morgan asked if a procedure could be considered for distributing matters of interest to parishioners, it was agreed to put this as an agenda item at the next parish council meeting.</p>	
17.	<p>Clerks Update – (Appendix B)</p> <p>This was noted, The clerk reported she had obtained costs from Royal Mail to distribute 88 copies of Longdon Life and it would be a minimum cost of £500.00. The clerk reported that she had tried to make further contact with Longdon Guides but had been unsuccessful and will keep trying.</p>	
18.	<p>Accounts</p> <ul style="list-style-type: none"> To approve the accounts for payment – (Appendix C) <p>The accounts were noted as a true record and approved for payment.</p>	
19.	<p>Grant Applications – To receive & consider any requests for funding</p> <ul style="list-style-type: none"> 1st Longdon Guides Beaudesert Toddle Tumble <p>The clerk had been unsuccessful in obtaining the information previously requested to make an informative decision. RESOLVED to make further contact to obtain the information.</p>	
20.	<p>A.O.B</p> <p>Cllr Butler reported the drains in North Lodge are still blocked and will report this again.</p> <p>Cllr Juxon reported the pit by Almshouses is blocked.</p> <p>Cllr Webb reported the Sing along committee has now got bigger and are in talks with St James School to incorporate the Fair into a whole village event. They are proposing 5th July 1.00-5.00pm.</p>	
21.	<p>Date and Venue of next meeting</p> <p>10th June 2014, W I Hall, Ford Lane, Longdon</p>	

14/10 Signed..... Date

The Chairman declared the meeting closed at 21.40pm