

LONGDON PARISH COUNCIL

MINUTES OF THE **COUNCIL MEETING** held in W I Hall, Ford Lane, Longdon, on Tuesday 10th March 2015

Present: Councillors: Cllr B. Butler; Cllr C. D. Cherry; Cllr A.J. Juxon; Cllr. M. J. Nash; Cllr. K. C. Taylor; Cllr K. R. Morgan; Cllr C. J. Webb; Cllr P. Couchman; Cllr S K Welch

No.	Item	Action
1.	<p>To receive apologies: Apologies were received from: Cllr. R.A.G. Clarke, Cllr Mrs H Meere; Clerk – Mrs C Dillow</p>	
2.	<p>To consider approving and signing minutes of the Full Parish Council meeting on 10th February 2015 The minutes were approved and signed as a true and accurate record.</p> <p>It was noted there was one spelling mistake under item 5, Burrow should read Borough. This had no effect on the sense of the topic and was ignored.</p>	
3.	<p>Declaration of Personal & Prejudicial interest in any item on the agenda <i>(Note member should notify Monitoring officer within 28 days if not already)</i> None received.</p>	
4.	<p>To receive any requests for dispensation None received.</p>	
5.	<p>Public Participation: Members of the public are invited to address the Council on any issue over which it has a power.</p> <p>None present.</p>	
6.	<p>Matters arising from the minutes of 10th February 2015</p> <p>7 Register. Report for Upper Longdon area handed in by Cllr. Butler. Reports awaited from Cllr. Webb and Cllr. Clarke, Cllr Mrs Meere and Cllr Nash</p> <p>No other matters arising.</p>	
7.	<p>To receive summary of outstanding actions – Appendix A Noted no change in outstanding actions</p>	
8.	<p>Planning - To consider any planning applications received, including:-</p> <p>Application 15/00133/FUL Mr Jackson, 2 Stockings Lane Longdon. Retention of parking area and fence. No objections raised so no comments made.</p> <p>Application related to The Cottage, Dark Lane, Longdon re changes to layout etc was withdrawn.</p> <p>Application 14/00802/FUL – 54 Upper Way, Upper Longdon. Planning permission approved by LDC.</p>	

9.	<p>Reports of Meetings –</p> <p>Neighbourhood plan Cllr Morgan reported draft is in hand and there is a meeting next week to review text. DCLG (Locality) have approved in writing Cllr Clarke's end of year accounts statement, £18 will be refunded to us.</p> <p>Cllr. Taylor reported on Meetings of the Cannock Wood and Gentleshaw Village Hall Committee and noted it's full programme of events and how go ahead the Committee were. It also has a healthy bank balance.</p> <p>Cllr Taylor also attended a meeting of the Beau Desert playing field trust. The chairman of which claimed that Longdon Parish Council had an obligation under an ancient trust deed to provide funding. Cllrs refuted this and Cllr Taylor agreed to ask for a copy of the document concerned. It was noted that Longdon Parish Council had made a contribution in 2012 towards grass cutting.</p> <p>There has been a reorganisation of the Governing body at Gentleshaw School. Cllr. Couchman is no longer a main body Governor but an associate, he expressed his disappointment.</p> <p>Cllr. Clarke is now a governor on the Resources Committee and to watch over maths and Science departments and Head Teacher performance.</p> <p>There was a meeting of Longdon Village Hall Committee which Cllr. Cherry could not attend due to lack of Wheelchair access.</p>	
10.	<p>Handyman</p> <p>The Council approved the Contract document prepared by Cllr. Clarke and agreed that this should now be sent to Mr. Simms for his signature.</p>	Clerk
11.	<p>Grass cutting Contract</p> <p>No quotation available due to absence of the Clerk. Item deferred.</p>	
12.	<p>200th Anniversary of the Battle of Waterloo and the Anglesey Peerage.</p> <p>Cllrs thought this was a good idea, but who would organise such an event? The timescale of the 18th. June is very tight. The Council agreed this item be referred to the Longdon Community Group and the Village Hall Committee.</p>	
13.	<p>Annual Parish Assembly</p> <p>28th April in St. James school Hall at 7.30pm. Staffordshire County Council giving broadband and digital presentation, Cllr. Morgan to check this with the County Council and to see what facilities they may need. Clerk to confirm catering with the WI and produce a folder of Organisations Reports.</p>	Clerk
14.	<p>Councillor reports (for information only / further actions and decisions must be included on next agenda)</p> <p>Nothing to report, see AOB</p>	
15	<p>Clerks Review and Appraisal.</p> <p>All Cllrs. had received Cllr. Clarke's report and approved of it's points raised and the manner in which it had been carried out. Cllr Webb guided the Council through the various points. All actions for the Parish Council were totally approved by the Council. However item 3.7 attracted some discussion, it was considered that the home allowance should cover this. Cllr Morgan agreed to discuss this with the Clerk and see if she had the best internet possible with her domestic set up.</p> <p>It was agreed by the full Council that the Clerk should attend the SPCA course on minute taking, if she wishes. There could possibly be a contribution by Wall</p>	

	Parish Council but this was not considered vital. The Council considered that some items concerned with timing of minutes, agenda etc. should now improve once the Clerk had got over her ill health. An action list to be raised from the items in the report.	Clerk
16.	Clerks Report - Appendix B noted. No action required. CPIB deferred to next meeting.	
17	Accounts - <ul style="list-style-type: none"> • To approve the accounts for payment – (Appendix C) All payments approved, due to the absence of the clerk there was no cheque book available, cheques to be signed following the meeting.	
18.	A.O.B Drainage of surface water in Upper Way adjacent to North lodge. Cllrs Butler & Taylor both reported that nothing had been done in spite repeated requests to the County Highways Authority. The Clerk was asked to write to R, Rayson and copy both our County and District Councillors, pointing out that this is a safety hazard. Cllr. Butler raised the problem with the overgrown hedge at Sunny Corner which is an empty property. Again despite many requests there has been no action, The Clerk to write to the Highways pointing out the safety Hazard that this poses. Cllr. Welch informed the Council that he was arranging a meeting over the management plan for the maintenance of Longdon Green with the Local Authority wildlife representative. He would keep the PC informed especially Cllr. Webb.	Clerk
19.	Communications Councillors confirmed that the February action Sheet had been issued. The Clerk to confirm with Cllr. Clarke why he had not received his copies. Cllr. Webb had now items for the next issue and he would contact the Clerk.	
20.	Forthcoming meetings <ul style="list-style-type: none"> • F&GP 14th March. • District Council Parish forum 19th March. • Parish Council 14th April. • Parish Assembly 28th April. 	

The Chairman declared the meeting closed at 21.30pm

All present sent their best wishes To Cllr. Clarke and Mrs Dillow for a speedy recovery.

Appendix B – Clerks Correspondence as at 10th February 2015

- Community Paths Initiative Bids for 2015/16 (SCC)
Deadline for bids is 30th May 2015
- Any other Correspondence received for information

Correspondence circulated via email –

- SPCA Bulletin 13/02/15
- Village Events – Community Council of Staffordshire
- Weekly email digest news 16/02/15
- Neighbourhood Watch Staffordshire Fire and Rescue
- Weekly Email Digest News 23/02/15
- Calendar of meetings 08/03/15
- E Bulletin 5/15
- PMSA February Newsletter
- RSN Spotlight on older People
- Neighbourhood Watch Newsletter March
- Weekly email digest news 02/03/15
- SPCA Bulletin 26/02/15
- Staffordshire Learning Infrastructure Forecast
- Neighbourhood Watch Lord Ferrers Award

Clerks Financial Report – Appendix C**Payments for Approval on 10th March 2015**

Payment Ref	Payee	Description	£ Amount
001955	Eric Roy Consulting	Website renewal (already paid as agreed at Feb 2015 meeting)	130.00
001956	Staff	Employees salary for March 2015	410.18
001957	A Juxon	LL Editors Expenses	15.00
001958	Cannockwood & Gentleshaw Village Hall	Room Hire March 2015	Approx 20.00

Bank Reconciliation up to 10th March 2015**Cash Book**

Opening Balance	£8303.00
Receipts	£21818.15
	£30121.15
Less Payments	£19236.86
TOTAL	£10884.29

Bank Account

Current Account	£10983.29
Less un-presented Chqs	£ 99.00
TOTAL	£10884.29