

LONGDON PARISH COUNCIL

MINUTES OF THE **COUNCIL MEETING** held in W I Hall, Ford Lane, Longdon, on Tuesday 21st April 2015

Present: Councillors: Cllr B. Butler; Cllr C. D. Cherry; Cllr A.J. Juxon; Cllr Mrs. H. Meere; Cllr. M. J. Nash; Cllr. K. C. Taylor; Cllr K. R. Morgan; Cllr C. J. Webb; Cllr P. Couchman; Cllr S K Welch

Clerk: Mrs C Dillow

No.	Item	Action
1.	<p>To receive apologies: Apologies were received from: Cllr. R.A.G. Clarke</p> <p>In his absence Cllr Clarke asked the Clerk to pass on his gratitude and thanks to all Cllrs that have stood and are re-standing.</p> <p>In the Chairman's absence it was Resolved the Vice-Chairman Cllr C Cherry Chair the meeting.</p>	
2.	<p>Declaration of Personal & Prejudicial interest in any item on the agenda <i>(Note member should notify Monitoring officer within 28 days if not already)</i> None received.</p>	
3.	<p>To receive any requests for dispensation None received.</p>	
4.	<p>Public Participation: Members of the public are invited to address the Council on any issue over which it has a power.</p> <p>None present.</p>	
5.	<p>To consider approving and signing minutes of the Full Parish Council meeting on 10th March 2015 The minutes were approved and signed as a true and accurate record.</p>	
6.	<p>Matters arising from the minutes of 10th March 2015</p> <p>Cllr Welch reported the road by North Lodge has sunken and if there is more than 4 inches of water it stays, it was recommended a site visit takes place to assess the situation and it was thought Amey has the contract for the area. Clerk to investigate the matter further.</p> <p>Cllr Butler reported the hedge at Sunny Corner has still not been cut despite requests being sent to the owners, it was recommended that the Clerk write to the owners to say the Parish Council are going to arrange for the hedge to be cut and they will be charged.</p> <p>Cllr Welch suggested mid May would be the best time to arrange a meeting with Staffordshire Wildlife Trust to investigate Longdon Green.</p> <p>No other matters arising.</p>	<p>Clerk</p> <p>Clerk</p>
7.	<p>To receive summary of outstanding actions – Appendix A Noted no change in outstanding actions</p>	
8.	<p>Planning - To consider any planning applications received, including:-</p> <p>15/00299/COU (Change of use) Mr L Allen – Allotment Gardens, Borough Lane, Longdon Change of use from gardens to parking area (4 spaces)</p> <p>The Council raised no objection to this application.</p>	

	<p>Approved 14/01095/FUL – Land rear of Windmill Farm, Stockings Lane, Upper Longdon. Variation of conditions. 14/00942/FUL – Land rear of Windmill Farm, Stockings Lane, Upper Longdon. Retention of agricultural storage area</p> <p>Withdrawn 14/00826/FUL – Beaudesert Park Farm, Horsey lane, Longdon – Erection of 3 bedroom agricultural workers dwelling</p> <p>The above approved / withdrawn were noted.</p>	
9.	<p>Reports of Meetings –</p> <ul style="list-style-type: none"> ➤ Longdon neighbourhood plan update (see Chairman’s report also item 10) ➤ Meetings of other organisations attended / to be attended by Councillors <p>Nothing further to report to report.</p>	
10.	<p>To receive Chairman’s report – Cllr R Clarke (encl)</p> <p>A copy of the Chairman’s report was received by all Cllr’s with the agenda and attached to the minutes for information.</p> <p>Following the Chairman’s report it was recommended the Clerk write Richard Rayson at Staffordshire County Council to review the dangerous situation at Grand Lodge and make clear the Dip at Dollymakers Hill and School Lane desperately need addressing.</p> <p>Cllr Webb suggested the H&OS Committee make a yearly plan for any maintenance required to be copied to Lichfield District Council and Staffordshire County Council and the Local MP</p>	<p>Clerk</p> <p>H&OS</p>
11.	<p>Borough Lane – To discuss highway issues</p> <p>This item was discussed under item 10 as part of the Chairman’s report (attached to minutes).</p>	
12.	<p>Gypsies – To receive update on Longdon Green</p> <p>This item was discussed under item 10 as part of the Chairman’s report (attached to minutes), Cllr Webb added they had now moved on but the it is unclear if Longdon Green is a registered village green, clarification is required. It was recommended the Clerk add the item to the next H&OS Committee meeting for investigation.</p>	Clerk
13.	<p>Grass Cutting Contract –</p> <ul style="list-style-type: none"> ➤ To receive quotation from G McCulloch <p>It was Resolved to accept the quotation from G McCulloch for 2015/16 grass cutting.</p>	
14.	<p>Councillor reports (for information only / further actions and decisions must be included on next agenda)</p> <p>Cllr Welch reported on Glebe Field, Footpath 36, there has been a report of the gate being propped up, It was also reported that Will Rose former member of the H&OS Committee has fitted the original steel handle to the gate. It was noted the footpath is in need of weed killing asap.</p> <p>Cllr Welch informed members that Will Rose has purchased a hat with the vouchers from the Council and although Cllr Welch is standing down he would like if possible to be co-opted as a parishioner onto the H&OS Committee for the</p>	

	future. It was noted that Irene Kemp to be invited to the next H&OS meeting as the new footpath co-ordinator.	
	Cllr Taylor reported there is a finger post broken off and placed on Brereton Hill Lane up to Longdon by the public footpath and a road sign has collapsed on Huntsman's Hill.	
15.	<p>Grant Requests –</p> <ul style="list-style-type: none"> ➤ Longdon Guides Unit <p>It was Resolved to grant £50.00 to the Longdon Guides towards a trip to Canada.</p>	
16.	<p>Clerks Report -</p> <p>Appendix B noted. No action required.</p>	
17	<p>Accounts -</p> <ul style="list-style-type: none"> • To approve the accounts for payment – (Appendix C) <p>All payments were approved for payment.</p>	
18.	<p>A.O.B</p> <p>It was noted there are some out of date notices on the boards that need removing and some area's of the website that need updating, clerk to organise.</p>	Clerk
19.	<p>Communications</p> <ul style="list-style-type: none"> ➤ Alms Houses ➤ Glebe Field ➤ Traffic Calming ➤ Highways Plan ➤ Departure of Gypsies 	
20.	<p>Forthcoming meetings</p> <ul style="list-style-type: none"> • AGM & Full Council 12th May 2015 	

The Chairman declared the meeting closed at 21.45pm

Appendix B – Clerks Correspondence as at 21st April 2015

- Community Paths Initiative Bids for 2015/16 (SCC)
Deadline for bids is 30th May 2015
- Staffordshire Wildlife Trust Spring 2015 Magazine
- Community Council of Staffordshire Membership Renewal
- Staffordshire parish Council Association membership Renewal
- Staffordshire Parish Council Association Spring Gazette 2015
- Do the honours for Staffordshire
- Any other Correspondence received for information

Correspondence circulated via email –

- E Bulletin 6/15
- Weekly email digest news 16/03/15
- Open spaces spring magazine 2015
- Rural vulnerability service March 2015
- SPCA Bulletin 19/03/15
- Community infrastructure levy draft charge consultation
- Calendar of meetings 05/04/15
- Weekly email digest news 23/03/15
- SPCA Bulletin 27/03/15

- Weekly email digest news 30/03/15
- Rural opportunities bulletin 01/04/15
- Neighbourhood Watch April Newsletter
- Cannock Chase AONB Spring Newsletter 2015
- SPCA bulletin 02/04/15
- Weekly email digest news 07/04/15
- Weekly email digest news 13/04/15
- Calendar of meetings 03/05/15
- SPCA Bulletin 17/04/15
- Weekly email digest news 20/04/15

Clerks Financial Report – Appendix C

Payments for Approval on 21st April 2015

Payment Ref	Payee	Description	£ Amount
001959	St James School	Funding agreed (already Paid)	1800.00
001960	Mrs H Crosbie	LL Delivery & Inserts (already paid)	55.00
001961	Staff	Employees salary for April 2015 (incl 10.00 HA & £38.16 for stamps)	448.30
001962	W I Hall	Room Hire for January & February 2015 (invoice 30/03/15)	78.00
001963	Lichfield District Council	Litter Bin Collection, Church Drive	235.00
001964	Community Council of Staffordshire	Membership 2015	25.00
001965	SPCA	Annual Subs 2015	383.00
001966	South Staffs College	LL Printing (Easter edition)	267.84
001967	Mrs H Crosbie	BKV Poster Delivery	45.00
001968	Zurich	Council Insurance 2015/16	482.57
001969			

Bank Reconciliation up to 21st April 2015

Cash Book

Opening Balance	£8303.00
Receipts	£21861.90
	£30164.90
Less Payments	£22681.87
TOTAL	£7483.03

Bank Account

Current Account	£7643.18
Less un-presented Chqs	£ 160.15
	£7483.03

TOTAL

£7483.03
