

## Longdon Parish Council

**Minutes of Meeting of Longdon Parish Council held 7.00pm on Tuesday 9<sup>th</sup> May 2017 at Gentleshaw and Cannock Wood Village Hall, Longdon.**

**Present:**         **Parish Councillors;** G Duckett (Chair), K Taylor, B Butler, H Meere, P Couchman, J Watkins, C Webb, A Fullwood  
**Clerk;** H Goodreid  
**Public Attendees;** SCC Cllr Tittley, LDC Cllr Pritchard  
**Apologies:** Cllr Kemp

Min No.	Item	Action								
420 420.1	<b>Apologies &amp; Acceptance of Absence</b> Cllrs apologies were received and accepted from Cllr Kemp.									
421 421.1	<b>Declarations of Interest</b> None were declared.									
422 422.1	<b>Chairman to close meeting for public session</b> David Percoc had sent an email to be read at the meeting regarding a site for auction at Borough Lane, Longdon which he hopes he could purchase and use as a camping / caravan site. Cllrs had concerns about access off Borough Lane and the number of other camping/caravan sites in the locality. Cllrs felt that they appreciated that planning permission and the finer details had not been submitted but given the information available, it would be unlikely to support the development as it was in the Green Belt and dangerous given the traffic issues experienced on Borough Lane.									
423 423.1	<b>Minutes of Monthly Full Council Meeting held 9<sup>th</sup> May 2017.</b> The minutes were read and approved. <i>Proposed: Cllr Watkins; Seconded: Cllr Taylor</i> <b>It was resolved to approve and accept the minutes of 9<sup>th</sup> May 2017.</b>									
424 424.1	<b>Matters Arising</b> 393.11 – Clerk to Chase SCC re Longdon Green replacement sign  395 – the matter of Planning training for Councillors will be delayed to after the summer holiday.  406 -	Clerk to chase SCC								
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">17/00593/FUL</td> <td style="width: 25%;">Tithe Barn Bungalow, Tithe Barn Lane, Gentleshaw, Rugeley, Staffs</td> <td style="width: 25%;">Erection of a menage</td> <td style="width: 25%;">Cllrs sought clarification as to why this required planning permission. Cllr Duckett to clarify with LDC</td> </tr> <tr> <td>17/00572/COU</td> <td>Broomfield Barn, Hay Lane, Longdon Green, Rugeley</td> <td>Conversion and extension of agricultural building to form 1 no. 4 bedroom dwelling</td> <td>There were concerns at the size of the building being converted. Cllr Duckett to speak to LDC. Building is not in keeping with the residential development of the area.</td> </tr> </table>	17/00593/FUL	Tithe Barn Bungalow, Tithe Barn Lane, Gentleshaw, Rugeley, Staffs	Erection of a menage	Cllrs sought clarification as to why this required planning permission. Cllr Duckett to clarify with LDC	17/00572/COU	Broomfield Barn, Hay Lane, Longdon Green, Rugeley	Conversion and extension of agricultural building to form 1 no. 4 bedroom dwelling	There were concerns at the size of the building being converted. Cllr Duckett to speak to LDC. Building is not in keeping with the residential development of the area.	Cllr Duckett to action
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Signed.....

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Date:.....

	<p>408.2/3 – Clerk had spoken with Enforcement officers at LDC who would be making an inspection visit to the area.</p> <p>409.1 – The land under consideration was confirmed as being the small triangle of land. It was further confirmed that the agreement on the land being used only for public open space was part of the condition when the land was originally gifted by the Marquis of Anglesey.</p> <p>415 – The dog bins are no longer overflowing and it was felt that an additional or larger dog bin was not required in Longdon. A request came from Cllr Webb for a dog bin at Longdon Green. It was agreed to provide a new self-standing dog bin providing that Lichfield District Council would agree to the emptying of it at a cost to the parish council.  <i>Proposed: Cllr Taylor; Seconded: Cllr Watkins</i>  <b>It was resolved to purchase a 56 litre self-standing dog bin for Longdon Green (location to be agreed) and to add it to the existing LDC dog bin emptying contract.</b></p> <p>416 – Clerk reported on the options for a savings account with NatWest bank. Cllrs considered the interest rates on the savings accounts and it was agreed not to proceed with a savings account at this moment in time.</p>				<p>Cllr Meere to obtain quote for land transfer</p> <p>Clerk to clarify costs of emptying and purchase new dog bin.</p>																				
<p><b>425</b> 425.1</p>	<p><b>Planning Applications</b></p> <table border="1" data-bbox="256 842 1294 2040"> <tr> <td data-bbox="256 842 496 1048">17/00761/FUL</td> <td data-bbox="496 842 730 1048">Land rear of Longdon Club and Institute, 6 Brook End, Longdon, Rugeley</td> <td data-bbox="730 842 1050 1048">Creation of Community Bowling Green</td> <td data-bbox="1050 842 1294 1048">Cllrs support the application.</td> </tr> <tr> <td data-bbox="256 1048 496 1429">17/00760/TRCA</td> <td data-bbox="496 1048 730 1429">Lysways Lane, Hanch, Lichfield</td> <td data-bbox="730 1048 1050 1429">Front entrance of property T1 – yew trees x 2 remove to ground level</td> <td data-bbox="1050 1048 1294 1429">Cllr will take the advice of LDC tree officer but had concerns that it was only a perimeter wall which could be resited. If they are to come down, then Cllrs requested a site visit.</td> </tr> <tr> <td data-bbox="256 1429 496 1574">17/00704/FUL</td> <td data-bbox="496 1429 730 1574">Longdon Stud Ltd, Longdon Stud Farm, Bardy Lane, Upper Longdon</td> <td data-bbox="730 1429 1050 1574">Installation of all-weather 3m wide exercise track</td> <td data-bbox="1050 1429 1294 1574">No objections</td> </tr> <tr> <td data-bbox="256 1574 496 1664">17/00629/FUL</td> <td data-bbox="496 1574 730 1664">Collingwood House, Lower Way</td> <td data-bbox="730 1574 1050 1664">Installation of portico to front entrance</td> <td data-bbox="1050 1574 1294 1664">No objections</td> </tr> <tr> <td data-bbox="256 1664 496 2040">17/00669/FUL</td> <td data-bbox="496 1664 730 2040">The Hartlands, 15 Brook End, Longdon</td> <td data-bbox="730 1664 1050 2040">Erection of 3 bed detached dwelling, detached double garage and associated works</td> <td data-bbox="1050 1664 1294 2040">Have objected previously to a dwelling on this site. Unless there has been significant change to the situation, it would be our intention to object to the planning application. Previous planning</td> </tr> </table>				17/00761/FUL	Land rear of Longdon Club and Institute, 6 Brook End, Longdon, Rugeley	Creation of Community Bowling Green	Cllrs support the application.	17/00760/TRCA	Lysways Lane, Hanch, Lichfield	Front entrance of property T1 – yew trees x 2 remove to ground level	Cllr will take the advice of LDC tree officer but had concerns that it was only a perimeter wall which could be resited. If they are to come down, then Cllrs requested a site visit.	17/00704/FUL	Longdon Stud Ltd, Longdon Stud Farm, Bardy Lane, Upper Longdon	Installation of all-weather 3m wide exercise track	No objections	17/00629/FUL	Collingwood House, Lower Way	Installation of portico to front entrance	No objections	17/00669/FUL	The Hartlands, 15 Brook End, Longdon	Erection of 3 bed detached dwelling, detached double garage and associated works	Have objected previously to a dwelling on this site. Unless there has been significant change to the situation, it would be our intention to object to the planning application. Previous planning	<p>Clerk to respond to the application</p> <p>Clerk to contact LDC tree officer</p> <p>Clerk to submit comments as we haven't time to consider when the full plans are uploaded.</p>
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				refusal stated that the site was not suitable for a two storey dwelling. Highways and arboreal people had problems with this.	
<b>426</b> 426.1	<b>Co-opted Councillor</b> Elaine Stevens had submitted an application for co-opted councillor. It was unanimously agreed that she be invited to fill one of the vacant posts on the parish council. Clerk to contact Elaine Stevens. <i>Proposed: Cllr Taylor; Seconded: Cllr Butler</i> <b>It was resolved to accept Mrs Elaine Stevens as co-opted councillor onto Longdon Parish Council.</b>				Clerk to contact Mrs Stevens
<b>427</b> 427.1	<b>Finance and General Purposes Committee</b> The Council considered the following recommendation from Finance and Management Committee concerning small grant application process:  <b>Applications can be made throughout the year but will be processed as quickly as possible subject to the schedule of the parish council meetings. Applications must be received by the parish clerk no later than two weeks prior to the meeting.</b> <i>Proposed: Cllr Duckett; Seconded: Cllr Webb</i>				
427.2	<b>It was resolved to accept the amended wording for the small grant scheme.</b>				
427.3	F and M Committee had considered and ratified the Standing Orders and Financial procedures at their May meeting and asked that this be noted in Full Council minutes. <i>Proposed: Cllr Duckett; Seconded: Cllr Butler</i> <b>This was noted.</b>				
<b>428</b> 428.1	<b>Highways and Open Spaces Committee</b> The mowing contract for Longdon Parish was discussed. It was agreed that in order to reduce the amount of cuttings on the green at Longdon Green and in other areas around the parish, the contract be asked to undertake an additional 2 cuts per year across the parish as this was cheaper than collecting the grass cuttings. <i>Proposed: Cllr Butler; Seconded: Cllr Couchman</i> <b>It was resolved to ask GCMcCulloch to carry out an additional 2 cuts per year across the parish during the height of the growing season.</b>				
<b>429</b> 429.1	<b>Outside Body Representatives Feedback</b> <u>Community Group Picnic</u> – Cllr Webb had attended the picnic which had been held on Longdon green. The event had been well attended and all had enjoyed the event.				
<b>430</b> 430.1	<b>Communications by the Parish Council</b> None				
<b>431</b> 431.1	<b>Correspondence</b> <u>HS2 consultation</u> The parish council had received a notice advising on further consultation on HS2. A representative was to attend the September parish council meeting.				
431.2	<u>Central Rivers Initiative AGM</u> – Cllrs noted this event.				

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431.3	<p>Staffordshire Parish Councils Association had written requesting Longdon Parish Council become a member of the organisation for £15 which supports grants for care of playing fields around Staffordshire. It was Proposed that Longdon Parish Council become members of Staffordshire Parish Councils Association.  <i>Proposed: Cllr Taylor; Seconded: Cllr Couchman</i>  <b>It was resolved that the parish council become members of Staffordshire Playing Fields Association.</b></p>																																									
431.4	<p><u>Scattering of Ashes</u> – a letter had been received from a lady seeking information about the scattering of ashes on Gentleshaw Common. Clerk had directed the lady to Staffordshire Wildlife Trust.</p>																																									
431.5	<p><u>Beacon Way</u> – correspondence had happened between Will Rose and Dick Turton re the footpaths in Longdon that formed part of the Beacon Way.</p>																																									
431.6	<p><u>Cannock Chase – Shaping the Future</u> – an email had been received advising of consultation for Cannock Chase and Bevins Birches: <a href="http://www.managingcannockchase.co.uk">www.managingcannockchase.co.uk</a></p>																																									
<b>432</b>	<b>Budget</b>																																									
432.1	Cllrs noted the accounts for May 2017.																																									
<b>433</b>	<b>Accounts for Payment</b>																																									
433.1	<p>The following payments were agreed and approved:</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Cheque</th> <th>Net</th> <th>Vat</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>H Goodreid – expenses including stamps, leaflet holders, walking leaflets printing</td> <td>2150</td> <td>611.24</td> <td>9.36</td> <td>620.60</td> </tr> <tr> <td>G C Mcculloch – grass cutting for May and June</td> <td>2151</td> <td>780.00</td> <td>-</td> <td>780.00</td> </tr> <tr> <td>WCAVA – payroll for May and June and set up fees</td> <td>2152</td> <td>41.50</td> <td>8.30</td> <td>49.80</td> </tr> <tr> <td>Came and Company Insurance</td> <td>2153</td> <td>412.50</td> <td>-</td> <td>412.50</td> </tr> <tr> <td>Longdon WI – refreshments for Annual Assembly</td> <td>2154</td> <td>7.85</td> <td>-</td> <td>7.85</td> </tr> <tr> <td>Lichfield District Council – emptying of dog bins for 2017/2018</td> <td>2155</td> <td>780.00</td> <td>156.00</td> <td>936.00</td> </tr> <tr> <td>Staffordshire Playing Fields Association membership</td> <td>2156</td> <td>15.00</td> <td>-</td> <td>15.00</td> </tr> </tbody> </table> <p><b>Proposed; Cllr Webb; Seconded; Cllr Fulwood</b></p>	Payee	Cheque	Net	Vat	Total	H Goodreid – expenses including stamps, leaflet holders, walking leaflets printing	2150	611.24	9.36	620.60	G C Mcculloch – grass cutting for May and June	2151	780.00	-	780.00	WCAVA – payroll for May and June and set up fees	2152	41.50	8.30	49.80	Came and Company Insurance	2153	412.50	-	412.50	Longdon WI – refreshments for Annual Assembly	2154	7.85	-	7.85	Lichfield District Council – emptying of dog bins for 2017/2018	2155	780.00	156.00	936.00	Staffordshire Playing Fields Association membership	2156	15.00	-	15.00	
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<b>434</b>	<b>Councillors Reports</b>																																									
434.1	Cllr Butler – the telephone box is still in place in Upper Longdon and needs to be removed.	Clerk to chase																																								
<b>435</b>	<b>Date of Upcoming Meetings</b>																																									
435.1	Monday 3 <sup>rd</sup> July 2017 – Highways and Open Spaces Committee 7pm WI Hall, Longdon																																									
435.2	Tuesday 11 July 2017 – Longdon Parish Council Meeting 7pm WI Hall, Longdon	Clerk to book rooms																																								
435.3	Monday 4 <sup>th</sup> September 2017 – Finance and General Purposes Committee																																									

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Date:.....

435.4	WI Hall, Longdon Tuesday 12 <sup>th</sup> September 2017 – Longdon Parish Council Meeting 7pm Cannock Wood and Gentleshaw Village Hall.	
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**The meeting closed at 8:55pm.**

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