

## Longdon Parish Council

### Minutes of the Meeting of the Highways and Open Space Committee held at 7.00pm on Monday 2<sup>nd</sup> October 2017 at Longdon Village Hall, Longdon.

**Parish Councillors;** H Meere, P Couchman, K Taylor, A Cliffe, A Fullwood;  
**Apologies;** Cllr G Duckett; Will Rose  
**Clerk;** Hilary Goodreid  
**Public;** Mrs D Howells

Min No.	Item	Action
<b>102</b> 102.1	<b>Apologies for Absence</b> Apologies were received from Cllr Duckett. These were accepted. Will Rose sent his apologies.	
<b>103</b> 103.1	<b>Declarations of Interest</b> None were declared.	
<b>104</b> 104.1	<b>Chairman to close meeting for public session</b> No matters were raised from the public.	
<b>105</b> 105.1	<b>Minutes from the Meeting held 16<sup>th</sup> August 2017</b> It was noted that Cllr Taylor had in fact attended the meeting. This was amended by hand. The minutes were agreed and accepted. <b>Proposed: Cllr Taylor; Seconded: Cllr Couchman</b>	
<b>106</b> 106.1	<b>Matters Arising on the Minutes</b> 41.7 – Longdon Green village sign was in place. The committee looked at places for the gateway features and it was agreed that Clerk submit these to the County: by the 50mph sign on way into village from Rugeley; at top of hill by 40mph signs on way in from Lichfield.  Hedges along the A51 are getting really overgrown. Commonsides in Gentleshaw also suffering from overgrown hedges. Clerk to approach the County Council re programme of hedge cutting.  Flower Tubs – Full Council had agreed to the purchase of 6 tubs but Cllrs Fullwood and Duckett were to undertake an appraisal of condition around the parish. Cllr Cliffe noted that 2 opposite Gentleshaw school have rotted and needed replacement.  80.1 – tree work is scheduled for 28 <sup>th</sup> and 29 <sup>th</sup> November 2017.  85.1 – The trees requiring replacement were on Upper Way. These had been part of the street planting scheme. Clerk to contact District/County.	Clerk to action  Clerk to action  Cllrs Fullwood and Duckett to action  Clerk to action
<b>107</b> 107.1	<b>Risk Assessment</b> <ul style="list-style-type: none"> <li>• Dumped fridge freezer on Borough Lane on left, 200 yards before the T Junction. Clerk to report to Council.</li> <li>• Notice Boards still waiting for replacement cork. Cllr Couchman to undertake measurements.</li> <li>• Footpath on Stockings Lane was reported as overgrown.</li> <li>• Bridleway 7 – is overgrown and needs cutting back</li> <li>• Footpath 72 went across field which was about to be ploughed.</li> </ul>	Clerk to report.  Cllr Couchman to action

Signed.....

Page 1 of 3

Date:.....

2 October 2017

	<p>Clerk was asked to write to landowner to ensure path is reinstated after ploughing. Needed to be redefined in accordance with the way markers.</p> <ul style="list-style-type: none"> <li>It was agreed that the Risk Assessment would stand and dates updated.</li> </ul>	Clerk talk to Will Rose re this
<b>108</b> 108.1	<p><b>Risk Assessment Policy for Volunteers and template letters to Landowners</b></p> <p>The Risk Assessment Policy for Volunteers was agreed and accepted. <b>Proposed: Cllr Taylor; Seconded: Cllr Fullwood</b></p> <p>The Template Letters for Landowners was agreed and accepted. <b>Proposed: Cllr Fullwood; Seconded: Cllr Taylor</b></p>	
<b>109</b> 109.1	<p><b>Transfer of Land</b></p> <p>Still being chased by Cllr Meere.</p>	Cllr Meere to action
<b>110</b> 110.1	<p><b>Update on Current Projects</b></p> <ul style="list-style-type: none"> <li>Footpath across Glebe Field – no update</li> <li>Planting around directional signposts – would look nice but needs to be maintained. Possibly bulbs at foot of signposts? It was agreed that this be put to full council for views.</li> <li>Information Board / Map – Clerk action</li> <li>Gateway signs – Clerk to action</li> <li>A51 Footpath is overgrown – Clerk to contact County Council.</li> <li>Reflector posts on Borough Lane – it was thought that this had been completed – Clerk to check.</li> <li>Update on district council mowing contract – this had been dealt with at full council.</li> </ul>	<p>For agenda at main meeting</p> <p>Clerk to action</p> <p>Clerk to action</p> <p>Clerk to report to County and Martyn Tittley</p> <p>Clerk to action</p>
<b>111</b> 111.1	<p><b>Project Development</b></p> <p>Cllrs considered possible projects for the 23018/2019 financial year:</p> <ul style="list-style-type: none"> <li>Footpath work in general</li> <li>A51 footpath hedge cutting back</li> <li>Filling in holes on the footpaths along the A51</li> <li>Planters</li> <li>New bench / map for the village – Longdon Green and Upper Longdon</li> <li>Interactive map showing the planning applications against each house – look into this as an online version. – Costs with Eric Roy.</li> <li>Neighbourhood Plan pot – Reserve for Neighbourhood Plan in anticipation</li> <li>Delivery of Longdon Life – Hill Top and Longdon Green seemed to be missing out. Additional deliveries may incur costs.</li> </ul>	All to be put to Full Council

Signed.....

Page 2 of 3

Date:.....

2 October 2017

<b>112</b>	<b>Update on footpaths and bridleways</b>																
112.1	Clerk read Will Roses report																
<b>113</b>	<b>Correspondence</b>	For Full Council agenda															
113.1	The correspondence was to be reported to full council to allow for response from Cllr Tittley																
113.2	The correspondence from MRs Ford re need for hedge cutting had been covered earlier in the meeting. Clerk to contact County. Clerk to write to Mrs Ford explaining that we do not have influence over the Lichfield Mercury.	Clerk to action															
113.3	Richard Clarke had written to the parish council to thank for them supporting the planning application for the bowling green. The application had been approved.																
113.4	Memorial Hall setting up meeting. Dates have been offered but they had not come back yet with convenient dates.																
<b>114</b>	<b>Finance</b>																
114.1	<table border="1"> <thead> <tr> <th>Payee</th> <th>Cheque No</th> <th>Net</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Dennis Wood - weed killer treatment</td> <td>2171</td> <td>50.00</td> <td>-</td> <td>50.00</td> </tr> <tr> <td>GC McCulloch - mowing sept 2017</td> <td>2172</td> <td>350.00</td> <td>-</td> <td>350.00</td> </tr> </tbody> </table> <p>These could not be approved as no signatories were in attendance.</p>	Payee	Cheque No	Net	VAT	Total	Dennis Wood - weed killer treatment	2171	50.00	-	50.00	GC McCulloch - mowing sept 2017	2172	350.00	-	350.00	Full council agenda
Payee	Cheque No	Net	VAT	Total													
Dennis Wood - weed killer treatment	2171	50.00	-	50.00													
GC McCulloch - mowing sept 2017	2172	350.00	-	350.00													
<b>115</b>	<b>Councillors Reports</b>																
115.1	Cllr Cliffe – update on Dark Lane. We had been advised by County Council that it had been officially closed. Notices have been put and temporary road closed sign was temporarily in place. County have not gone through the proper process. Clerk to contact the County re Dark Lane and advise that the farmers don't mind cutting hedges but can't get down to do that. What is the legal standing of the road closure?	Clerk to contact County Council.															
<b>116</b>	<b>Date of Next Meeting</b>																
116.1	Tuesday 7 <sup>th</sup> November 2017 at 7pm	Clerk to book room															

**There being no further business the Chair declared the meeting closed at 8.25pm**

Signed.....

Page 3 of 3

Date:.....

2 October 2017