

## Longdon Parish Council

**Minutes of Meeting of Longdon Parish Council held 7.00pm on Tuesday, 13 November 2018 at WI Hall, Longdon**

**Present:**           **Parish Councillors:** G Duckett, J Watkins-Smythe, C Webb, H Hulme, K Taylor and B Butler  
**Other Councillors:** Councillor I Pritchard, Lichfield District Council (LDC)  
**Clerk:** Mrs E. Bird.  
**Public Attendees:** 2  
**Councillor Apologies:** A Fullwood, H Meere, P Couchman and A Cliffe

Min No.	Item	Action
079 079.1	<p><b>Apologies &amp; Acceptance of Absence</b>  Councillor A Fullwood, H Meere, P Couchman and A Cliffe submitted apologies for the meeting.</p> <p><b>Noted</b></p>	
080 080.1	<p><b>Declarations of Interest</b>  There were none.</p>	
081 081.1	<p><b>Chairman to close meeting for public session</b></p> <p>Two members of the public attended the meeting to observe as they were new to the area and interested in the work of the Council.</p>	
082 082.1	<p><b>Minutes of Monthly Full Council Meeting held on 9 October 2018.</b></p> <p>The minutes of the 9 October 2018 meeting were approved as a correct record.</p> <p>Proposed: Councillor K Taylor seconded: Cllr B Butler</p> <p><b>It was resolved to approve and accept the minutes of the full Parish Council meeting held on 9 October 2018.</b></p>	
083 083.1	<p><b>Matters Arising</b></p> <p>All matters had been dealt with or were to be/had been discussed on the agenda apart from:</p> <p><u>072 The Memorial Hall</u></p> <p>Councillor Duckett was frustrated that as no action had been taken by other Council Members (despite promises that this would be done in her absence).</p> <p>She had drafted the letter which had been circulated by the Clerk and approved by all Councillors by email.</p> <p>The letter had been submitted and the Clerk would report the response when received.</p> <p><b>Noted</b></p>	

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083.2	<p><u>071 Parking on Gentleshaw Common</u></p> <p>Councillor Pritchard (LDC) queried what was holding up the transfer of the land from LDC to Longdon Parish Council (LPC).</p> <p>The Chair reported the delays in submitting the paperwork, officer illness, the need of LDC to appoint new solicitors and the appointment of a solicitor by LPC had all lead to delays in the transfer.</p> <p><b>Resolved to ask Councillor I Pritchard (LDC) to chase this matter on the LPCs behalf.</b></p>	Cllr I Pritchard (LDC)
<p><b>084</b></p> <p>084.1</p>	<p><b>Longdon Life</b></p> <p>It was noted that a temporary editor for Longdon Life had not been found to edit the Winter Edition.</p> <p>The permanent editor was able to resume her role in the New Year so the Spring Edition would go ahead.</p> <p><b>Noted</b></p>	
<p><b>085</b></p> <p>085.1</p>	<p><b>Environment Committee</b></p> <p>The Chair reported that she felt the work completed in this Committee could be completed as part of the full Parish Council and proposed that this went ahead with immediate effect.</p> <p><b>Resolved to dissolve the Environment Committee with immediate effect and for the Full Parish Council to assume this Committee's responsibilities.</b></p>	
<p><b>086</b></p> <p>086.1</p> <p>086.2</p>	<p><b>Administration Committee</b></p> <p>The Administration Committee had been due to meet prior to the Full Council meeting but had been deferred to just prior to the January meeting on 8 January 2019.</p> <p>The Chair proposed that the Full Parish Council assume the Administration Committee's responsibilities. A working Group to discuss the Precept Levy could be held prior to the January meeting.</p> <p><b>Resolved to return the responsibilities of the Administration Committee to the Full Parish Council and to dissolve the Administration Committee with immediate effect.</b></p>	
<p><b>087</b></p> <p>087.1</p>	<p><b>Correspondence</b></p> <p>The Clerk reported receipt of the following correspondence:</p> <ul style="list-style-type: none"> <li>• Memorial Hall Letter – Letter dated 19 October 2018 sent to Memorial Hall reflecting the Council's views expressed at October Meeting <b>Noted.</b></li> <li>• Mr Neill – Queries regarding Website and Neighbourhood Plan <b>Noted that the Chair had met with Mr Neill to discuss his concerns regarding the Neighbourhood Plan.</b></li> </ul>	

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Date:.....

	<ul style="list-style-type: none"> <li>Register of Electors – LDC Query regarding whether Council wants a copy of the register. <b>Councillors decided to request a copy of the register.</b></li> <li>Waste Transfer Note and Annual Contracts with LDC for Longdon/Gentleshaw Churches <b>Resolved to approve the contracts.</b></li> <li>Changes to grass cutting contracts with Staffordshire County Council <b>Resolved to ask Councillor Pritchard to clarify LDCs grass cutting schedule in Longdon and report back to a future meeting</b></li> </ul> <p>Councillor Watkins-Smythe reported a local resident had contacted him regarding a broken drain outside the Post Office in Longdon. He had been to look at the drain and was concerned that someone could fall if they stepped on the area that had subsided.</p> <p><b>Resolved to ask the Clerk to report the matter to Staffordshire County Council.</b></p> <p>Councillor Watkins-Smythe went on to report that another neighbour had contacted him regarding a large garden building that was being put up in a parishioner’s property. A concrete base measuring roughly 20ft x 15ft had been constructed and local residents were concerned it fell outside permitted development.</p> <p><b>Resolved to ask Councillor Watkins-Smythe to forward address details and photographs to Councillor Pritchard (LDC)</b></p> <p>The Chair reported a grant request application from Longdon Flower Club for £100. Councillors felt this was a worthy cause and agreed to the request.</p> <p><b>Resolved to approve a grant of £100 for Longdon Flower Club</b></p> <p>The Chair reported the hedge had been cut and an iron access gate had been fitted in Stockings Lane immediately next to Longdon Lodge. It was felt this was a dangerous position.</p> <p><b>Resolved to ask Councillor Pritchard (LDC) to investigate the new gateway.</b></p>	<p>EB</p> <p>Cllr Pritchard</p> <p>EB</p> <p>Cllr Watkins-Smythe</p> <p>Cllr Pritchard (LDC)</p>																		
<p><b>088</b></p> <p>088.1</p>	<p><b>Accounts for Payment</b></p> <p>The Council were asked to approve the following accounts for payment at their meeting on 13 November 2018:</p> <table border="1" data-bbox="284 1778 1313 1998"> <thead> <tr> <th>Payee</th> <th>Invoice No</th> <th>Cheque Number*</th> <th>Net</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>G C McCulloch</td> <td>73</td> <td>2372</td> <td>-</td> <td>-</td> <td>£360</td> </tr> <tr> <td>Mr M Fullwood</td> <td>-</td> <td>2373</td> <td>-</td> <td>-</td> <td>£22.50</td> </tr> </tbody> </table>	Payee	Invoice No	Cheque Number*	Net	VAT	Total	G C McCulloch	73	2372	-	-	£360	Mr M Fullwood	-	2373	-	-	£22.50	
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Date:.....

Ellen Bird Expenses	-	2374	-	-	£44.57
Ellen Bird November pay	-	2375	-	-	£635.57
WCAVA (Payroll and HMRC Payment)	2090199	2376	£172.46	£1.10	£173.56
Ellen Bird December Pay	-	2377	-	-	£635.57

A further cheque for Longdon Flower Club for £100 for the grant approved above was written and approved (Cheque no 2378)

They noted receipt of the following income:

- £10 Longdon Life (014/2018)

**Resolved to approve the accounts for payment detailed above and note the income received.**

**089**

**Planning Applications**

089.1 18/01474/COU – Land at Bardy Lane, Upper Longdon

It was noted this application had now been passed by LDC.

089.2 18/01310/FUL - Holly Farmhouse, Chorley

It was noted this application had now been passed by LDC.

089.3 18/01588/FUL – Byegate, Lower Way, Upper Longdon

No comment.

089.4 18/01596 – Sandmart Farm, Hay Lane, Longdon Green

The Chair had reported to the Planning Officer at LDC that the application made no reference to the Neighbourhood Plan, LDC Plan, Green Belt, Area of Outstanding National Beauty and that the wrong plans had been attached.

Councillors had objected to a previous application for stables on this site. Lichfield District Council's decision to refuse that application was upheld at appeal.

**Resolved to oppose this application as it will affect the openness of the area. They questioned the historical use of these rundown buildings for housing livestock.**

089.5 18/01241- 2 Brook End

**Resolved to ask Councillors to send comments to the Clerk.**

EB

Signed.....

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Date:.....

<p><b>090</b></p> <p>090.1</p>	<p><b>Items for future meetings</b></p> <p>Councillors discussed the following items for future agendas.</p> <ul style="list-style-type: none"> <li>• Councillor Butler reported he would be standing down in May as he was moving away from the area. Councillor's agreed succession planning was necessary.</li> <li>• Councillor Taylor reported he had attended a service at the local school for Remembrance Day. He asked that Outside Bodies feedback be included as a standard agenda item.</li> <li>• Councillor Webb reported he would not be standing for re-election in May. He felt it would be important during consideration of next year's precept to consider raising the precept to enable the Council to carry out some of the functions previously carried out by SCC. Views on this were mixed but Councillors agreed that it needed further consideration in order to maintain a safe, attractive Parish.</li> <li>• Councillor Hulme said Councillor attendance at meetings was vital and noted an increasing number of absences at meetings. It was agreed that by reducing the number of meetings (by dissolving the Environment and Administration Committees in future) Councillors were only being asked to attend one meeting a month.</li> </ul> <p><b>Resolved to</b></p> <ul style="list-style-type: none"> <li><b>a) note the comments above and reinstate Outside Bodies feedback on future agendas;</b></li> <li><b>b) take into account Councillor Webb's views when considering the precept for the forthcoming year;</b></li> <li><b>c) for Councillors to contact the Clerk with future agenda items.</b></li> </ul>	
<p><b>091</b></p> <p>091.1</p>	<p><b>Dates of future meetings</b></p> <p><b>The following meeting dates were agreed:</b></p> <ul style="list-style-type: none"> <li>• 8 January 2019 (at 7pm) Longdon Parish Council, WI Hall, Longdon</li> </ul>	

**The meeting ended at 20.15pm**

Signed.....

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