

Longdon Parish Council

Minutes of Meeting of Longdon Parish Council held 7.00pm on Tuesday 10th September 2019 at Cannock Wood & Gentleshaw Village Hall

Present: **Parish Councillors:** C Stevens, H Hulme, J Watkins-Smythe, G Crowe, T Johnson
Other Councillors:, County Councillor M Tittley
Clerk: C E Gracey
Public Attendees: 3 J Allen, Mr Juxon, Mrs Juxon
Councillor Apologies: District Councillor R Strachan

Min No.	Item	Action
182 182.1	<p>Appointment of Acting Chairman for the meeting or Chairman until the AGM in May 2020</p> <p>Resolved: Cllr C Stevens will Chair this meeting.</p>	
183 183.1	<p>Apologies & Acceptance of Absence</p> <p>None</p>	
184 184.1	<p>Declarations of Interest</p> <p>None reported</p>	
185 185.1 185.2 185.3	<p>Chairman to close meeting for public session</p> <p>J. Allen commented on the 2 nominees for the Longdon Cotton Almhouses Trustees representing the Council, Mrs Juxon commented that the present representatives herself & H. Meere were willing to continue on behalf of the Council and report back on the 2 meetings held twice a year, this was agreed.</p> <p>Mr Juxon commented on the post box and asked for an update in it's reinstatement, Members discussed the removal and agreed to ask the MP Michael Fabricant for his assistance.</p> <p>Mrs J Allen commented on the proposed burial ground area, no response has been received from the diocese, the Chair confirmed that any cost would have to be confirmed before it could progress, Mrs Allen confirmed that the group were going to speak to the diocese and arrange a suitable meeting, and determine if they will be able to buy a plot of land, Cllr T Johnson asked how many pledges had been received & of how much money had been committed. Mrs J Allen commented that because of the low numbers the pledges would have to be substantial, the next meeting of the group is 8th October.</p> <p>Full Council meeting re opened 7.10pm</p>	CEG
186 186.1	<p>Council Minutes: To confirm as a correct record the Minutes of the Meeting of Council held on 10th July 2019</p> <p>The minutes of the Monthly Full Council Meeting held on 10th July 2019 meeting were approved as a correct record.</p> <p>It was resolved to approve and accept the minutes of the 10th July 2019 as a correct record. Proposed Cllr. John Watkins Smythe, seconded by Cllr. Craig Stevens(Acting Chairman) & carried.</p>	
187 187.1	<p>Matters Arising</p> <p>170.2 As discussed in the public session</p>	

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187.2	<p>163.1 County Cllr. Martyn Tittley commented on muted proposal that green belt may be purchased for development and beware.</p> <p>163.1 Cllr Craig Stevens (Acting Chairman) commented that documents were in hand to sign off the transfer of a parcel of land at Gentleshaw which the Council are accepting responsibility for, the document would be signed following the meeting.</p> <p>Noted</p>	
188	Outside Bodies Feedback	
188.1	Cllr. Gladys Crowe attended the burial ground meeting as discussed in the public session.	
188.2	The Longdon Cotton Almshouses Council representation has discussed & agreed in the public session.	
189	Environment Issues	
189.1	BKV – The Parish of Longdon have been awarded a special commendation for consistent participation, effort & achievement in BKV for 50 years.	
189.2	Walk Leaflets – The leaflets have been checked and stocked up in all the designated places.	
189.3	Noticeboards – The clerk will get a quote to recork the boards.	CEG
190	Planning Applications	
190.1	<p>19/00999/FUH Installation of Nr. 1 velux window at The Stables Hay Lane Longdon Green – no observations/comments</p> <p>19/01057/FUH Single Storey extension to front & side & alterations to rear including installation of canopy at Merrymeet Lower Way Upper Longdon – no observations/comments</p> <p>19/00986/FUL Retention of temporary(3 years) mobile home at Benbrook Farm Stoneywell Lane Longdon – no observations/comments</p> <p>19/00980/FUL Installation of carport & store at Timbers High Street Longdon -no observations/comments</p> <p>19/01218/REM Members commented that this was not their area of responsibility, the clerk will contact Planning and check</p>	CEG
191	Highways	
191.1		

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191.2	A51 longdon footpath from Rugeley to Lichfield impassable with debris from over hanging trees & shrubs. Members discussed the problems, the clerk will contact Highways and copy County Cllr. Martyn Tittley into the correspondence	CEG
191.3	A51 Flooding -County Cllr. Martyn Tittley confirmed that investigations are underway to use a camera to confirm the problem.	
191.3	Tree in need of work on Malthouse Road Gentleshaw – no work carried out, as the tree is on landowner property. Cllr. C Stevens asked County Cllr. M Tittley on an update regarding the process of contacting landowners to carryout works. The clerk will forward an email to SCC to continue the process of chasing the work.	CEG
191.4	Broken stile in the Gentleshaw area – No work carried out, County Cllr. Martyn Tittley commented that there a large backlog of work on stiles.	
192	Finance	
192.1	Statement of income & expenditure & reconciliation for June, July & August was presented & agreed.	
192.2	The bank mandate has been completed by Members and will be submitted shortly.	
193	Correspondence Report -The clerk confirmed that all correspondence received by email was forwarded to Councillors for their information. Included the following.	CEG
193.1	<ul style="list-style-type: none"> • SPCA Bulletin 11th July emailed to Council 12th July 2019 • Hammerwich Parish Council re Neighbourhood Plan emailed to Council 22nd July 2019 • Lichfield DC Annual canvass 7th August 2019 emailed to Council 7th August 2019 • SPCA Bulletin 1st August 2019 emailed to Council 7th August 2019 • Rob Strachan LDC re Travellers @ Longdon Green emailed to Council 7th August 2019 – Members discussed the problem and the number of residents that had contacted the Council over a period of 2 week, Members concluded that the visitors came annually. • My Staffordshire Newsletter emailed to Council 7th August 2019 • Lichfield DC New development in Fradley Road naming emailed to Council 7th August 2019 • CJ Landscaping Ltd Request to advertise business on the website emailed to Council 7th August 2019 – Members discussed & agreed that the Company should consider the Longdon Life to advertise. • Janet Allen(Resident) details of the Almshouse Scheme emailed to Council 7th August 2019 • Terms & Conditions from Moseley’s Solicitors emailed to Council 12th July 2019 • SPCA Bulletin 8th August emailed to Council 8th August 2019 	CEG

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	<ul style="list-style-type: none"> • Cannock Chase ANOB Annual Conference emailed to Council 13th August 2019 • Cannock Chase update of site emailed to Council 13th August 2019 • Burntwood Neighbourhood Plan consultation link emailed to Council 13th August 2019 • A51 flood email from Rob Strachan emailed to Council 13th August 2019 + 2 • LDC consultation on Friary Leisure Centre emailed to Council 14th August 2019 – clerk to check details & confirm to Council. • LDC small funding opportunity emailed to Council 14th August 2019 • BKV 2019 – Award • SWAR Staffs CC emailed to Council 21st August 2019 – clerk to check details and inform Council. • Scope locations for siting clothing boxes emailed to Council 21st August 2019 • Enforcement action on Land adjacent to Keepers Cottage Upper Longdon emailed to Council 21st August 2019 • Seminar dealing with gang crime from Rachel.owen@govpd.co.uk emailed to Council 28th August 2019 • SPCA Bulletin 5th September emailed to Council 5th September 2019. <p>Noted</p>	
<p>194</p> <p>194.1</p>	<p>Finance & Accounts for payment</p> <p>Approval of the following payments was considered by the council;</p> <p>WCVA PAYE August & September £212.60 – approved</p> <p>C E Gracey Clerks August salary £ 398.73 – approved</p> <p>C E Gracey Clerks July expenses £41.99 – approved</p> <p>G C McCulloch Ground maintenance May, June, July & August £1440.00 approved</p> <p>E A Roy Website training for clerk 24/07/2019 £25.00 approved</p> <p>Mazars LLP External Audit 2018-19 £240.00 – approved</p> <p>C E Gracey Clerks September salary £398.73 – approved</p> <p>Lichfield DC Noticeboard & Bench Refurbishment £1488.00 – approved</p> <p>WI Hall (Hall hire for Council Meeting April – November) £72.00 - approved</p> <p>Remittance received from Staffs CC £717.00 BACS credit</p> <p>Proposer Cllr. Helen Hulme, seconder Cllr. John Watkins Smythe & carried</p> <p>Noted</p>	

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195	Clerk's Completion of Probationary Period 31st July 2019 – pay rate – spine point.	
195.1	Members agreed that the clerk's probationary period was satisfactory and agreed to an increase of salary as SP 4-6(previously 13-17) SP6.from 1 st August 2019	
196	Website Audit & Update	
196.1	Members agreed to audit and to invite Mr. Roy to the November meeting to discuss the way forward.	
197	W I Hall Costs for Clerk attendance on Wednesday	
197.1	Members agreed that there had been very little interest in residents coming in on a Wednesday morning, and agreed that for the next 3 months from the 1 st September the clerk would attend on the 1 st Wednesday of the month and then the attendance would cease.	
198	Items for discussion at future meetings	
198.1	Footpath 73 being changed to a bridleway	
198.2	Grass cutting within the Parish	
199	Dates of future meetings	
199.1	The following meeting dates were agreed: <ul style="list-style-type: none"> • 8th October 2019 @ 7pm at WI Hall Longdon • 12th November 2019 @ 7pm at WI Hall Longdon 	
	The meeting ended at 8.45pm	

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