

## Longdon Parish Council

**Minutes of Meeting of Longdon Parish Council held 7.00pm on Tuesday 12<sup>th</sup> November 2019 at W I Hall Longdon**

**Present:**           **Parish Councillors:** H Hulme, G Crowe, T Johnson, J Watkins-Smythe  
**Other Councillors:**, County Councillor M Tittley  
**Clerk:** C E Gracey  
**Public Attendees:** Mr & Mrs E Roy, Mr & Mrs Shanahan, Dr P Hulme  
**Councillor Apologies:** C Stevens, District Councillor Ron Strachan

Min No.	Item	Action
217 200.1	<p><b>Appointment of Acting Chairman for the meeting or Chairman until the AGM in May 2020</b></p> <p><b>Resolved:</b> Cllr. Helen Hulme will chair this meeting.</p>	
218 218.1	<p><b>Apologies &amp; Acceptance of Absence</b></p> <p>Cllr. Craig Stevens District Councillor Rob Strachan tendered their apologies, this was accepted.</p>	
219 219.1	<p><b>Declaration of Interest</b></p> <p>None reported</p>	
220  220.1  220.2	<p><b>Chairman to close the meeting for public session -this will be limited to 15 minutes (5 minutes per speaker)</b></p> <p>Mr &amp; Mrs Shanahan spoke of the continuous problem with flooding on Borough Lane, and the recent problem in early November when heavy rain was experienced, vehicles were stuck in the flood waters, the road was closed.</p> <p>They have reported the problem to Staffs CC but were unable to complete and received a report number. Members discuss the ongoing problem, County Cllr. Martyn Tittley commented that he would check the report although he did think that it had not been recorded as no job number was raised. The residents commented on the poor condition of the footpath &amp; the lighting.</p> <p>Dr Hulme commented on the flooding and asked the County Councillor about flooding, agricultural procedures and remedial work.</p> <p><b>The Chairman closed the public session at 7.15pm &amp; commented that the next discussion would be item 7 Website, to allow Mr &amp; Mrs Roy to leave following the discussion, this was agreed.</b></p>	
221  221.1	<p><b>Website</b></p> <p>The Chair welcomed Mr &amp; Mrs Roy, Eric Roy commented on the site and the details of when it was designed in 2005 confirming that it is need of updating both for appearance &amp; to comply with current legislation of council websites. He gave Members a handout detailing the way forward and the options available, Members discussed the site and probable design. The Chairman thank Mr Roy for attending and agreed that Members would consider the information provided and reach a decision by the new year.</p>	
222  222.1	<p><b>Council Minutes: To confirm as a correct record the Minutes of the Meeting of Council held on 8<sup>th</sup> October 2019</b></p> <p>The minutes of the Monthly Full Council Meeting held on 8<sup>th</sup> October 2019 meeting were approved as a correct record.</p>	

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	<p><b>It was resolved to approve and accept the minutes of the 8<sup>th</sup> October 2019 as a correct record. Proposed Cllr John Watkins Smythe. , seconded by Cllr. Trevor Johnson &amp; carried.</b></p>	
223	<p><b>Matters Arising</b></p> <p>223.1 205.1 Removal of Post Box in Longdon – a new box has now been installed but not commissioned at this present time. Residents have commented that they are keen to have the box in use.</p> <p>223.2 207.1 Re-corking of noticeboards Members agreed to accept the quotation from Lichfield DC proposed by Cllr. Gladys Crowe seconded by Cllr. Trevor Johnson and carried.</p> <p>223.4 207.4 BKV Certificates have been received and are to be displayed on all noticeboards.</p> <p>223.5 207.5 Planters &amp; Pots some Autumn planting has taken place in some of the adopted containers. Cllr. Trevor Johnson commented that he has some bulbs that he will plant in some of the discarded pots for a Spring display. Cllr. Gladys Crowe commented that she will fill the Upper Longdon planters for the Autumn.</p> <p>223.6 209.2 A51 Flooding, the repair has solved the problem</p> <p>223.7 209.3 Poor roadway &amp; footpaths condition in Longdon continue to report areas where no works has taken place.</p> <p><b>Noted</b></p>	
224	<p><b>Outside Bodies Feedback</b></p> <p>224.1 Thank you to Cllr. Gladys Crowe for attending the Remembrance Sunday service at the church, and also the Monday service outside the school.</p>	
225	<p><b>Environment Issues</b></p> <p>225.1 <b>Footpath 73</b> – This has been passed to Staffs CC Footpaths &amp; Rights of Way Officer awaiting a reply, to remain on the agenda until further notice</p> <p>225.2 <b>Grass cutting in the Parish</b> –No comments to remain on the agenda until further notice.</p> <p>225.3 <b>Dog Bins</b> – Members agreed to replace 4 bins, 2 in Longdon &amp; 2 in Upper Longdon proposed by Cllr. Gladys Crowe seconded by Cllr. Trevor Johnson &amp; carried. The clerk will check if the awarded CIL money can be used for this purpose.</p>	CEG

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225.4	<b>Information Boards</b> – Funding award from Cannock Chase AONB, the clerk will print off the forms & complete and the matter will be finalised at the January meeting.	CEG
<b>226</b>	<b>Planning Application</b>	
226.1	19/01470/COUM Shepherds Corner Stocking Lane Upper Longdon - Retention of concrete hard standing area & fence/gate & change of use of field from agricultural to equestrian use – no objections/comments	
226.2	19/01477/FUH Windy Ridge Commonsides Gentleshaw 2 storey extension – no objections/comments	
<b>227</b>	<b>Highways</b>	
227.1	<b>A51 longdon footpath from Rugeley to Lichfield</b> – no work carried out	
227.2	<b>Poor condition of footpaths &amp; roadway in Longdon</b> – reported to Highways.	
227.3	<b>HGV's using Huntsman Hill</b> – awaiting availability of smart box	
227.4	<b>Tree in need of work on Malthouse Road Gentleshaw</b> – no work carried out, as the tree is on landowner property.	
227.5	<b>Broken stile in the Gentleshaw area</b> – No work carried out	
<b>228</b>	<b>Finance</b>	
228.1	No documents produced awaiting bank statement.	
228.2	Bank mandate – there are 3 signatures to be removed from the current bank mandate: Cllrs Gina Duckett, Brian Butler and Christopher Webb. 2 signatures to be added to the bank mandate: Cllrs. Helen Hulme and Gladys Crowe, plus the clerk Chris Gracey as a non-signatory secretary. It was resolved that: the Authorised Signatories in the current mandate for the accounts detailed in section 1.3, be changed in accordance with section Authorised Signatories. And the current mandate will continue as amended. The current authorised signatories are: Cllrs. John Watkins-Smythe and Christopher Webb. Proposed by Cllr. John Watkins-Smythe seconded by Cllr. Trevor Johnson and carried.	

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<p><b>229</b></p> <p>229.1</p>	<p><b>Correspondence Report</b> -The clerk confirmed that all correspondence received by email was forwarded to Councillors for their information. Included the following.</p> <ul style="list-style-type: none"> <li>• SPCA bulletin 10<sup>th</sup> October 2019 emailed to Council 10<sup>th</sup> October 2019</li> <li>• Tim Heminsley Staffs CC Trees &amp; Hedgerows emailed to Council on the 10<sup>th</sup> October 2019</li> <li>• County Cllr. Martyn Tittley response re Gentleshaw Tree Issue emailed to Council 11<sup>th</sup> October 2019</li> <li>• Highways Mary Lee response to email on A51 footpath &amp; Gentleshaw Tree Issue emailed to Council 11<sup>th</sup> October 2019</li> <li>• LDC with attached information of a newly published plan emailed to Council 14<sup>th</sup> October 2019</li> <li>• LDC with information about applicable Community Infrastructure Levy emailed to Council on 17<sup>th</sup> October 2019</li> <li>• County Cllr. Martyn Tittley response to speeding traffic on the A51 emailed to Council on 21<sup>st</sup> October 2019</li> <li>• Amey closure of Job Nr.4174340 defects on Brook End emailed to Council on 21<sup>st</sup> October 2019</li> <li>• Email from resident about the post box &amp; the dog bins.</li> <li>• Cannock Chase AONB grant funding emailed to Council 21<sup>st</sup> October 2019</li> <li>• LDC consultation on proposed changes to Cannock Chase AONB emailed to Council 21<sup>st</sup> October 2019</li> <li>• LDC Canvassers to visit households in the area to promote completing the form for registration to vote, emailed to Council 22<sup>nd</sup> October 2019</li> <li>• Cannock Chase AONB Annual conference feedback emailed to Council 23<sup>rd</sup> October 2019</li> <li>• LDC Dog bin information. Email to Council 23<sup>rd</sup> October 2019</li> <li>• Staffs CC Temporary Traffic Regulation Order for Rugeley &amp; Longdon emailed to Council 23<sup>rd</sup> October 2019</li> <li>• HS2 update emailed to Council 28<sup>th</sup> October 2019</li> <li>• LDC garden waste collection 2020 emailed to Council 28<sup>th</sup> October 2019</li> <li>• SPCA bulletin 24<sup>th</sup> October 2019 emailed to Council 28<sup>th</sup> October 2019</li> <li>• Mary Lee(Highways SCC) re grass cutting proposals emailed to Council 29<sup>th</sup> October 2019</li> <li>• Michael Fabricant MP with response from Royal Mail re post box emailed to Council 28<sup>th</sup> October 2019</li> <li>• Email from resident re temporary postal arrangements emailed to Council 30<sup>th</sup> October 2019</li> <li>• Email from Clerk Cotton Almhouses re flooding in Borough Lane emailed to Council 31<sup>st</sup> October 2019.</li> <li>• SPCA bulletin 31<sup>st</sup> October 2019 emailed to Council 31<sup>st</sup> October 2019</li> <li>• Email from Cannock Chase ANOB re funding for information boards emailed to Council 1<sup>st</sup> November 2019</li> <li>• Notification of Urban Regeneration &amp; Neighbourhood Renewal seminars emailed to Council 4<sup>th</sup> November 2019</li> <li>• SPCA bulletin 7<sup>th</sup> November 2019 emailed to Council 10<sup>th</sup> November 2019</li> </ul>	<p>CEG</p>
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	<ul style="list-style-type: none"> <li>• Lichfield DC advice of purdah period 12<sup>th</sup> November 2019 emailed to Council on the 12<sup>th</sup> November 2019</li> <li>• Email from a resident re trees on Upper Way which she has concerns about emailed to Council on 12<sup>th</sup> November 2019 – Members discussed the trees and agreed to ask someone from Lichfield DC to go out and check them.</li> <li>• Contact from resident in St. James Close following a tree coming down from the Old Road A51 used as the Church car park &amp; breaking 2 fencing panels emailed to Members 4<sup>th</sup> November 2019 – this has been reported to Staffs CC</li> </ul> <p><b>Noted</b></p>	
<b>230</b>	<b>Finance &amp; Accounts for payment</b>	
230.1	<p>Approval of the following payments was considered by the council;</p> <p>C E Gracey Clerks November salary £398.73 – approved</p> <p>C E Gracey Clerks October expenses £9.32 – approved</p> <p>G C McCulloch Ground maintenance October &amp; November £720.00 approved</p> <p>Benhill Press BKV banner £48.00 approved</p> <p>Lichfield DC Annual charge for emptying dog bins £936.00 approved</p> <p>Remittance received None</p> <p>Proposer Cllr. Gladys Crowe, seconder Cllr. Trevor Johnson &amp; carried</p> <p><b>Noted</b></p>	
<b>231</b>	<b>Items for discussion at future meetings</b>	
231.1	Swan with the 2 necks public house – under new management	
231.2	Co-option to the Council – A resident has received a form to complete for co-option.	
<b>232</b>	<b>Website Update</b>	
232.1	Discussed under minute 222.1	
<b>233</b>	<b>Longdon Life</b>	
233.1	The Chairman commented that all the magazines had been delivered	
<b>234</b>	<b>Dates of upcoming meetings</b>	
234.1	<p>The following meeting was agreed</p> <ul style="list-style-type: none"> <li>• 8th January 2020 7pm @ WI Hall</li> <li>• 11<sup>th</sup> February 2020 7pm @ WI Hall</li> </ul>	
	<b>The meeting ended at 9pm</b>	

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