

## Longdon Parish Council

### Minutes of AGM & Council Meeting of Longdon Parish Council held 7.00pm on Tuesday 9<sup>th</sup> June 2020 at W I Hall Longdon

**Present:**           **Parish Councillors:** H Hulme, J Watkins-Smythe, C Stevens, T Johnson  
**Other Councillors:** None  
**Clerk:** C E Gracey  
**Public Attendees:** None  
**Councillor Apologies:** Cllr. Gladys Crowe

Min No.	Item	Action
<b>290</b>	<b>Apologies &amp; Acceptance of Absence</b>	
290.1	Cllr. Gladys Crowe tendered her apologies.	
<b>291</b>	<b>Chairman's address to the meeting</b>	
291.1	Acting Chairman Cllr. Helen Hulme spoke briefly on the events of the past year, the Council achievements & the need for more Parish Councillors.	
<b>292</b>	<b>Election of Chairman &amp; Vice-chairman</b>	
292.1	As there were no nominations for Chairman or Vice-chairman, Members agreed not to elect but continue as they are electing a Chairman at each meeting.	
<b>293</b>	<b>Acting – Chairman for the Meeting</b>	
293.1	Cllr. Helen Hulme chaired the meeting	
<b>294</b>	<b>Chairman to close the meeting for the public session – this will be limited to 15 minutes (5 minutes per speaker)</b>	
294.1	No public present	
<b>295</b>	<b>Declaration of Interest</b>	
295.1	Cllr Trevor Johnson declared a non-pecuniary interest in item 17.	
<b>295</b>	<b>Council Minutes: To confirm as a correct record the Minutes of the Meeting of Council held on 10<sup>th</sup> March 2020</b>	
295.1	Resolved that the minutes of the Monthly Full Council Meeting held on 10 <sup>th</sup> March 2020 were approved as a correct record, proposed by Cllr. John Watkins-Smythe seconded by Cllr. Trevor Johnson and carried.	
<b>296</b>	<b>Matters Arising:</b>	
296.1	<p>238.1 Flooding - The clerk confirmed that a reply had been received from the golf club confirming that they regularly check the ditch to ensure it runs free but the matter is hindered by the use of agricultural vehicles &amp; the debris that they carry, &amp; the condition of the road. The Chairman confirmed that it was an ongoing problem, which would be dealt with as and when required.</p> <p>277.1 Website – Members agreed that they would go ahead with the revamp of the site, Cllr. Craig Stevens would liaise with Mr. Eric Roy on behalf of the Council and collate information &amp; photographs from Members.</p>	

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<p><b>297</b></p> <p>297.1</p>	<p>Notice-boards Members commented on the recently corked boards which are showing signs of water damage, this has already been reported to LDC who carried out the work, the clerk will contact them again.</p> <p><b>To Approve the Annual Governance Statement, the Accounting Statement &amp; the Exercise of Public Rights Inspection Period for 2019-20</b></p> <p>Members concluded to approve proposed by Cllr. John Watkins-Smythe seconded by Cllr. Trevor Johnson and carried. The documents will be forwarded to the external auditor Mazars LLP, the documents will be displayed on the main notice board and the website.</p>	<p>CEG</p> <p>CEG</p>
<p><b>298</b></p> <p>298.1</p>	<p><b>Planning</b></p> <p>20/00235/CLE Certificate of lawfulness(existing): continued use of land for equine grazing &amp; retention of stable &amp; field shelter on Land West of Goosemoor Cottages Goosemoor Green Rugeley – No objections/comments</p> <p>20/00605/COU Change of use of 1<sup>st</sup> Floor void space of equestrian building to 1<sup>st</sup> floor 2 bedroom flat @ Longdon Stud Farm Bardy Lane Upper Longdon – no objections/comments</p> <p>20/00469/FUL Erection of 3 bedroom detached dwelling &amp; associated works on Land adjacent to 6 Malshouses Malshouse Lane Gentleshaw – objections over development of site, change of street scene, close proximity to neighbours</p>	
<p><b>299</b></p> <p>299.1</p>	<p><b>Outside Body Representatives Feedback</b></p> <p>Nothing to report</p>	
<p>300</p> <p>300.1</p> <p>300.2</p> <p>300.3</p> <p>300.4</p> <p>300.5</p> <p>300.6</p> <p>300.7</p> <p>300.8</p>	<p><b>Environment Issues</b></p> <p>Information Boards – Positive comments from residents, paid for from a grant &amp; CIL money.</p> <p>Grass cutting – All areas are now being cut &amp; maintained.</p> <p>Wild Seed Meadow – On hold due to the present situation.</p> <p>Best Kept Village – cancelled for this year</p> <p>Dog Bins – new bins replaced paid for by CIL money. Members discussed the problem of dog fouling in the parish and agreed to consider the way forward &amp; discuss at the next meeting</p> <p>Great British Clean Up – postponed until September no information at present.</p> <p>Post Office closure – consultation period is over, no information on results</p> <p>Land rear of Church Cottage known as Cherry Tree Orchard – Cllr.Trevor Johnson commented that the land has been in the present ownership and a</p>	<p>CEG</p>

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	<p>retrospective planning application is to be submitted for the work carried out.</p> <p>District Cllr. Rob Strachan forwarded the following report:</p> <p>The travellers have submitted an undertaking that there will be no further development on the site &amp; no further occupations.</p> <p>A planning application has been received which is missing some items/details, hence it has not been formally registered. The enforcement officer is visiting the site, unannounced at least weekly.</p> <p>The travellers are aware that they have to make a complete application and that there is a deadline, in the meanwhile Lichfield District Council has to act in accordance with the law.</p> <p>If any residents become aware of any further unlawful developments please let him know without delay.</p>	
<p><b>301</b></p> <p>301.1</p>	<p><b>Highways &amp; Open spaces</b></p> <p>Members commented that the footpaths are receiving lots of use over the months during the lockdown period.</p>	
<p><b>302</b></p> <p>302.1</p>	<p><b>Correspondence</b></p> <p>The clerk confirmed that all correspondence received by email was forwarded to Councillors for their information. Including the following:</p> <ul style="list-style-type: none"> <li>• Staffs CC Library Services update emailed to Council 7<sup>th</sup> May 2020</li> <li>• Website message from resident enquiring about photos of Bradley Lakes before the layby was constructed, emails to Council 7<sup>th</sup> May 2020.</li> <li>• Website Message from resident about field being excavated behind Church Cottage Longdon, emailed to Council 7<sup>th</sup> May 2020.</li> <li>• CEO Bulletin NALC emailed to Council 8<sup>th</sup> May 2020</li> <li>• SPCA Bulletin dated 7<sup>th</sup> May 2020 emailed to Council 8<sup>th</sup> May 2020</li> <li>• SCC Update dated 7<sup>th</sup> May 2020 emailed to Council 8<sup>th</sup> May 2020</li> <li>• LDC notification of children’s art competition emailed to Council 11<sup>th</sup> May 2020</li> <li>• LDC response to query raised on land rear of Church Cottage emailed to Council 12<sup>th</sup> May 2020 &amp; resident.</li> <li>• SPCA Bulletin dated 14<sup>th</sup> May 2020 emailed to Council 14<sup>th</sup> May 2020</li> <li>• LDC notification re refurbishment of tennis courts emailed to Council 14<sup>th</sup> May 2020</li> <li>• SPCA notification of a course on zoom emailed to Chairman 15<sup>th</sup> May 2020 &amp; additional dates added emailed to Chairman 19<sup>th</sup> May 2020</li> <li>• LDC notification of refuse sites &amp; country parks emailed to Council 15<sup>th</sup> May 2020</li> <li>• SCC Library Services update emailed to Council 15<sup>th</sup> May 2020</li> <li>• SPCA Bulletin dated 21<sup>st</sup> May 2020 emailed to Council 22<sup>nd</sup> May 2020</li> </ul>	

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	<ul style="list-style-type: none"> <li>• LDC information of achieved funding emailed to Council 22<sup>nd</sup> May 2020</li> <li>• LDC information on safer open spaces emailed to Council 22<sup>nd</sup> May 2020</li> <li>• LDC information on Bank Holiday care emailed to Council 22<sup>nd</sup> May 2020</li> <li>• SCC update on covid 19 emailed to Council 22<sup>nd</sup> May 2020</li> <li>• NATWEST acknowledgement to complaint emailed to Council 26<sup>th</sup> May 2020</li> <li>• SPCA Bulletin dated 28<sup>th</sup> May 2020 emailed to Council 28<sup>th</sup> May 2020</li> <li>• SCC Covid 19 update emailed to Council 30<sup>th</sup> May 2020</li> <li>• NALC update emailed to Council 30<sup>th</sup> May 2020</li> <li>• CEO NALC bulletin emailed to Council 30<sup>th</sup> May 2020</li> <li>• My Staffordshire Newsletter emailed to Council 2<sup>nd</sup> June 2020</li> </ul>	
<b>303</b>	<b>Finance</b>	
303.1	Asset Register – Members considered that the listed items should be checked before approval.	
303.2	Risk Assessment – An updated copy was given to Members to consider before approval.	
303.3	Accounts up to 30 <sup>th</sup> April 2020 proposed by Cllr. John Watkins-Smythe seconded by Cllr. Trevor Johnson and carried.	
<b>304</b>	<b>Accounts for payment</b>	
	Approval of the following payments were considered by Council:	
304.1	<p>C E Gracey Clerk June salary - £429.50 approved</p> <p>C E Gracey Clerk May expenses (ink cartridge, photocopying &amp; postage - £15.08 approved</p> <p>WCAVA Clerks salary May PAYE - £113.80 approved</p> <p>LDC Annual charge for refuse collection St James Church £285.00 approved</p> <p>LDC Annual charge for refuse collection Chapel Lane Gentleshaw £410.00 approved</p> <p>LDC Remove &amp; replace dog bins £1784.40 approved</p> <p>LDC Annual charge for emptying dog bins £936.00 approved</p> <p>G C McCulloch grass cutting £360.00 approved</p> <p>Toplis Associates 2019-20 internal audit £152.40 approved</p> <p><b>Resolved</b> proposed by Cllr. Craig Stevens seconded by Cllr. John Watkins-Smythe and carried.</p>	
<b>305</b>	<b>Council Vacancies</b>	
305.1	None received	

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<p><b>306</b></p> <p>306.1</p>	<p><b>Items for future meeting</b> - To consider items for inclusion on future agenda (no decision will be taken on this item)</p> <p>Cllr. Trevor Johnson commented on funding availability in connection with HS2 and the possibility of residents setting up a community group supported by the parish council to look at various proposals and apply for funding, ideas given were a community shop, play area &amp; work at Church Hollow. This matter will be an agenda item for the next meeting</p>	<p>CEG</p>
<p><b>307</b></p> <p>307.1</p>	<p><b>Swan with Two Necks Public House</b></p> <ul style="list-style-type: none"> <li>• Asset of Community Value – awaiting details to complete forms</li> </ul>	<p>CEG</p>
<p><b>308</b></p> <p>308.1</p>	<p><b>Dates of upcoming meetings</b></p> <p>The following meeting was agreed</p> <ul style="list-style-type: none"> <li>• 14<sup>th</sup> July 2020 7pm @ WI Hall</li> </ul>	
	<p><b>The meeting ended at 8.20pm</b></p>	

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