

Longdon Parish Council

Minutes of Council Meeting of Longdon Parish Council held 7.00pm on Tuesday 10th November 2020 7pm delivered on ZOOM.

Present: **Parish Councillors:** H Hulme, J Watkins-Smythe, C Stevens, T Johnson, G Crowe, G Owens
Other Councillors: None
Clerk: C E Gracey
Public Attendees: Mr N Milestone & Mr. N Betteley
Councillor Apologies: None

Min No.	Item	Action
357	Apologies & Acceptance of Absence	
357.1	District Cllr. Rob Strachan sent his apologies for his absence.	
358	Acting – Chairman for the Meeting	
358.1	Cllr. Helen Hulme chaired the meeting – She opened the meeting & welcomed everyone to tonight’s meeting.	
359	Declarations of Interest	
359.1	None	
360	Chairman to close the meeting for the public session – this will be limited to 15 minutes (5 minutes per speaker)	
360.1	<p>Mr Neill Milestone commented on his submitted email, as a follow up from a group of residents who attended the September council meeting, outlining 3 major health & safety issues on Lysways Lane:</p> <ol style="list-style-type: none"> 1. Dangerous Trees – overgrown trees lining the edge of Lysways Lane which are in need of cutting back & possible removing. 2. Road Danger – hazards & dangers through road narrowing, especially on bends with fast sections, poor road surface, in places covered with mud & growth. Roadway needs resurfacing & minor road widening. 3. Speeding vehicles & HGV’s, causing damage to the sides of the road & the grass verges when they try to reverse in a limited space. More signage required on the A51 to deter heavy vehicles & warn of narrow rural roads & possible road calming. <p>Cllr. Trevor Johnson commented that he had spoken with Mary Lee Highways Officer regarding the ownership of the trees, she had confirmed that the trees were landowner responsibility, and the ownership needs to be established.</p>	
360.2	<p>Mr Nick Betteley commented on the Brook at Longdon Green which is blocked with rubbish & debris, the one side of which is STW’s & the opposite side is landowner responsibility. The ownership needs to be established.</p> <p>Mr Nick Betteley also commented on the ownership of the land known as the Greens at Longdon Green, he had discussed the matter with a solicitor and the investigation could be costly, he thanked the parish council for their donation of £250 and will meet with Cllr. Trevor Johnson for further discussions.</p>	

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	The Chair closed the public session at 7.21pm	
361	Council Minutes: To confirm as a correct record the Minutes of the Meeting of Council held on 13th October 2020	
361.1	Resolved that the minutes of the Monthly Full Council Meeting held on 13 th October 2020 were approved as a correct record, proposed by the Cllr. Trevor Johnson seconded by Cllr. Gladys Crowe and carried.	
362	Matters Arising:	
362.1	327.1 As discussed in public participation the one side of the brook is the responsibility of STW, the other side is landowner responsibility, landowner to be confirmed	
363.1	314.1 No signage received, refund received as promised, the clerk will follow up the order.	CEG
363	Planning	
363.1	20/01376/FUL Land at Red Hill Bardy Lane Upper longdon – Variation of condition 1 of application 16/00453/FUL relating to removal of container (time limit) – no objections/comments	
363.2	20/01438/FUH Glenvale Lower Way Upper Longdon – Single storey extension to side including new porch following demolition of existing conservatory. – no objections/ comments	
363.3	334.1 Agenda item	
364	Outside Body Representatives Feedback	
364.1	None attended – nothing to report	
365	Environment Issues	
365.1	<ul style="list-style-type: none"> • Dog Fouling – Public rights of Way Dogs on leads – notices still not arrived. • Greens @ Longdon Green – information passed to residents for their consideration. • Gully emptying within the Parish – on hold until further notice. 	CEG
366	Highways & Open Spaces	
366.1	<ul style="list-style-type: none"> • Upper Longdon – Speeding traffic & HGV's - traffic calming Members discussed the concerns of residents, & the reports from Staffs CC following the recent monitoring of the area with a Traffic Survey & Vehicle Classification Survey from 24th September to 5th October 2020: Speed Data showed vehicles are most likely to exceed the speed limit during the hours of 2am-4am, but volume of traffic is limited to one car per hour. Volume of traffic is greatest between 3pm -6pm but speeds are well below the speed limit. Volume of traffic data: Volume of traffic increases between 6am – 7pm with the highest volumes recorded between 3pm to 6pm(Monday to Friday only) outside of these hours traffic is 	

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	<p>limited to single figures per hour.</p> <p>Classification of Vehicles: No HGV's used this route during the data collection period. 17 LGV's & MGV's used this area over the data collection period, between the hours of 8am & 6pm. Over 587 vehicles used this route over the data collection period (Monday to Friday), with the peak times being 8am & 5pm each weekday. The majority of vehicles were cars/vans and motorcycles.</p> <p>Traffic Calming Measures: Is not supported by Amey for Staffs CC following inspection & subsequent reports in July.</p> <p>Members concluded that following the content of these reports the matter is closed.</p>	
<p>367 367.1</p>	<p>Finance</p> <ul style="list-style-type: none"> • Asset Register for amendment & approval – Members to check items for validity & condition • Risk Assessment for approval - items for checking: Floral Tubs -annual – to be checked by Cllr. Helen Hulme Finger posts – annual – to be checked by Cllr. Greg Owens Bus shelters – annual – checked recently Benches – work carried out in 2019 Notice Boards – work out in 2019 • Budget 2020-21 – Reviewed by the clerk, Members to consider over the December break for approval at January meeting. • Grant application from CW&GVH – no application received remove from agenda until received. • Receipts & Payments Statement 1st April to 30th September 2020 proposed by Cllr. John Watkins-Smythe, seconded Cllr. Trevor Johnson & carried • Donation to RBL Poppy Appeal proposed Cllr. John Watkins Smythe seconded by Cllr. Helen Hulme & carried. 	<p>Cllr. Hulme Cllr. Owens</p>
<p>368 368.1</p>	<p>Correspondence</p> <p>The Clerk confirmed that all correspondence received by email was forwarded to Councillors, including the following:</p> <ul style="list-style-type: none"> • County Cllr. Martyn Tittley response on speeding traffic & HGV's at Upper Longdon emailed to Council on 14th October 2020 • SPCA Bulletin dated 15th October 2020 emailed to council 15th October 2020 • LDC email re: precept 2021-22 emailed to Council 24th October 2020 -Members discussed the process of the precept consideration of the budget for 2021-22 • SPCA Bulletin dated 29th October 2020 emailed to Council 29th October 2020 • LDC email Re: carpark closure due to covid 19 testing emailed to Council 31st October 2020. • LDC email Re: Covid 19 tier 2 information emailed to Council 31st October 2020 • HS2 Ltd details of Live Online Event emailed to Council 31st October 2020 	

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369	Accounts for Payment	
369.1	<p>Approval of the following payments were considered by the Council: G C McCulloch October ground maintenance £360.00 -approved C E Gracey Clerk's November salary £441.23 – approved C E Gracey Clerk's October expenses £36.51 – approved St. James Academy Grant £250.00 – approved RBL Poppy Appeal Donation £25.00 – approved G C McCulloch Ground maintenance November £360.00 – approved WCAVA Payroll fees November £117.00 – approved</p> <p>Resolved Cllr. Trevor Johnson proposed, seconded by Cllr. John Watkins-Smythe & carried</p>	
370	Asset of Community Value – Swan with 2 Necks PH	
370.1	Cllr. Trevor Johnson confirmed that this matter is progressing well & should be completed by January 2021	
371	Commemorative Bench in the Parish	
371.1	Members discussed ideas & will consider comments at the next meeting	
372	Website – Update	
372.1	The Clerk confirmed that the process had commenced, businesses & organisations had been contacted, some have been updated, awaiting responses for more updates.	
372.2	The Chairman Cllr. Helen Hulme commented that she had tried to find the clerk's contact details on the site and would like them to be more prominent on the Councillors page.	
373	Items for Future Meeting: To consider items for inclusion on future agenda (no decision will be taken at this time)	
373.1	Communication	
373.2	Public rights of way – stiles	
373.3	Wild Seed Meadow	
373.4	BKV	
373.5	Cllr Gladys Crowe commented on a resident from Upper Longdon who had cut back hedgerows, cleared away the debris & cleared the footpaths at Brereton Hill Lane Upper Longdon, it was agreed to send a letter of thanks to the resident & minute the details.	
374	Dates of upcoming meetings	
374.1	<p>The following meeting was agreed</p> <ul style="list-style-type: none"> • 12th January 2021 on ZOOM details to be confirmed • 8th February 2021 	
	The meeting ended at 8.43pm	

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