

Longdon Parish Council

Minutes of Council Meeting of Longdon Parish Council held 7.00pm on Tuesday 11th January 2022 7pm @ W I Hall Ford Lane Longdon

Present: **Chairman:** Trevor Johnson
Parish Councillors: C Stevens (Vice-chairman), J Watkins-Smythe, G Crowe, N Betteley, J Howells
Other Councillors: None
Clerk: C E Gracey
Public Attendees: None
Councillor Apologies: Helen Hulme, Rob Strachan, Richard Cox

The Chairman, Cllr. Trevor Johnson welcomed Members and new Cllr. Jim Howells to this month's meeting.

Min No.	Item	Action
589	Apologies & Acceptance of Absence	
589.1	Cllrs. Helen Hulme, Rob Strachan & Richard Cox submitted apologies. Noted	
590	Declarations of Interest	
591.1	None	
591	Chairman to close the meeting for the public session – this will be limited to 15 minutes (5 minutes per speaker)	
591.1	No members of the public present.	
592	Council Minutes: To confirm as a correct record Minutes of the Meeting of the Council held on 14th December 2021	
592.1	Resolved that the minutes of the Monthly Full Council Meeting held on 14 th December 2021 were approved proposed by Cllr. Craig Stevens (Vice-Chairman) seconded by Cllr. Nick Betteley and carried.	
593	Matters arising.	
593.1	Cllr. Craig Stevens (Vice-chairman) commented about the school in Gentleshaw and confirmed that there are no plans to increase the number of children attending.	
594	County Councillor's Report	
594.1	In his absence County Cllr. Richard Cox submitted his report: <ul style="list-style-type: none"> • Results of the recent traffic survey on Upper Way are awaited. • Gentleshaw School – The enforceable signage which should have been installed following the installation of the zig zag & double yellow lines, is now to be carried out to complete the job as initially ordered. • A51 speeding traffic survey: This has shown vehicles travelling at 46mph, 6mph above the speed limit. As such police action will follow. 	
595	District Councillor's Report	
595.1	None received	
596	Planning	
596.1	None received	
597	Outside Body Representatives Feedback	

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Date:.....

597.1	<p>The Chairman reported that he had attended a zoom meeting with HS2 Phase 2a Fradley to Crewe section.</p> <p>The meeting revealed: The materials logistics, storage yard will be sited at Hixon. Materials will be conveyed to site via the A51 & A515 respectively, it is projected that general HGV traffic volumes will increase by approximately 30%. Work on ground investigations is commencing in January 2022 and will take 2 years to complete, after which the main construction work will commence. The Chairman reported he had requested more information regarding the traffic volumes passing the parish.</p> <p>Members discussed what actions might be taken to offset any disruption arising with traffic light installation on the A51, being the most likely option. The cost of constructing islands is estimated at £600k per island, whereas traffic lights would cost £35k. The meeting concluded that any and all costs arising should be met by HS2.</p>																																																							
<p>598</p> <p>598.1</p> <p>598.2</p> <p>598.3</p> <p>598.4</p> <p>598.5</p>	<p>Environment Issues</p> <p>The Brook @ Longdon Green – Members discussed the problem with ownership & responsibility for the surrounding land, the Chairman confirmed that he will pursue the matter with SCC. Noted.</p> <p>Public Rights of Way – Stiles – Volunteers will commence checking the location & condition of stiles.</p> <p>Clearance of the A51 Footpath – Cllr. John Watkins-Smythe commented that he had recently walked the path and it was quite slippery and in need of sweeping. The Chairman commented that we could get a price to sweep it. Noted</p> <p>Gully Cleansing – Work has been completed on the noted blocked gullies, BRW owes us 3hrs work, as they were delayed, getting to the parish. The invoice has been received and the cheque raised for approval, Members agreed that the payment would be withheld until they acknowledged in writing that we were owed the 3 hrs work.</p> <p>Traffic speed in the parish – to be discussed under item 18</p>																																																							
<p>599</p> <p>599.1</p>	<p>Finance</p> <table border="1" data-bbox="272 1402 1303 2049"> <thead> <tr> <th>Payee</th> <th>Invoice Nr.</th> <th>Cheque Nr.</th> <th>Nett</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>RBL Poppy Appeal (Donation)</td> <td></td> <td>002595</td> <td>25.00</td> <td>-</td> <td>25.00</td> </tr> <tr> <td>St. James Church(Donation)</td> <td></td> <td>002596</td> <td>1000.00</td> <td>-</td> <td>1000.00</td> </tr> <tr> <td>C E Gracey (Clerk's January salary + Unpayment of 20p)</td> <td></td> <td>002597</td> <td>543.84</td> <td>-</td> <td>543.84</td> </tr> <tr> <td>C E Gracey (Clerk's December expenses photocopying, postage, phone top up)</td> <td></td> <td>002598</td> <td>30.98</td> <td>-</td> <td>30.98</td> </tr> <tr> <td>WCAVA (Payroll fees for January)</td> <td>2021082</td> <td>002599</td> <td>141.50</td> <td>1.10</td> <td>142.60</td> </tr> <tr> <td>Burntwood Roadsweepers (Gully cleansing)</td> <td>216172</td> <td>002600</td> <td>650.00</td> <td>130.00</td> <td>780.00</td> </tr> <tr> <td>Longdon WI(Hall hire for Sept – Dec 2021)</td> <td></td> <td>002601</td> <td>48.00</td> <td>-</td> <td>48.00</td> </tr> <tr> <td>TOTAL</td> <td></td> <td></td> <td>£2439.32</td> <td>£131.10</td> <td>£2570.42</td> </tr> </tbody> </table>	Payee	Invoice Nr.	Cheque Nr.	Nett	VAT	Total	RBL Poppy Appeal (Donation)		002595	25.00	-	25.00	St. James Church(Donation)		002596	1000.00	-	1000.00	C E Gracey (Clerk's January salary + Unpayment of 20p)		002597	543.84	-	543.84	C E Gracey (Clerk's December expenses photocopying, postage, phone top up)		002598	30.98	-	30.98	WCAVA (Payroll fees for January)	2021082	002599	141.50	1.10	142.60	Burntwood Roadsweepers (Gully cleansing)	216172	002600	650.00	130.00	780.00	Longdon WI(Hall hire for Sept – Dec 2021)		002601	48.00	-	48.00	TOTAL			£2439.32	£131.10	£2570.42	
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<p>599.2</p> <p>599.3</p>	<p>Accounts for payment during December/January – proposed by Cllr. Gladys Crowe seconded by Cllr. John Watkins-Smythe and carried, subject to the cheque for BRS being held until written confirmation is received, that we are owed 3hrs work from the day’s hire, this was agreed.</p> <p>Receipt & Payments spreadsheet 1st April to 31st December 2021& copy of the bank statement @ 31st December 2021 – proposed by Cllr. John Watkins-Smythe seconded by Cllr. Gladys Crowe & carried.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Bank Reconciliation</td> <td style="width: 50%;">Cash Book Reconciliation</td> </tr> <tr> <td>Current Account @ 31/12/2021 59,492.11</td> <td>C/FWD 44,172.44</td> </tr> <tr> <td>Less unpresented cheques 2,146.65</td> <td>Receipts 31,192.74</td> </tr> <tr> <td></td> <td>Payments 18,019.72</td> </tr> <tr> <td>Balance @ 31/12/2021 <u>£57,345.46</u></td> <td>Bal @ 31/12/2021 <u>£57,345.46</u></td> </tr> </table> <p>Budget Tracking – December2021 Cllr. Craig Stevens (Vice-chairman) presented the statement, noted.</p>	Bank Reconciliation	Cash Book Reconciliation	Current Account @ 31/12/2021 59,492.11	C/FWD 44,172.44	Less unpresented cheques 2,146.65	Receipts 31,192.74		Payments 18,019.72	Balance @ 31/12/2021 <u>£57,345.46</u>	Bal @ 31/12/2021 <u>£57,345.46</u>	
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<p>600</p> <p>600.1</p>	<p>Correspondence Report</p> <p>To receive a report from the Clerk on Correspondence received and forwarded to Council.</p> <ul style="list-style-type: none"> • Resident email regarding speeding traffic & planting trees emailed to council 9th November 2021 – The resident will be contacted & given details of the purchased SID’s • SPCA Bulletin emailed to council 11th November 2021 • St. James the Great Church PCC grant application form emailed to council 15th November 2021 • Cannock Chase AONB update emailed to council 16th November 2021 • E Bulletin from Healthwatch Staffordshire emailed to council 16th November 2021 • SPCA Bulletin emailed to council 18th November 2021 • Email from resident regarding Remembrance Day emailed to council 19th November 2021 • Enquiry from CWPC re parking outside the school in Gentleshaw emailed to council 19th November 2021 • Email from resident regarding Remembrance Day emailed to council 19th November 2021 • SPCA AGM emailed to council 22nd November 2021 • SPCA AGM Document amendment emailed to council 22nd November 2021 • HS2 details of commencement of civil works emailed to council 22nd November 2021 • Land Registry details of maintenance work on the portal emailed to E Business users 22nd November 2021. • Enquiry for co-option emailed to council & form forwarded to enquirer 23rd November 2021 • Enquiry from a student regarding the HS2 development emailed to council 23rd November 2021 • Staffs CC details of climate change funding emailed to council 23rd November 2021 • SPCA Bulletin emailed to council 27th November 2021 • Enquiry for co-option emailed to council & form forwarded to enquirer 23rd November 2021 											

Signed.....

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	<ul style="list-style-type: none"> • Land Registry fees increase emailed to Cllrs. T. Johnson, C Stevens & N.Betteley 26th November 2021 • LDC detailed of refuse collection over the Christmas period & 2022 emailed to council 30th November 2021 • SCC details of traffic order for Commons side Gentleshaw emailed to council 30th November 2021 • SSC details of traffic order for Batesway Longdon emailed to council 30th November 2021 • LDC Newsletter emailed to council 1st December 2021 • SPCA Bulletin emailed to council 3rd December 2021 • Email from resident in Upper Longdon regarding tree at the outside boundary of their property emailed to council 5th December 2021 • HS2 briefing emailed to council 7th December 2021 • SPCA information on covid emailed to council 9th December 2021 • LDC Email re next LDC Meeting emailed to council 10th December 2021 • SPCA Bulletin emailed to council 10th December 2021 • LDC email re available sites for future development emailed to council 12th December 2021 • SPCA Bulletin emailed to council 18th December 2021 • Christmas card from LDC emailed to council 19th December 2021 • SPCA Bulletin emailed to council 23rd December 2021 • SPCA Bulletin emailed to council 30th December 2021 • Email from a resident regarding a broken stile & a blocked public right of way emailed to council 3rd January 2022 Reply to resident giving details of stiles being checked by volunteers for location & condition. The Chairman will contact the landowner about the blocked public right of way. • Thank you from St. James Church emailed to council 8th January 2022 • Email from SCC re location of SID's emailed to Chairman & Vice-chairman 10th January 2022 	
<p>601</p> <p>601.1</p>	<p>Parking outside the School in Gentleshaw</p> <p>The Chairman & Vice-chairman recently attended a site meeting with councillors from Cannock Wood Parish Council, who had contacted LPC about the problems of inconsiderate parking outside the school & Buds Road Gentleshaw. SCC have recently installed double yellow lines in the area but the work is yet to be completed with the installation of appropriate signage. Cllr. Craig Stevens (Vice-chairman) commented that the land opposite the school could be made into an area for use during in/out school times to facilitate drop off vehicles, a quotation for the work will be obtained along with investigation into grant funding.</p>	
<p>602</p> <p>601.1</p>	<p>Annual maintenance on street furniture – benches, finger posts, notice boards, bus shelters, clean gateway signs</p> <p>No work carried out the clerk will contact the contractor.</p>	
<p>603</p> <p>603.1</p>	<p>Communication – Newsletter</p> <p>The Chairman asked members whether an A4 or A5 document would be advisable, members agreed on A4, and discussed the content. Cllr. Jim Howells will consider the layout and report back at the next meeting.</p>	
<p>604</p>	<p>Queens Platinum Jubilee</p> <p>No further information, Members discussed local events which are being considered, and hoped that the residents will come together for this celebration.</p>	

Signed.....

Date:.....

604.1	Village Forum 2022	
605	Members discussed the Annual Parish Meeting, the attendance & the format for the assembly, Members agreed the date as Tuesday 26 th April 2022 @ 7pm at WI Hall Ford Lane Longdon, The event will be advertised in as many places as possible, in an attempt to increase attendees. The monthly council meeting will be held on the 5 th April 2022 to avoid Easter week.	
605.1		
	Speed Indicator Devices	
606	Cllr. Craig Stevens (Vice-chairman) commented that an order had been placed to purchase 2 speed indicator devices for use within the parish. Initially the devices will be located on Upper Way, exact locations to be confirmed with SCC and in the future will be relocated throughout the parish where speeding traffic is a problem. Cllr. Jim Howells will deal with the installation details.	
606.1		
	Items for future meetings: To consider items for inclusion on future agenda (no decisions will be taken in this item)	
607	Working with other parish council to deal with similar problems.	
607.1		
	The date of the next planned meeting:	
608	8 th February 2022 7pm @ W I Hall Ford Lane Longdon	
608.1	The meeting closed at 8.50pm	

Signed.....

Date:.....