

## Longdon Parish Council

**Minutes of Council Meeting of Longdon Parish Council held 7.00pm on Tuesday 10<sup>th</sup> January 2023  
@ W I Hall Ford Lane Longdon.**

**Present:**           **Chairman:** Trevor Johnson  
**Parish Councillors:** Craig Stevens, Helen Hulme, John Watkins Smythe,  
 Gladys Crowe, Nick Betteley, Louise Cotter, Brendan Cooper  
**Other Councillors:** Cllrs. Richard Cox  
**Clerk:** C E Gracey  
**Public Attendees:** None  
**Councillor Apologies:** None

The Chairman Cllr. Trevor Johnson welcomed new Councillor Brendan Cooper & Members to this month's meeting. He reported that Cllr. Jim Howells has resigned and stepped down with immediate effect.

Min No.	Item	Action
<b>820</b>	<b>Apologies &amp; Acceptance of Absence</b>	
820.1	None	
<b>821</b>	<b>Declarations of Interest</b>	
821.1	None	
<b>822</b>	<b>Chairman to close the meeting for the public session – this will be limited to 15 minutes (5 minutes per speaker)</b>	
822.1	No comments.  The Chairman closed the public session at 7.pm and commenced the council meeting.	
<b>823</b>	<b>Council Minutes: To confirm as a correct record Minutes of the Meeting of the Council held on 8<sup>th</sup> November 2022</b>	
823.1	Resolved that the minutes of the Monthly Full Council Meeting held on 8 <sup>th</sup> November 2022 were approved proposed by Cllr. Helen Hulme seconded by Cllr. Gladys Crowe and carried.	
<b>824</b>	<b>Matters arising.</b>	
824.1	800.1 Parking at the top of Church Hill continues to be a problem which, sadly the school appear not to be taking seriously, Cllr. Nick Betteley presented photographs of the vehicles being parked in contravention of the Highway Code causing a serious potential hazard when passing due to poor access and visibility. It was decided to enlist the support of the Safer Roads Partnership and to obtain help/guidance from the police.	NB
824.2	800.2 The Chairman clarified that he had introduced a local contractor who had provided the Church with a quotation for maintaining the church yard. A request for an unspecified amount of funding to help pay for this work has been received. It was agreed to contact the church to arrange to meet and discuss this in more detail.	TJ
824.3	800.3 Hedge & Bramble clearing – A51 between Longdon Green & Cleats Hill Cllr. Richard Cox is to follow up on this item.	RC
824.4	800.4 Bank Account - The bank has received the change of mandate form and councillors who are signatories have been contacted, so the process is ongoing.	

Signed.....Date.....

824.5	800.5 Gully Cleansing – The Chairman has visited the hotspots that require immediate attention and proposed that the work is carried out by an independent company and the cost is met by the parish council. This was agreed, the chairman will oversee the work and report back to SCC.	TJ
824.6	800.6 Stockings Lane flooding– The Chairman reported that whilst previously SCC officer had agreed to provide a quotation to install kerbs behind the problem gully for PC’s consideration, SCC has now withdrawn from doing so. Further more extensive works, in the location are being considered by SCC.	TJ
824.7	805.1 The Brook@ Longdon Green – Seedy Mill Golf Club have carried out some work and although there is improvement there is further work to be carried out, the Chair will follow up. Cllr. Nick Betteley will contact the agent responsible for the sale of the wood, for an update on the present position.	TJ NB
824.8	805.2 Public Rights of Way/Stiles - Cllr. Craig Stevens (Vice-chairman) reported more details of the next phase of a new scheme to improve stiles etc. This will require another audit of stile/footpath conditions to be carried out. Cllr. Craig Stevens (Vice-chairman) is to prepare the necessary paperwork to enable residents to become involved in carrying out the audit.	CS
824.9	811.1 Calendar 2023 - The Chairman reported that sales had been disappointing, the calendars had been much appreciated. When the sales monies have been fully accounted consideration will be given to producing a 2024 calendar.	
<b>825</b>	<b>County Councillor’s Report</b>	
825.1	None	
<b>826</b>	<b>District Councillor’s Report</b>	
826.1	None	
<b>827</b>	<b>Planning:</b> Although we are now received some information regarding determined applications there is much consternation regarding the lack of effective follow up on refused applications and lack of enforcements. Cllr. Richard Cox reported that this was being addressed by LDC. It was agreed that the PC would write to the enforcement team at LDC with details of long overdue cases. The position will be monitored by the PC monthly.	ALL
827.1	22/00875/FUH Erection of 2nr. Storey front side & rear extensions & new front walls & entrance gates to 116 Upper Way Upper Longdon.	Approved 15/11/2022
827.2	22/01652/FUL Create a manage @ Land odd Horsey Lane Upper Longdon.	No objections
827.3	22/01687/FUH Alteration to roof to remove hips, erection of rear dormer with balcony, rear garden decked area & erection of plant room @ Beech Croft Batesway Upper Longdon.	No objections
827.4	22/01207/FUH Proposed rear Extension & front porch@ The Grange Upper Longdon.	No objections
827.5	22/01733/FUH Erection of single storey extension to replace existing conservatory, two storey rear link extension, replacement dormers, installation of 3 rooflights to main dwelling & associated works.	No objections
827.6	22/01712/FUH Erection of single storey front & side extensions, external insulation and render, new window openings & internal configuration.	No objections

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<b>828</b>	<b>Outside Body Representatives Feedback</b>																																																							
828.1	None																																																							
<b>829</b>	<b>Environment Issues</b>																																																							
829.1	The Brook @ Longdon Green – Cllr. Nick Betteley reported that there has been an oil spillage into the brook from one of the properties, causing damage to the plant & wildlife. Flooding matters discussed in matters arising.																																																							
829.2	Public Rights of Way– stiles – as discussed in matters arising.																																																							
<b>830</b>	<b>Finance</b>																																																							
830.1	<p>Payments to be approved</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Invoice Nr.</th> <th>Cheque Nr.</th> <th>Nett</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>I Billingham(Replacement bench on Shavers Lane)</td> <td>-</td> <td>002676</td> <td>225.00</td> <td>-</td> <td>225.00</td> </tr> <tr> <td>Centrewire Ltd(2 x Stile gates in frame)</td> <td>OP/1025862</td> <td>002677</td> <td>467.00</td> <td>93.40</td> <td>560.40</td> </tr> <tr> <td>Rowtype Printers Ltd(2023 calendar)</td> <td>62067</td> <td>002678</td> <td>667.00</td> <td>133.40</td> <td>800.40</td> </tr> <tr> <td>Acme Tree Services( Prune TPO Robinia Tree)</td> <td>AC4655</td> <td>002679</td> <td>180.00</td> <td>36.00</td> <td>216.00</td> </tr> <tr> <td>C E Gracey (Clerk’s January salary &amp; backpay from 1/04/22)</td> <td></td> <td>002680</td> <td>894.60</td> <td>-</td> <td>894.60</td> </tr> <tr> <td>C E Gracey Nov &amp; Dec expenses(photocopying &amp; postage)</td> <td></td> <td>002681</td> <td>32.24</td> <td>-</td> <td>32.24</td> </tr> <tr> <td>WCAVA( Payroll fees for January)</td> <td></td> <td>002682</td> <td>229.30</td> <td>1.10</td> <td>230.40</td> </tr> <tr> <td><b>TOTAL</b></td> <td></td> <td></td> <td><b>£2695.14</b></td> <td><b>£263.90</b></td> <td><b>£2959.04</b></td> </tr> </tbody> </table> <p>Accounts for payment during November &amp; December – proposed by Cllr. Trevor Johnson (Chairman) seconded by Cllr. Nick Betteley and carried.</p>	Payee	Invoice Nr.	Cheque Nr.	Nett	VAT	Total	I Billingham(Replacement bench on Shavers Lane)	-	002676	225.00	-	225.00	Centrewire Ltd(2 x Stile gates in frame)	OP/1025862	002677	467.00	93.40	560.40	Rowtype Printers Ltd(2023 calendar)	62067	002678	667.00	133.40	800.40	Acme Tree Services( Prune TPO Robinia Tree)	AC4655	002679	180.00	36.00	216.00	C E Gracey (Clerk’s January salary & backpay from 1/04/22)		002680	894.60	-	894.60	C E Gracey Nov & Dec expenses(photocopying & postage)		002681	32.24	-	32.24	WCAVA( Payroll fees for January)		002682	229.30	1.10	230.40	<b>TOTAL</b>			<b>£2695.14</b>	<b>£263.90</b>	<b>£2959.04</b>	
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830.2	<p>Receipt &amp; Payments spreadsheet 1<sup>st</sup> April to 30<sup>th</sup> November 2022 &amp; copy of the bank statement @ 30<sup>th</sup> November 2022 proposed Cllr. Trevor Johnson (Chairman) seconded by Cllr. Louise Cotter and carried.</p> <p>Receipt &amp; Payments spreadsheet 1<sup>st</sup> April to 31<sup>st</sup> December 2022 &amp; copy of the bank statement @ 31<sup>st</sup> December 2022 proposed Cllr. Trevor Johnson (Chairman) seconded by Cllr. Louise Cotter and carried.</p> <table> <tr> <td><b>Bank Reconciliation</b></td> <td><b>Cash Book Reconciliation,</b></td> </tr> <tr> <td>Current Account @ 31/12/22 £ 59,706.10</td> <td>C/FWD £53,211.34</td> </tr> <tr> <td>Less unrepresented cheques £ 0.00</td> <td>Receipt £ 30,630.15</td> </tr> <tr> <td></td> <td>Payments £ 24,135.39</td> </tr> <tr> <td><b>Balance @ 31/12/2022 £ 59,706.10</b></td> <td><b>Bal @ 31/12/2022 £59,706.10</b></td> </tr> </table>	<b>Bank Reconciliation</b>	<b>Cash Book Reconciliation,</b>	Current Account @ 31/12/22 £ 59,706.10	C/FWD £53,211.34	Less unrepresented cheques £ 0.00	Receipt £ 30,630.15		Payments £ 24,135.39	<b>Balance @ 31/12/2022 £ 59,706.10</b>	<b>Bal @ 31/12/2022 £59,706.10</b>																																													
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830.3	Budget Tracking – December 2022 Cllr. Craig Stevens (Vice-chairman) reported on the present expenditure and submitted the figures. noted.																																																							
830.4	Budget 2023-24 – Cllr. Craig Stevens (Vice-chairman) presented the Budget for 2023-24, Members discussed the figures and agreed to reduce the ‘Other projects’ by £5000 to £12,000 therefore reducing the precept top up, proposed by Cllr. Trevor Johnson (Chairman) seconded by Cllr. Helen Hulme and carried.																																																							

Signed.....Date.....

830.5	Precept 2023-24 Members discussed the figures and agreed a 5% increase proposed by Cllr. Trevor Johnson (Chairman) seconded by Cllr. Nick Betteley and carried.	
830.6	Earmarked Funds – It was agreed that the earmarked funds carried forward to 2023-24 would be £16,000 proposed by Cllr. Craig Stevens (Vice-chairman) seconded Cllr. Helen Hulme & carried.	
830.7	Ground Maintenance – The increased cost for 2023-24 was agreed in line with the proposed schedule of work provided by the contractor, proposed by Cllr. Craig Stevens (Vice-chairman) seconded by Cllr. Trevor Johnson (Chairman) and carried.	
<b>831</b>	<b>Correspondence Report</b>	
831.1	To receive a report from the Clerk on Correspondence received and forwarded to Council. <ul style="list-style-type: none"> <li>• SPCA details of AGM &amp; Annual Report emailed to council 21<sup>st</sup> November 2022</li> <li>• Email from resident regarding Enforcement Notice re:Sanmart Farm Broomy Fields emailed to council 23<sup>rd</sup> November 2022</li> <li>• Email from LDC &amp; SCC re Land at Longdon Green &amp; the Travellers emailed to council 23<sup>rd</sup> November 2022</li> <li>• Email from the Planning Inspectorate re: regrading of Footpath 73 to a bridleway emailed to council 28<sup>th</sup> November 2022</li> <li>• SPCA Bulletin emailed to council 28<sup>th</sup> November 2022</li> <li>• SPCA Bulletin emailed to council 22<sup>nd</sup> December 2022</li> <li>• HS2 Phase 2A Parish Council Forum update on activity details emailed to Council 4<sup>th</sup> January 2023</li> <li>• SPCA Bulletin emailed to council 9<sup>th</sup> January 2023</li> <li>• Details of Annual Extraordinary Meeting for HS2 and partners emailed to council 10<sup>th</sup> January 2023</li> </ul>	
<b>832</b>	<b>Annual maintenance on street furniture – benches, finger posts, notice boards, bus shelters, clean gateway signs</b>	
832.1	Work ongoing by the contractor. Members discussed work to be carried Out, bus shelter @ Longdon Green, left hand side needs repair.	
<b>833</b>	<b>Speed Indicator Device</b>	
833.1	Cllr. Trevor Johnson (chairman) reported that the ongoing discussion with the resident’s legal representative continues regarding the location of the pole and the ownership of the land.	
<b>834</b>	<b>HS2 Phase 2a</b>	
834.1	The Chairman reported that Cllr. Richard Cox and himself will meet with Staffs CC Officer Tim Hemmingsley once the feasibility study is complete.	
<b>835</b>	<b>Calendar 2023</b>	
835.1	As discussed in matters arising.	
<b>836</b>	<b>Land adjacent to Lichfield Cathedral School</b>	
836.1	Cllr. Craig Stevens (Vice-chairman) reported that the planted trees are prospering, another meeting is to be arranged to discuss the adjacent land	

Signed.....Date.....

<b>837</b>	<b>Projects:</b>	
837.1	A51 footpath cleared & cleaned – ongoing.	
837.2	New Bench – installed and complete.	
837.3	Dog bin on Batesway – Following discussions with Armitage Parish Council, it has been agreed that the siting of a new bin is not required.	
<b>838</b>	<b>Travellers on The Green</b>	
838.1	The visiting travellers have moved on leaving the grass and the wild flower area in particular, badly trampled. Cllr. Nick Betteley expressed great concern regarding the increasing visit frequency and damage caused. It was proposed to erect a low fence around both areas of The Green to deter future visits. The design and costs of this are to be investigated and reported for consideration at the next meeting. Meanwhile local residents are to be consulted.  The Chairman asked for a 15minute extension, this was agreed.  2100hrs Cllr. John Watkins-Smythe left the meeting.	
<b>839</b>	<b>Walk Leaflets - Distribution</b>	
839.1	Members agreed that walk leaflets will only be available from the bus shelters in future.	
<b>840</b>	<b>Councillor Numbers – Longdon Parish</b>	
840.1	The amended number of councillors for the parish is 9 and the agreed split will be 7 for Longdon and 2 for Gentleshaw, Lichfield District Council will be notified.	
<b>841</b>	<b>Items for future meetings: To consider items for inclusion on future agenda (no decisions will be taken in this item)</b>	
841.1	None	
<b>842</b>	<b>Date of the next planned meetings:</b>	
842.1	Tuesday 14 <sup>th</sup> February 2023 7pm at WI Hall Ford Lane Longdon.  Meeting Closed @ 9.15pm	
<b>843</b>		