

Longdon Parish Council

Minutes of Council Meeting of Longdon Parish Council held on Tuesday 10th October 2023 7pm at W I Hall Ford Lane Longdon

Present: Chairman: Trevor Johnson (Chairman)

Parish Councillors: Brendan Cooper, Gladys Crowe,

Other Councillors: None

Clerk: C E Gracey

Public Attendees: Tony Howarth applicant for co-option

Councillor Apologies:, County Cllr. Richard Cox, District Cllr. Rob Strachan, Cllrs Louise Cotter and Craig Stevens (Vice-chairman)

The Chairman Cllr. Trevor Johnson (Chairman) opened the meeting and welcomed Members to this month's meeting.

Min No.	Item	Action
119	Apologies & Acceptance of Absence	
119.1	Cllrs. Louise Cotter, Craig Stevens (Vice-chairman), Richard Cox and Rob Strachan, submitted their apologies for this evening's meeting.	
120	Declarations of Interest	
120.1	None	
121	Chairman to close the meeting for the public session – this will be limited to 15 minutes (5 minutes per speaker)	
121.1	None	
122	Council Minutes: To confirm as a correct record Minutes of the Meeting of the Council held on 12th September 2023	
122.1	Resolved that the minutes of the monthly Full Council Meeting held on 12 th September 2023 were approved proposed by Cllr. Brendan Cooper seconded by Cllr. Gladys Crowe and carried.	
123	Matters Arising	
123.1	None	
124	County Councillor's Report	
124.1	None	
125	District Councillor's Report.	
125.1	See Appendix 1	
126	Planning	
126.1	23/00946/FUH The Cottage School Lane Gentleshaw – Erection of two storey rear extension – Objections – Overdevelopment of site in AONB	
126.2	23/01037/CLE(Certificate of lawfulness-existing) Lodge Farm Stockings Lane Longdon – Certificate of Lawfulness(Existing):Commercial livery use(equestrian) request an extension for submission and defer.	
127	Outside Body Representatives Feedback	
127.1	None attended	

Signed.....Date.....

128**Environment Issues**

128.1

The Brook at Lysways Lane –The Chairman reported that following on from the last meeting, when a resident attended and complained about the state of the roadway. The Chairman had asked the resident to quote for the clearance of the roadway, but subsequently decided to consult with a local approved contractor with whom he met on site, but the cost was too high for the Parish Council’s public purse. The Chairman has now referred the matter to SCC Highways to view the area and consider the way forward with the brook and the roadway.

Public Rights of Way– stiles – Footpath 73 the kissing gate has been removed, available for fixing at our preferred location and is being stored at SCC’s Hednesford Depot awaiting our further instructions.

Gully Cleansing – The Chairman reported that previously the parish council have covered the cost of having the ‘hot spot’ gullies cleansed, he has made arrangements for the company to visit on the 4th December 2023, he will attend as previously to ensure the correct gullies are cleansed.

Grass Cutting – The Chairman reported that three local contractors are interest in carrying out our ground’s maintenance for 2023-24, we now have the opportunity to ensure that the areas that are in need of regular work are included in the new schedule, which the Chairman is in the process of compiling. He distributed two plans showing some of the areas and a schedule describing the work required, more information to come for other areas.

129**Finance**

129.1

Payments to be approved

Payee	Invoice Nr.	Cheque Nr.	Nett	VAT	Total
CANCELLED		002795	-	-	-
C E Gracey(Clerk’s October salary)		002796	587.60	-	587.60
C E Gracey Expenses September(postage, photocopying)		002797	19.20	-	19.20
G C McCulloch (9 th cut)		002798	400.00	-	400.00
Longdon Old People Welfare Committee(Grant)		002799	400.00	-	400.00
Jeremy Johnson (Grass cutting at Longdon Green)	84	002800	120.00	24.00	144.00
N. Baker Agricultural Services(Hedge cutting)	0397	002801	190.00	38.00	228.00
WCAVA (Payroll fees and Clerk’s PAYE £146.80 September)	1612	002802	152.30	1.10	153.40
Replacement cheque for 2690 WCAVA Payroll fees and clerk’s PAYE		002803	152.30	1.10	153.40
D McCarthy Brothers(Lichfield) Ltd(between the 2 x Brook End junctions, between the Borough Lane and High Street junctions and the one leading from Brook End up to Bradley Lakes).		002804	2300.00	460.00	2760.00
TOTAL			£4321.40	£524.20	£4845.60

Signed.....Date.....

	<p>Accounts for payment during September-October – proposed by Cllr. Gladys Crowe seconded by Cllr. Brendan Cooper and carried.</p> <p>129.2 Receipt & Payments 1st April to 30th September 2023 and copy of the bank statement for September proposed by Cllr. Gladys Crowe seconded by Cllr. Brendan Cooper and carried.</p> <table border="0" data-bbox="272 322 1074 465"> <tr> <td>Bank Reconciliation</td> <td></td> <td>Cash Book Reconciliation,</td> <td></td> </tr> <tr> <td>Current Account @ 30/09/23</td> <td>£ 77,138.83</td> <td>C/FWD</td> <td>£ 54,178.15</td> </tr> <tr> <td>Less unrepresented cheques</td> <td>£ 2,874.08</td> <td>Receipt</td> <td>£ 33,510.53</td> </tr> <tr> <td></td> <td></td> <td>Payments</td> <td>£ 13,423.93</td> </tr> <tr> <td>Balance @ 30/09/2023</td> <td><u>£ 74,264.75</u></td> <td>Bal @ 30/09/23</td> <td><u>£ 74,264.75</u></td> </tr> </table> <p>129.3 Budget Tracking – deferred</p> <p>129.4 Budget Projections 2023-24 – The Chairman presented projections of the remaining budget, re-locating monies from items not implemented to additional work and projects. Proposed by Cllr. Gladys Crowe seconded by Cllr. Brendan Cooper and carried.</p> <p>129.5 Asset Register – The Chairman confirmed that the register can be amended by his previous information and also the information confirmed tonight by Cllrs. Gladys Crowe and Brendan Cooper, and presented at the next meeting for approval.</p> <p>129.6 Consider grant application for W I Hall Members discussed the application, and agreed to award £400 proposed by the Chairman seconded by Cllr. Gladys Crowe and carried, subject to the existing windows being replaced by like for like and that any permissions required have been granted.</p> <p>129.7 Consider grant application for Longdon Cricket Club – Members discussed the application and agreed to award £400 proposed by the Chairman seconded by Cllr. Gladys Crowe and carried.</p>	Bank Reconciliation		Cash Book Reconciliation,		Current Account @ 30/09/23	£ 77,138.83	C/FWD	£ 54,178.15	Less unrepresented cheques	£ 2,874.08	Receipt	£ 33,510.53			Payments	£ 13,423.93	Balance @ 30/09/2023	<u>£ 74,264.75</u>	Bal @ 30/09/23	<u>£ 74,264.75</u>	
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<p>130</p> <p>130.1</p>	<p>Correspondence Report</p> <p>To receive a report from the Clerk on Correspondence received and forwarded to Council.</p> <ul style="list-style-type: none"> • SPCA Bulletin emailed to council 17th September 2023 • Email from contractor with grass cutting dates for future cuts emailed to council 18th September 2023 • Response from LDC on reviewing the NHP emailed to council 18th September 2023 • SPCA Bulletin emailed to council 30th September 2023 • SPCA reminder for forthcoming planning seminar emailed to Cllr. Trevor Johnson (Chairman) and Cllr. Brendan Cooper 2nd October 2023 • LDC annual CIL’s funds notification emailed to council 3rd October 2023 • Staffordshire Playing Fields Association details of their forthcoming AGM emailed to council 3rd October 2023. • The Local Government Boundary Commission for England survey emailed to council 3rd October 2023. • Co-option application emailed to council 9th October 2023 <i>Members had received a copy of the applicant’s form when it had been submitted, the applicant was present, the Chairman asked Members to consider the co-option, the Chairman proposed co-opting Tony Howarth to the Council seconded by Cllr. Gladys Crowe and carried. Tony Howarth gave a resume of his back ground, he thanked members for considering him and commented that he was willing to undertake any tasks within</i> 																					

Signed.....Date.....

	<p><i>the community. He will attend the next meeting and complete his documents. The Chairman commented that in the New Year we will advertise for any residents interested in coming onto the council, invite them to attend meetings, view our paperwork and the content of our council meetings with view of co-option.</i></p> <ul style="list-style-type: none"> • SPCA Bulletin emailed to council 10th October 2023 	
131	Speed Indicator Device Upper Way Upper Longdon – Road Speed Limits	
131.1	<p>The Chairman outlined the history of the problem and presently SCC are dealing with it.</p> <p>After discussion Members agreed to ask Sir Michael Fabricant MP to seek a speed limit reduction on the “rat-run route” between Gentleshaw and the A51 at Longdon from 60 to 40 mph. The roads affected will be: Borough Lane, Thorleys Hill – including Dolly Makers Hill, Moat House Road and School Lane up to the sharp bend where the speed limit reduces to 30mph. The ordnance survey references of each road name change are to be determined prior to writing to Sir. Michael.</p> <p>It was noted that the subject of rural road speed limit reductions is an agenda item for the SPCA AGM.</p>	
132	HS2 Phase 2a	
132.1	As this project has now been cancelled no further information.	
133	Church Hill – Inconsiderate Parking	
133.1	No further information, the parish council will continue to follow up.	
134	Projects – A51 footpath between Longdon Green and Cleats Hill cleared & cleaned.	
134.1	No progress to report, the parish council are considering quotes for the work. The Chairman agreed to discuss with County Councillor Richard Cox.	
135	Documents to review and approve	
135.1	<p>Standing orders – deferred until the next meeting</p> <p>Financial Regulations – deferred until the next meeting</p> <p>Risk Assessment – deferred until the next meeting</p>	
136	Footpath – Brook End – Borough Lane – High Street	
136.1	The work has been completed by contractors on behalf of the parish council.	
137	Dog Issues – Keeping dogs on leads – picking up after your dog	
137.1	The non-clearance and proper disposal of dog litter continues to be a concern.	

Signed.....Date.....

138	Membership Recruitment	
138.1	As discussed under item 12.	
139	Council Representative on Coton Almshouses Trust Committee –	
139.1	Two meeting per year March and October next meeting 19 th October 2023 Cllr. Gladys Crowe will be the parish council’s representative and the clerk will inform the trust.	
140	Memorial Sunday	
140.1	Members discussed the laying of the wreath on Remembrance Sunday and installing the lamppost poppies, Members concluded that the whereabouts of both items are unknown, Cllr. Gladys Crowe will contact the residents who assisted in putting the poppies on the lampposts and removing them and also check if the wreath is still at the church.	
141	Items for future meetings: To consider items for inclusion on future agenda (no decisions will be taken in this item)	
141.1	None	
0142	Date of the Next Planned Council Meeting	
142.1	Tuesday 14 th November 2023 7pm at WI Hall Ford Lane Longdon	
0143	Meeting closed at 8.50pm	

Signed.....Date.....