

Longdon Parish Council

Minutes of Council Meeting of Longdon Parish Council held on Tuesday 13th June 2023 7pm at CW &GVH Buds Road Cannock Wood

Present: Chairman: Trevor Johnson (Chairman)

Parish Councillors: Gladys Crowe, Nick Betteley, Brendan Cooper.

Other Councillors: Richard Cox,

Clerk: C E Gracey

Public Attendees: None

Councillor Apologies:, Cllrs Louise Cotter, Craig Stevens(Vice-chairman) and Rob Strachan

The Chairman Cllr. Trevor Johnson (Chairman) opened the meeting and welcomed Members to this month's meeting.

Min No.	Item	Action
049	Apologies & Acceptance of Absence	
049.1	Cllrs. Louise Cotter, Craig Stevens (Vice-chairman) and Cllr. Rob Strachan submitted their apologies for this evening's meeting.	
050	Declarations of Interest	
050.1	None	
051	Chairman to close the meeting for the public session – this will be limited to 15 minutes (5 minutes per speaker)	
051.1	No residents present.	
052	Council Minutes: To confirm as a correct record Minutes of the Meeting of the Council held on 16th May 2023	
052.1	Resolved that the minutes of the Monthly Full Council Meeting held on 16 th May 2023 were approved proposed by Cllr. Nick Betteley seconded by Cllr. Brendan Cooper and carried.	
053	Matters Arising	
053.1	None	
054	County Councillor's Report	
054.1	Cllr. Richard Cox reported on the following: Pothole Repair – budget increase – Repair works have got underway across the County, locally, some much repairs have been carried out, notably on Hood Lane. Other works will follow. Footpath 73 – Cllr. Richard Cox confirmed receipt of official confirmation that footpath 73 has been regraded as a bridle path. Stockings Lane blocked storm water gullies – A programme of work has been created to excavate the highway and repair/replace the broken underground pipework etc. Advanced notification of work commencement including road closure notification will be sent to the parish council.	
055	District Councillor's Report.	
055.1	None	

Signed.....Date.....

<p>056</p> <p>056.1</p>	<p>Planning</p> <p>23/00420/COU Change of use from residential care home class F2 to education Class F1 at Fern House Brereton Hill Lane Upper Longdon</p> <p>23/00574/FUH Single storey side extension and addition of dormer to the rear elevation at Beech Croft Batesway Upper Longdon – no objections</p> <p>23/00628/FUL Erection of two bedroom dwelling and associated landscaping and parking at Hay Lane Farm Hay Lane Longdon Green – no objections</p> <p>23/00645/CLE (Certificate of lawfulness) Retention of detached outbuilding for garden room/home office at Windmill Bank Cottage Windmill Bank Gentleshaw – Cllr. Craig Stevens (Vice-chairman) is to be consulted for his comments if any prior to submission.</p>	<p>Approved 6th June 2023</p>																																										
<p>057</p> <p>057.1</p>	<p>Outside Body Representatives Feedback</p> <p>None</p>																																											
<p>058</p> <p>058.1</p>	<p>Environment Issues</p> <p>The Brook at Lysways Lane – The Chairman reported that he has contacted the Golf Club who confirmed they are recommencing brook clearance work shortly.</p> <p>Public Rights of Way– stiles – The Chairman reported that there was no feed back from Cllr. Craig Steven (Vice-chairman) who is absent tonight due to work commitments, the Chairman will speak to him and get information on the present situation for the next meeting.</p> <p>Grass Cutting – The schedule and plans which do not include more recent areas added to the programme were distributed to members. The schedule and the plans were discussed and areas were agreed to be included, Cllr. Nick Betteley will update the existing schedule and compile new plans showing the required areas for the July meeting.</p>																																											
<p>059</p> <p>059.1</p> <p>59.2</p>	<p>Finance</p> <p>Payments to be approved</p> <table border="1" data-bbox="277 1375 1299 1805"> <thead> <tr> <th>Payee</th> <th>Invoice Nr.</th> <th>Cheque Nr.</th> <th>Nett</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>WCAVA(Payroll June and underpayment 2022-23 £3.30)</td> <td></td> <td>002716</td> <td>155.25</td> <td>2.65</td> <td>156.90</td> </tr> <tr> <td>C E Gracey(Clerk’s June salary)</td> <td></td> <td>002717</td> <td>587.60</td> <td>-</td> <td>587.60</td> </tr> <tr> <td>C E Gracey Expenses(postage, photocopying)</td> <td></td> <td>002718</td> <td>23.55</td> <td>-</td> <td>23.55</td> </tr> <tr> <td>G C McCulloch (4th cut)</td> <td></td> <td>002719</td> <td>440.00</td> <td>-</td> <td>440.00</td> </tr> <tr> <td>G C McCulloch (5th cut)</td> <td></td> <td>002720</td> <td>400.00</td> <td>-</td> <td>400.00</td> </tr> <tr> <td>TOTAL</td> <td></td> <td></td> <td>£1606.40</td> <td>£2.65</td> <td>£1608.05</td> </tr> </tbody> </table> <p>Accounts for payment during June – proposed by Cllr. Gladys Crowe seconded by Cllr. Nick Betteley and carried.</p> <p>Receipt & Payments spreadsheet 1st April to 31st May 2023 & copy of the bank statement @ 31st May 2023 proposed Cllr.Brendan Cooper seconded by Cllr. Trevor Johnson (Chairman) and carried.</p>	Payee	Invoice Nr.	Cheque Nr.	Nett	VAT	Total	WCAVA(Payroll June and underpayment 2022-23 £3.30)		002716	155.25	2.65	156.90	C E Gracey(Clerk’s June salary)		002717	587.60	-	587.60	C E Gracey Expenses(postage, photocopying)		002718	23.55	-	23.55	G C McCulloch (4th cut)		002719	440.00	-	440.00	G C McCulloch (5 th cut)		002720	400.00	-	400.00	TOTAL			£1606.40	£2.65	£1608.05	
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	<p>Bank Reconciliation</p> <p>Current Account @ 31/05/23 £ 82,163.74 Less unrepresented cheques £ 3,262.11</p> <p>Balance @ 31/05/2023 £78,901.63</p>	<p>Cash Book Reconciliation,</p> <p>C/FWD £54,178.15 Receipt £30,939.00 Payments £ 6,215.52</p> <p>Bal @ 31/05/23 £78,901.63</p>	
059.3	Budget Tracking – deferred		
060	Correspondence Report		
060.1	<p>To receive a report from the Clerk on Correspondence received and forwarded to Council.</p> <ul style="list-style-type: none"> Email from resident regarding the post box on Grange Hill Upper Longdon which she believed to be in need of repair/replacement and also the plate denoting the time of collection was missing, emailed to the Chairman on 30th April 2023 reminded 13th June 2023 <i>The clerk will report the post box to Royal Mail for repair/replacement and notify the resident regarding the collection mail, which is once a day Monday to Saturday from 9.30am and notify that the parish council have reported the post box to Royal Mail for inspection and possible repair/replacement.</i> SPCA Bulletin emailed to council 22nd May 2023 Email from resident re: walk leaflets in bus shelter emailed to Cllr. Nick Bettley 23rd May 2023 SPCA Bulletin emailed to council 3rd June 2023 SCC road traffic notice for Lysways Lane Longdon Green emailed to council on 6th June 2023. Thank you letters from St. Giles Hospice and St. James the Great Church Email from Graham McCulloch with invoice and comments emailed to council 12th June 2023 Email from resident regarding the entrance to the stile where footpath 46 intersects with A51 emailed to council 12th June 2023. <i>The parish council handyman will be asked to visit and clear as necessary.</i> Stile opposite church- The Chairman reported that the stile on A51 requires repair, He also suggested giving consideration to the provision/repair of steps leading up to it and possibly providing a handrail to assist in safely descending to road level. The Chairman has received thanks from the organisations who carried out coronation events and letters of thanks were sent to from the parish council. 		
061	Speed Indicator Device Upper Way Upper Longdon		
061.1	Work to be carried out shortly.		
062	HS2 Phase 2a		
062.1	The Chairman reported that no further update has been received, the SCC/HS2 Liaison Officer was currently on compassionate leave. Contact would be made as soon as was reasonably possible		
063	Church Hill – Inconsiderate Parking		
063.1	No further information to date.		
064	Projects – A51 footpath between Longdon Green and Cleats Hill cleared & cleaned.		
064.1	No work carried out. Cllr. Richard Cox will follow up.		

Signed.....Date.....

065	Footpath – Brook End – Borough Lane – High Street	
065.1	The Chairman agreed to contact Cllr. Craig Stevens (Vice-chairman) to ascertain the land owner’s details.	
066	Dog Issues – Keeping dogs on leads – picking up after your dog	
066.1	Nothing to report.	
067	Regrading Footpath 73 to Bridleway	
067.1	As discussed in county councillor report.	
068	Items for future meetings: To consider items for inclusion on future agenda (no decisions will be taken in this item)	
068.1	Byrkeley Way Green – A draft resident consultation document was distributed to embers with a request that it’s contents be discussed at the July parish council meeting.	
068.2	BKV 2024 – Cllr. Richard Cox advised that the BKV is now known as The Best Kept Community Village and provided contact details of the organisers. The Clerk is to contact them to obtain details of the new scheme to enable members to consider entering in 2024 at the July parish council meeting.	
068.3	Cllr. Nick Betteley confirmed that he had planted up various planters with Summer bedding plants.	
069	Date of the Next Planned Council Meeting	
069.1	Tuesday 4 th July 2023 Council Meeting 7pm at W I Hall Ford Lane Longdon	
070	Meeting closed at 8.50pm	

Signed.....Date.....