

Longdon Parish Council

**Minutes of Council Meeting of Longdon Parish Council held 7.00pm on Tuesday 14th February 2023
7pm @ W I Hall Ford Lane Longdon.**

Present: **Chairman:** Craig Stevens (Vice-chairman)
Parish Councillors: Helen Hulme, Gladys Crowe, Louise Cotter, Brendan Cooper
Other Councillors: None
Clerk: C E Gracey
Public Attendees: 2 residents
Councillor Apologies: Cllrs. Trevor Johnson (Chairman), Nick Betteley, John Watkins-Smythe, County Cllr. Richard Cox & District Cllr. Rob Strachan

In the absence of the Chairman Cllr. Craig Stevens (Vice-chairman) chaired the meeting and welcomed Members & residents to this month's meeting.

Min No.	Item	Action
844	Apologies & Acceptance of Absence	
844.1	Cllrs. T Johnson (Chairman), Nick Betteley, John Watkins-Smythe, Richard Cox (SCC) & Rob Strachan (LDC)	
845	Declarations of Interest	
845.1	None	
846	Chairman to close the meeting for the public session – this will be limited to 15 minutes (5 minutes per speaker)	
846.1	<p>A resident reported various items:</p> <ol style="list-style-type: none"> 1. HS2 Phase 2a – He asked has anything been settled since the last public meeting, the Chairman confirmed that concise discussions are ongoing & Cllr. Trevor Johnson (Chairman) continues to attend meetings and is the Parish Council's lead in this matter. As Cllr. Trevor Johnson is not present this evening, he invited the resident to come to the next meeting. 2. A large pothole on Borough Lane, the resident supplied a photo of the pothole which has a large cone over it, the clerk will report to highways. 3. Speeding traffic on many of the parish lanes including Borough Lane with is used as a cut through. Residents have erected mirrors on the verges in Borough Lane to ease the burden when accessing Borough Lane from Smithy Lane and produced a photo showing the mirror. <p>The resident left the meeting 7.12pm.</p> <p>The Chairman closed the public session at 7.12pm and commenced the council meeting.</p>	
847	Council Minutes: To confirm as a correct record Minutes of the Meeting of the Council held on 10th January 2023	
847.1	Resolved that the minutes of the Monthly Full Council Meeting held on 10 th January 2023 were approved proposed by Cllr. Louise Cotter seconded by Cllr. Helen Hulme and carried.	
848	Matters Arising	
848.1	824.1 The car parking on Church Hill continues to be a problem. Cllr. Richard Cox has obtained a quotation for the painting of double yellow lines he has offered to make a contribution to the cost out of his SCC 2023-24 budget and has requested the PC to consider also making a contribution. In the mean time Cllr. Trevor Johnson is attempting to meet with the Head	TJ

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	of Longdon Hall School to discuss what alternative solutions might be available.	
848.2	824.2 St. James the Great Churchyard maintenance – Ongoing, deferred to next meeting.	TJ
848.3	824.3 A51 Footpath between Longdon Green & Cleat Hill Hedge/Shrub & Bramble clearing - deferred until the next meeting.	
848.4	824.4 Bank Account - The clerk will contact the bank on this matter. and check whether Cllr Stevens has successfully been added to the mandate.	Clerk
848.5	824.5 Gully Cleansing - The work is complete, apart from Stockings Lane that requires additional works from SCC Highways Department, this matter was referred to SCC following the cleansing and we are awaiting a response, the clerk will contact County Cllr. Richard Cox.	Clerk
848.6	824.7 The Brook @ Lysways Lane Longdon Green – The grounds staff at Seedy Mill Golf Club have carried out some remedial works with more planned to be carried out during February to alleviate the road flooding. To be monitored ongoing.	TJ
848.7	824.8 Public Rights of Way/Stiles - To be discussed on the agenda.	CS
848.8	824.9 Calendar 2023 – The Chairman reported that monies are still coming in from various community groups for the sale of the calendars and the figures of sales and funds produced for the nominated charities should be available next month. The Chairman commented about the disposal of the surplus calendars, possibly to donate to various community groups to sell and generate funds.	TJ
848.9	829.1 The Brook – following the oil spill reported at the January PC meeting there still a remains a smell of oil close to the Brook, this is to be monitored.	
848.10	Defibrillators – All devices in the parish were checked and repaired by the parish council.	
849	County Councillor's Report	
849.1	None received	
850	District Councillor's Report	
850.1	None received	
851	Planning	
851.1	22/01571/FUH Erection of single storey rear extension to form kitchen/dining room and creation of balcony with glass balustrade on 1 st floor level @ Giddies Hay Lane Longdon Green – approved 5 th January 2023	
851.2	22/01652/FUL Creation of a menage on Land off Horsey Lane Upper Longdon – approved 25 th January 2023	
851.3	22/00505/FUL Appeal Nr. 22/00014/REF Erection of 2 Nr. Detached dwellings & associated works at Giddies Hay Lane Longdon Green – consultation period starts 31/01/2023 5 weeks)	
851.4	21/00013/REF Appeal against refusal against retention of use of land as residential caravan site for 1nr.gypsy family including 1 touring caravan & 1nr. Static caravan with provision for 1nr. Amenity building, septic tank, hardstanding area & access @ Land at Cherry Orchard Farm Stafford Road	

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<p>851.5</p> <p>851.6</p>	<p>Longdon – informal hearing will be 14th March 2023 @ 10am @ LDC offices Frog Lane Lichfield.</p> <p>23/00033/FUH Erection of replacement sun room, first floor rear extension & new car port @ Cagliari Lower Way Upper Longdon – no objections</p> <p>23/00061/FUH Extension of 1st floor side & rear extensions, recessed balcony, gabled roof to main dwelling to replace hipped roof, double garage/studio to replace existing carport & remodelling & alterations to front elevation – no objections</p>																																																																			
<p>852</p> <p>852.1</p>	<p>Outside Body Representatives Feedback</p> <p>None</p>																																																																			
<p>853</p> <p>853.1</p> <p>853.2</p>	<p>Environment Issues</p> <p>Public Rights of Way– stiles – Cllr. Craig Stevens (Vice-chairman) reported that several stiles are under the scope of the Defra funding scheme. However, way marking was deemed not in scope under this scheme, and as such Cllr. Craig Stevens is in talks with Staffs County Council to see whether they will fund this separately. It was also noted that several complaints were made from landowners, regarding trespass from walkers due to the waymarking being poor.</p> <p>Additional grass cutting Staffs CC – Members discussed having the additional cut at this time of the year and agreed to ask if we could have a monetary refund of the amount instead, proposed by Cllr. Brendan Cooper seconded by Cllr. Gladys Crowe and carried.</p>	<p>CS</p> <p>Clerk</p>																																																																		
<p>854</p> <p>854.1</p> <p>854.2</p>	<p>Finance</p> <p>Payments to be approved</p> <table border="1" data-bbox="276 1122 1300 1727"> <thead> <tr> <th>Payee</th> <th>Invoice Nr.</th> <th>Cheque Nr.</th> <th>Nett</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>WCAVA(Payroll fees for January & February)</td> <td>371 & 389</td> <td>002683</td> <td>304.80</td> <td>2.20</td> <td>307.00</td> </tr> <tr> <td>E Roy(Website annual)</td> <td>621</td> <td>002684</td> <td>140.00</td> <td>-</td> <td>140.00</td> </tr> <tr> <td>Cancelled</td> <td></td> <td>002685</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Nathaniel E Lindley(Replacement parts for all defibrillators)</td> <td>000004518</td> <td>BACS payment</td> <td>817.00</td> <td>163.40</td> <td>980.40</td> </tr> <tr> <td>C E Gracey (Clerk’s February salary)</td> <td></td> <td>002686</td> <td>587.40</td> <td>-</td> <td>587.40</td> </tr> <tr> <td>C E Gracey January expenses(photocopying & postage)</td> <td></td> <td>002687</td> <td>21.78</td> <td>-</td> <td>21.78</td> </tr> <tr> <td>I Billingham(work in the parish Dec – Jan</td> <td></td> <td>002688</td> <td>137.19</td> <td>7.81</td> <td>145.00</td> </tr> <tr> <td>Burntwood Road Sweepers Ltd (Cleanse gullies)</td> <td></td> <td>002689</td> <td>650.00</td> <td>130.00</td> <td>780.00</td> </tr> <tr> <td>TOTAL</td> <td></td> <td></td> <td>£2658.17</td> <td>£303.41</td> <td>£2961.58</td> </tr> </tbody> </table> <p>Accounts for payment during January – proposed by Cllr. Brendan Cooper seconded by Cllr. Gladys Crowe and carried.</p> <p>Receipt & Payments spreadsheet 1st April to 31st January 2023 & copy of the bank statement @ 31st January 2023 proposed Cllr. Louise Cotter seconded by Cllr. Gladys Crowe and carried.</p> <table data-bbox="276 2000 1125 2085"> <tr> <td>Bank Reconciliation</td> <td>Cash Book Reconciliation,</td> </tr> <tr> <td>Current Account @ 31/01/23 £ 57,568.46</td> <td>C/FWD £53,211.34</td> </tr> <tr> <td>Less unrepresented cheques £ -</td> <td>Receipt £30,630.15</td> </tr> </table>	Payee	Invoice Nr.	Cheque Nr.	Nett	VAT	Total	WCAVA(Payroll fees for January & February)	371 & 389	002683	304.80	2.20	307.00	E Roy(Website annual)	621	002684	140.00	-	140.00	Cancelled		002685	-	-	-	Nathaniel E Lindley(Replacement parts for all defibrillators)	000004518	BACS payment	817.00	163.40	980.40	C E Gracey (Clerk’s February salary)		002686	587.40	-	587.40	C E Gracey January expenses(photocopying & postage)		002687	21.78	-	21.78	I Billingham(work in the parish Dec – Jan		002688	137.19	7.81	145.00	Burntwood Road Sweepers Ltd (Cleanse gullies)		002689	650.00	130.00	780.00	TOTAL			£2658.17	£303.41	£2961.58	Bank Reconciliation	Cash Book Reconciliation,	Current Account @ 31/01/23 £ 57,568.46	C/FWD £53,211.34	Less unrepresented cheques £ -	Receipt £30,630.15	
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	Payments £26,273.03	
854.3	Balance @ 31/01/2023 £57,568.46	Bal @ 31/01/2023 £57,568.46
	Budget Tracking – January 2023 Cllr. Craig Stevens (Vice-chairman reported on the present expenditure and submitted the figures. noted.	
855	Correspondence Report	
855.1	To receive a report from the Clerk on Correspondence received and forwarded to Council. <ul style="list-style-type: none"> • SPCA Bulletin emailed to council 18th January 2023 • SPCA Bulletin emailed to council 24th January 2023 • Annual Extraordinary Meeting 2022 with DfT / HS2 / Highway Authorities & District, Borough, local Parish Councils emailed details to council 24th January 2023 • HS2 Newsletter January 2023 emailed to council 24th January 2023 • SPCA Bulletin emailed to council 31st January 2023 • Information on Flood Investigation Reports emailed to council 7th February 2023 • SPCA Bulletin emailed to council 7th February 2023 • LDC information from Lichfield Police emailed to council 7th February 2023 • SCC information of a Public Local Meeting on footpath 73 proposed change to bridleway emailed to council 7th February 2023 • SPCA information on the SCC boundary changes emailed to council 7th February 2022 • Email from resident regarding damage caused by HGV traffic emailed to council 13th February 2023 Reported to Highways Department 	
856	Annual maintenance on street furniture – benches, finger posts, notice boards, bus shelters, clean gateway signs	
856.1	Work ongoing by the contractor – bus shelter repaired in Longdon Green	
857	Speed Indicator Device Upper Way Upper Longdon	
857.1	Cllr. Trevor Johnson (Chairman) has requested written confirmation that SCC Legal Department have been consulted and they have advised the PC to continue with the deployment of the solar panel and SID to the post.	
858	HS2 Phase 2a	
858.1	Deferred until the next meeting	
859	Church Hill – double yellow lines	
859.1	As discussed in matters arising.	
860	Calendar 2023	
860.1	As discussed in matters arising	
861	Land Adjacent to Lichfield Cathedral School	
861.1	Cllr. Craig Stevens (Vice-chairman) reported that the land has been unmaintained for quite a while, SWLT have confirmed that the area is still considered to be protected because of the lime trees and the wild orchids. Adult volunteers are required to clear the scrub land and see if the wild orchids will grow. Cllr. Craig Stevens (Vice-chairman) will consult with SWLT.	
862	Projects – A51 Footpath Cleared and Cleaned	
		CS

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862.1	Deferred until the next meeting	
863	Items for future meetings: To consider items for inclusion on future agenda (no decisions will be taken in this item)	
863.1	Footpath -Brook End – Borough Lane – High Street	
864	Date of the Next Planned Council Meeting	
864.1	Tuesday 14 th March 2023 7pm at Cannock Wood & Gentleshaw Village Hall, Buds Road Cannock Wood	
865	Meeting Closed at 8.25pm	

Signed.....Date.....