

Longdon Parish Council

Minutes of Annual Meeting and Council Meeting of Longdon Parish Council held on Monday 16th May 2023 7pm @ W I Hall Ford Lane Longdon.

Present: Chairman: Trevor Johnson(Chairman)
Parish Councillors: Craig Stevens (Vice-chairman) Gladys Crowe, Nick Betteley, Louise Cotter, Brendan Cooper.
Other Councillors: Rob Strachan, Richard Cox,
Clerk: C E Gracey
Public Attendees: None
Councillor Apologies:,

The Chairman Cllr. Trevor Johnson (Chairman) opened the meeting and welcomed Members to this month's meeting.

Min No.	Item	Action
Annual Meeting		
001	Elect Chairman	
001.1	Cllr. Louise Cotter proposed Cllr. Trevor Johnson seconded by Cllr. Brendan Cooper and carried, therefore Cllr. Trevor Johnson is duly elected Chairman for 2023-24.	
002.1	The Chairman Cllr. Trevor Johnson accepted the role for the forthcoming year and thanked Members for their continuing support.	
002	Elect Vice-chairman	
002.1	The Chairman proposed Cllr. Craig Stevens seconded by Cllr. Nick Betteley and carried.	
002.2	Cllr. Craig Stevens accepted the role and thanked Members for their continuing support.	
003	Confirm representation on the Alms House Trustees Committee	
003.1	Cllr. Gladys Crowe proposed the existing representative Mrs A Juxon seconded by the Chairman and carried.	
Council Meeting		
025	Apologies & Acceptance of Absence	
025.1	None	
026	Declarations of Interest	
026.1	None	
027	Chairman to close the meeting for the public session – this will be limited to 15 minutes (5 minutes per speaker)	
027.1	No residents present.	
028	Council Minutes: To confirm as a correct record Minutes of the Meeting of the Council held on 17th April 2023	
028.1	Resolved that the minutes of the Monthly Full Council Meeting held on 17 th April 2023 were approved proposed by Cllr. Nick Betteley seconded by Cllr. Gladys Crowe and carried.	
029	Matters Arising	
029.1	None	
030	County Councillor's Report	
030.1	Cllr. Richard Cox reported the following:	

Signed.....Date.....

	<p>Additional monies have been received from Central Government for the Highways Budget, primarily for the repairing of potholes and poor road surfaces. Several parish roads were mentioned, including Borough Lane, Thorley, Hill and Tithe Barn Lane as all require urgent attention.</p> <p>2023-24 Community Fund is now open and Longdon Community Group has been able to apply retrospectively for Coronation Event expenses.</p> <p>The Chairman asked for letters to be sent to the Longdon Club and Longdon Community Group thanking them for all their efforts staging the Coronation.</p>	
031	District Councillor's Report.	
031.1	<p>District Cllr. Rob Strachan thanked the community for their support in the recent election and reported on the following:</p> <p>Giddies Hay Lane appeal has been dismissed.</p> <p>Cherry Orchard illegal development. A date for the appeal hearing has been set for the 8th August 2023. He will be submitting comments.</p> <p>Recent LDV Elections – The present controlling party is one seat short of control, discussions between the various political groups are being held to decide the way forward. Everyone is awaiting the AGM to confirm the outcomes.</p> <p>The Swan with Two Necks ACV is expiring shortly, the date will be checked by the clerk, who will report to Council.</p> <p>The Chairman raised the subject of water running across the highways from Grand Lodge with particular concern to its potential pollution– Cllr. Rob Strachan is to request the environment agency to check on this. A similar concern was raised in connection to Churchfield Cottage, Hay Lane.</p>	
032	Planning	
032.1	<p>23/00279/FUH Land at High Street Longdon - Retention of caravan as a temporary agricultural workers accommodation – deferred for more information.</p> <p>23/0511/FUH Demolition of existing extensions and erection of conservatory, laundry and bathroom including outbuildings to create pig sty and double garage. Construction of double storey side extension with new double garage and plant room at Molineux Batesway Upper Longdon. – No objections</p> <p>23/00378/FUH Erection of two single storey extensions and render at 63 Upper Way Upper Longdon – no objections</p> <p>23/00420/COU Change of use from residential care home (class C2) to education us (class F1) at Fern House Brereton Hill Lane Upper Longdon – no objections</p>	
033	Outside Body Representatives Feedback	
033.1	None	
034	Environment Issues	
034.1	<p>The Brook at Lysways Lane – It was disappointing to note that work by the golf club to clear the water course has not been proceeded with. The Chairman is to follow this up.</p> <p>Public Rights of Way– stiles –Cllr. Craig Stevens (Vice-chairman) gave an update that the waymarking posts have now been successfully installed on footpath Longdon 1. The landowners are happy with the work carried out.</p>	TJ

Signed.....Date.....

Another landowner has reported a broken stile near Tithe Barn Lane. It is planned for this to be looked at as part of the wider Defra funded project, previously discussed.

It was reported that a footpath sign on High Street had been painted over obliterating the writing. Cllr. Craig Stevens (Vice-chairman) agreed to inspect this immediately following the PC meeting.

035

Finance

035.1

Payments to be approved

Payee	Invoice Nr.	Cheque Nr.	Nett	VAT	Total
WCAVA(Payroll fee May)	433	002704	152.30	1.10	153.40
C E Gracey(Clerk's May salary)		002705	587.60	-	587.60
C E Gracey Expenses(postage, photocopying)		002706	41.35	-	41.35
G C McCulloch (2 nd & 3 rd cuts)		002707	820.00	-	820.00
Longdon Flower Group(Grant)		002708	200.00	-	200.00
Longdon Community Group(Grant)		002709	250.00	-	250.00
St. James School (Grant from calendar sales)		002710	253.66	-	253.66
St James the Great Church (Grant from calendar sales)		002711	253.66	-	253.66
Longdon Community Group(Grant from calendar sales)		002712	253.66	-	253.66
St. Giles Hospice(grant from calendar sales)		002713	253.66	-	253.66
I Billingham(work in the parish)		002714	455.00	-	455.00
A J Gallagher Insurance Brokers Ltd		002715	670.67	-	670.67
TOTAL			£4191.56	£1.10	£4192.66

Accounts for payment during April – proposed by Cllr. Louise Cotter seconded by Cllr. Trevor Johnson (Chairman) and carried.

035.2

Cllr. Craig Stevens(Vice-chairman asked for the increased cost in the repair of stile 445 be approved, proposed by Cllr. Nick Betteley seconded by Cllr. Gladys Crowe and carried. It is noted that the contractor will be asked by the clerk to factor the mileage charges into the price given for the work.

035.3

Receipt & Payments spreadsheet 1st April to 30th April 2023 & copy of the bank statement @ 30th April 2023 proposed Cllr. Louise Cotter seconded by Cllr. Brendan Cooper and carried. Cllr. Craig Stevens (Vice-chairman) reported that the amended financial statement would be uploaded to the website following approval at council meeting

035.4

Bank Reconciliation	Cash Book Reconciliation,
Current Account @ 30/04/23 £ 84,618.43	C/FWD £54,178.15
Less unpresented cheques £ 1,524.14	Receipt £30,939.00
	Payments £ 2,022.86
Balance @ 30/04/2023 £83,094.29	Bal @ 30/04/2023 £83,094.29

035.5

Budget Tracking – April 2023 – none submitted this month.

035.6

Review Asset Register – deferred until the July meeting

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035.7	Grass Cutting – Following discussions of additional areas being mown regularly it was agreed that the existing grass cutting schedule would be reviewed and discussed at June PC meeting.	
036	Correspondence Report	
036.1	To receive a report from the Clerk on Correspondence received and forwarded to Council. <ul style="list-style-type: none"> • SPCA Bulletin emailed to council 17th April 2023 • SPCA Bulletin emailed to council 5th May 2023 • CC AONB Bulletin emailed to council 5th May 2023 • Email from resident regarding traffic calming Tithe Barn Lane emailed to council 11th May 2023. 	
037	Annual maintenance on street furniture – benches, finger posts, notice boards, bus shelters, clean gateway signs	
037.1	No comments – remove item	
038	Speed Indicator Device Upper Way Upper Longdon	
038.1	The Chairman reported that SCC’s Highways Team has again asserted that SCC owns the land in which the SID pole has been located/erected. He recommended that the PC proceeds to mount the solar panel and SID onto the pole. Cllr. Craig Stevens(Vice-chairman) formally proposed the installation, Cllr Nick Betteley seconded and carried. Cllrs. Gladys Crowe and Brendan Cooper abstained.	
039	HS2 Phase 2a	
039.1	The Chairman requested an update and received the following email We still don’t have the full picture (we have been told that we won’t know the details of the Phase One programme for another month.) but we’ve not heard anything regarding Phase 2a Road Safety Fund, so we are working on the assumption that it’s going ahead and are keeping to the timescales we have already mentioned (that is, we are aiming to have the shortlist ready this autumn). We have a meeting on 24 th May with the Amey Engineers to review the feasibility studies and discuss the next steps. We’ll speak with you on the specific Longdon schemes after this but the meeting is late in the day so it will probably be the day after.	
040	Church Hill – Problem Car Parking	
040.1	A site meeting involving County Cllr. Richard Cox, officers from SCC’s highways team, PC members had occurred on the 26 th April 2023. Cllr. Richard Cox reported there was a unanimous agreement regarding the dangers to road users and that a number of alternative solutions had been discussed and will be given further consideration. SCC’s Mr Garry Hunt agreed that he would write to the school to explore potential solutions.	

Signed.....Date.....

041	Projects – A51 footpath between Longdon Green and Cleats Hill cleared & cleaned.	
041.1	Deferred	
042	Berkeley Way Green – Status of land – Childrens Provision	
042.1	Cllr. Nick Betteley reported on his findings with the legal topics obtained from NALC and our insurance, following a discussion members agreed to take no action at present until September.	
043	Footpath – Brook End – Borough Lane – High Street	
043.1	No comments	
044	Dog Issues – Keeping dogs on leads – picking up after your dog	
044.1	No comments	
045	Calendar 2023	
045.1	The Chairman reported that the cheques were being approved tonight for the four groups and charities. It was agreed that a 2024 calendar would not be produced.	
046	Items for future meetings: To consider items for inclusion on future agenda (no decisions will be taken in this item)	
046.1	None	
047	Date of the Next Planned Council Meeting	
047.1	Tuesday 13 th June 2023 Council Meeting 7pm at CW &GVH Buds Road Cannock Wood.	
048	Meeting closed at 8.45pm	

Signed.....Date.....