

Longdon Parish Council

Minutes of Council Meeting of Longdon Parish Council held on Monday 17th April 2023 5.45pm @ W I Hall Ford Lane Longdon.

Present: Chairman: Trevor Johnson(Chairman)

Parish Councillors: Craig Stevens (Vice-chairman) Helen Hulme, Gladys Crowe, Nick Betteley, Louise Cotter, Brendan Cooper.

Other Councillors: None

Clerk: C E Gracey

Public Attendees: None

Councillor Apologies:, Rob Strachan, Richard Cox, John Watkins-Smythe

The Chairman Cllr. Trevor Johnson (Chairman) opened the meeting and welcomed Members to this month's meeting.

Min No.	Item	Action
001	Apologies & Acceptance of Absence	
001.1	Cllrs. Rob Strachan, Richard Cox and John Watkins-Smythe all submitted their apologies for this evening's meeting.	
002	Declarations of Interest	
002.1	None	
003	Chairman to close the meeting for the public session – this will be limited to 15 minutes (5 minutes per speaker)	
003.1	No residents present.	
004	Council Minutes: To confirm as a correct record Minutes of the Meeting of the Council held on 14th March 2023	
004.1	Resolved that the minutes of the Monthly Full Council Meeting held on 14 th March 2023 were approved proposed by Cllr. Louise Cotter seconded by Cllr. Craig Stevens (Vice-chairman) and carried.	
005	Matters Arising	
005.1	None	
006	County Councillor's Report	
006.1	None	
007	District Councillor's Report.	
007.1	None	
008	Planning	
008.1	23/00061/FUH Southdown Lower Way Upper Longdon Erection of first floor side & rear extension, recessed balcony, gabled roof to main dwelling to replace hipped roof, double garage/studio to replace existing carport and remodelling and alterations to front elevation. – approved 28 th March 2023	
	23/00033/FUH Cagliari Lower Way Upper Longdon London Erection of replacement sun room, 1 st floor rear extension and new carport – approved 28 th March 2023	
	23/00160/FUH 12 St. James Close Longdon Erection of first floor side and ground floor rear extension – approved 5 th April 2023	

Signed.....Date.....

	23/00279/FUH Land at High Street Longdon - Retention of caravan as a temporary agricultural workers accommodation - deferred for more information.																																																							
009	Outside Body Representatives Feedback																																																							
009.1	None																																																							
010	Environment Issues																																																							
010.1	The Brook at Lysways Lane - No comments Public Rights of Way- stiles - Cllr. Craig Stevens(Vice-chairman) reported that we had received a quantity of posts and way marking posts from SCC, the cost of installing by our local contractor is £270. Two of the landowners have reported that they have had trespassers on their land, so it is important to install the way markers to avoid walkers going the wrong way. Cllr. Nick Betteley had reported 2 loose steps on Smithy Lane bridge, the cost of replacement is £130 so the total spend is £400 proposed by the Chairman Cllr. Trevor Johnson seconded by Cllr. Louise Cotter and carried.																																																							
011	Finance																																																							
011.1	Payments to be approved																																																							
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011.2	Accounts for payment during March - proposed by Cllr. Louise Cotter seconded by Cllr. Trevor Johnson (Chairman) and carried.																																																							
011.3	Receipt & Payments spreadsheet 1 st April to 31 st March 2023 & copy of the bank statement @ 31 st March 2023 proposed Cllr. Louise Cotter seconded by Cllr. Trevor Johnson (Chairman) and carried. <table> <tr> <td>Bank Reconciliation</td> <td>Cash Book Reconciliation,</td> </tr> <tr> <td>Current Account @ 31/03/23 £ 54,687.31</td> <td>C/FWD £53,211.34</td> </tr> <tr> <td>Less unrepresented cheques £ 509.16</td> <td>Receipt £31,566.80</td> </tr> <tr> <td></td> <td>Payments £30,599.99</td> </tr> <tr> <td>Balance @ 31/03/2023 <u>£54,178.15</u></td> <td>Bal @ 31/03/2023 <u>£54,178.15</u></td> </tr> </table>	Bank Reconciliation	Cash Book Reconciliation,	Current Account @ 31/03/23 £ 54,687.31	C/FWD £53,211.34	Less unrepresented cheques £ 509.16	Receipt £31,566.80		Payments £30,599.99	Balance @ 31/03/2023 <u>£54,178.15</u>	Bal @ 31/03/2023 <u>£54,178.15</u>																																													
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011.4	Budget Tracking - March 2023 Cllr. Craig Stevens reported on the present expenditure and submitted the figures. noted.																																																							
011.5	Review Grant Rules - Members discussed the present policy and agreed to increase the amount of grant that can be applied for without producing a set of accounts, the amount will be £400 proposed by the Chairman seconded by Cllr. Louise Cotter and carried																																																							
011.6	Consider grant to Longdon Village Community Group - £250 awarded proposed by Cllr. Craig Stevens (Vice-chairman) seconded by Cllr. Louise Cotter & carried																																																							

Signed.....Date.....

011.7	Consider grant to Longdon Flower Group awarded £200 proposed by Cllr. Craig Stevens (Vice-chairman) seconded Cllr. Louise Cotter and carried.	
011.8	AGAR 2022-23 – approve Governance Statement, Accounting Statement & Exercise of Public Rights proposed by Cllr. Craig Stevens (Vice-chairman) seconded by Cllr. Louise Cotter and carried	
011.9	Approve the new Financial Statement Receipts and Payments with additional details from 1 st April 2023 and publish on the website monthly. Cllr. Craig Stevens presented the amended statement to show a column with the details of the payments made each month proposed by Cllr. Louise Cotter seconded by the Chairman and carried.	
012	Correspondence Report	
012.1	<p>To receive a report from the Clerk on Correspondence received and forwarded to Council.</p> <ul style="list-style-type: none"> • Email enquiry regarding positioning a commemorative bench in the parish emailed to council 16th March 2023 Members discussed the request, it was agreed to approve the request subject to the new bench replacing the old bench on the Green, Longdon Green and the new bench matching the style/design of the new bench recently supplied/installed by the parish council. Details of the supplier to be provided to the requesting family. • SCC notice of proposed road works in Staffordshire emailed to council 18th March 2023 • LDC Notice of Parish Elections emailed to council 21st March 2023 • SPCA Bulletin emailed to council 21st March 2023 • SPCA Bulletin emailed to council 27th March 2023 • SPCA Bulletin emailed to council 3rd April 2023 • Email from resident re Berkeley Way Green emailed to council 5th April 2023 • Email & postal copy re land West of Brereton Hill Lane Upper Longdon emailed to council 6th April 2023 • Year - end Internal Auditor's report 2022-23 emailed to council 10th April 2023 • Email from resident regarding overgrow bushes Church Way overhanging the roadway & motorists coming out of Beech Walk on the wrong side of the road, emailed to council 11th April 2023 The hedgerow will be cut by our local contractor and was completed on the 17th April 2023, the resident will be notified. 	
013	Annual maintenance on street furniture – benches, finger posts, notice boards, bus shelters, clean gateway signs	
013.1	No work carried out this month.	
014	Speed Indicator Device Upper Way Upper Longdon	
014.1	The Chairman reported that an email had been received from our county councillor confirming that the land does belong to SCC and we should proceed with the installation of the device.	
015	HS2 Phase 2a	
015.1	The Chairman reported on a recent update on the HS2 Phase 2a, confirming that although the work has been postponed for 2 years, the present research into traffic calming through Longdon parish will continue.	

Signed.....Date.....

015.2	Road Safety funding from both phases 1 and 2a remain available to SCC but expenditure will be required to meet HS2's approval. HS2-2a have confirmed that they have no plans for a 'super depot' at Hixon.	
016 016.1	Church Hill – double yellow lines A site meeting will take place on 26 th April 2023.	
017 017.1	Projects – A51 footpath between Longdon Green and Cleats Hill cleared & cleaned. Deferred	
018 018.1	Berkeley Way Green – Status of land – Childrens Provision The Chairman reported that he had spoken with SPCA to learn Longdon PC, as owners of the land, have a duty of care to everyone using the land. Further clarifications regarding insurance cover/responsibilities are being Sought.	Cllr. NB
019 019.1	Footpath – Brook End – Borough Lane – High Street The Chairman reported that the recent hedge cutting carried out whilst the verges were so wet had caused soil to be spread onto the pavement. Additional work is now required to clear this.	
020 020.1	Dog Issues – Keeping dogs on leads – picking up after your dog Cllr. Brendan Cooper presented a comprehensive report on the importance of picking up and correct disposal of the 'dog litter' and particularly on the potential hazards to human health. Cllr. Cooper agreed to condense his report which will then be published on the PC website, parish notice boards etc.	Cllr. BC
021 021.1	Calendar 2023 The Chairman reported that the money from the sale of the calendar will be distributed to 4 local groups, namely St James School, St James Church and Longdon Community Group, as the 4 th recipient is not within the parish, the council is taking advice on this matter.	
022 022.1	Items for future meetings: To consider items for inclusion on future agenda (no decisions will be taken in this item) None	
023 023.1	Date of the Next Planned Council Meeting Tuesday 16 th May 2023 Annual Meeting & Council Meeting 7pm at WI Hall Ford Lane Longdon	
024	Meeting closed at 7.05 pm	

Signed.....Date.....