

Longdon Parish Council

Minutes of Council Meeting of Longdon Parish Council held on Tuesday 4th July 2023 7pm at W I Hall Ford Lane Longdon

Present: Chairman: Trevor Johnson (Chairman)

Parish Councillors: Nick Betteley, Brendan Cooper, Louise Cotter, Gladys Crowe,

Other Councillors: None

Clerk: C E Gracey

Public Attendees: None

Councillor Apologies:, Cllrs. Craig Stevens (Vice-chairman), Rob Strachan and Richard Cox.

The Chairman Cllr. Trevor Johnson (Chairman) opened the meeting and welcomed Members to this month's meeting.

Min No.	Item	Action
071	Apologies & Acceptance of Absence	
071.1	Cllrs. Richard Cox, Craig Stevens (Vice-chairman) and Rob Strachan submitted their apologies for this evening's meeting.	
072	Declarations of Interest	
072.1	Cllr. Trevor Johnson (Chairman) declared a non-pecuniary interest, he had attended the Conservative Lichfield Association Meeting and also had arranged a meeting with Michael Fabricant MP. regarding Country roads speeding traffic.	
073	Chairman to close the meeting for the public session – this will be limited to 15 minutes (5 minutes per speaker)	
073.1	No residents present.	
074	Council Minutes: To confirm as a correct record Minutes of the Meeting of the Council held on 13th June 2023	
074.1	Resolved that the minutes of the monthly Full Council Meeting held on 13 th June 2023 were approved proposed by Cllr. Brendan Cooper seconded by Cllr. Gladys Crowe and carried.	
075	Matters Arising	
075.1	None	
076	County Councillor's Report	
076.1	None	
077	District Councillor's Report.	
077.1	None	
078	Planning	
078.1	23/00645/CLE (Certificate of lawfulness) Retention of detached outbuilding for garden room/home office at Windmill Bank Cottage Windmill Bank Gentleshaw – No objections 23/00511/FUH Demolition of existing extensions and outbuildings and erection of double storey side extension with balcony and new double garage and plant room at Molineux, Batesway, Upper Longdon – refused 30 th June 2023	

Signed.....Date.....

	No information regarding the enforcement issue with the container at the Swan with Two Necks PH, the clerk will follow up with Cllr. Rob Strachan.																																											
079	Outside Body Representatives Feedback																																											
079.1	As discussed in item 2.																																											
080	Environment Issues																																											
080.1	<p>The Brook at Lysways Lane – Cllr. Nick Betteley confirmed that no work had been carried out. The Chairman Cllr. Trevor Johnson reported that he would follow it up with the Golf Club.</p> <p>Public Rights of Way– stiles – The Chairman reported that he had met with the Vice-chairman Cllr. Craig Stevens to discuss any outstanding issues, particularly any requiring urgent attention. Cllr. Craig Stevens advised there were no issues arising from various SCC/AONB funded initiatives, which needed attention at this time. Cllr. Nick Betteley reported that many of the footpath stile entrances need attention as the weeds and nettles are high. The work will be passed to the handyman to remove and cut down.</p> <p>Grass Cutting –</p> <p>Schedule Update - Cllr. Nick Betteley reported that he'd made good progress on updating the schedule and presented computer generated maps showing the areas which are to be included in the 2024 schedule, Members agreed to inform Cllr. Nick Betteley of any amendments which they wish to be included for consideration at the September parish council meeting.</p> <p>The Green, Longdon Green – Following resident's concerns regarding the area of The Green which have been left "uncut", together with the no-mow A51 verges and the conflicting opinions regarding the protections of the wild orchids etc., council agreed to consider fencing off the area where the orchids grow allowing the remaining area to be mowed more frequently. It was agreed to seek the advice of LDC Officer Ms Kristie Charlesworth and to obtain quotations for the fencing etc.</p>																																											
081	Finance																																											
081.1	<p>Payments to be approved</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Invoice Nr.</th> <th>Cheque Nr.</th> <th>Nett</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>WCAVA(Payroll fees and clerk's July paye)</td> <td></td> <td>002781</td> <td>152.50</td> <td>1.10</td> <td>153.60</td> </tr> <tr> <td>C E Gracey(Clerk's July salary)</td> <td></td> <td>002782</td> <td>587.60</td> <td>-</td> <td>587.60</td> </tr> <tr> <td>C E Gracey Expenses June (postage, photocopying, phone)</td> <td></td> <td>002783</td> <td>29.85</td> <td>-</td> <td>29.85</td> </tr> <tr> <td>G C McCulloch (6th cut)</td> <td></td> <td>002784</td> <td>460.00</td> <td>-</td> <td>460.00</td> </tr> <tr> <td>C E Gracey (Clerk's August salary)</td> <td></td> <td>002785</td> <td>587.60</td> <td>-</td> <td>587.60</td> </tr> <tr> <td>TOTAL</td> <td></td> <td></td> <td>£1817.55</td> <td>1.10</td> <td>£1818.65</td> </tr> </tbody> </table> <p>Accounts for payment during July – proposed by Cllr. Gladys Crowe seconded by Cllr. Louise Cotter and carried.</p>	Payee	Invoice Nr.	Cheque Nr.	Nett	VAT	Total	WCAVA(Payroll fees and clerk's July paye)		002781	152.50	1.10	153.60	C E Gracey(Clerk's July salary)		002782	587.60	-	587.60	C E Gracey Expenses June (postage, photocopying, phone)		002783	29.85	-	29.85	G C McCulloch (6th cut)		002784	460.00	-	460.00	C E Gracey (Clerk's August salary)		002785	587.60	-	587.60	TOTAL			£1817.55	1.10	£1818.65	
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81.2	Receipt & Payments spreadsheet 1 st April to 30 th June 2023 & copy of the bank statement @ 30 th June 2023 proposed Cllr. Louise Cotter seconded by Cllr. Gladys Crowe and carried.																																											

Signed.....Date.....

081.3	Bank Reconciliation Current Account @ 30/06/23 £ 79,428.54 Less unrepresented cheques £ 1,403.96 Balance @ 30/06/2023 £78,024.58	Cash Book Reconciliation, C/FWD £54,178.15 Receipt £31,670.00 Payments £ 7,823.57 Bal @ 30/06/23 £ 78,024.58	
081.4	Budget Tracking – deferred		
081.5	Asset Register – The clerk provided members with copies of the updated register, Members agreed to review its contents for discussion at the September meeting.		
082	Correspondence Report		
082.1	To receive a report from the Clerk on Correspondence received and forwarded to Council. <ul style="list-style-type: none"> • SPCA Bulletin emailed to council 26th June 2023 • Information of Wild Flower Meadow emailed to council 26th June 2023 • Email from residents from Gentleshaw enquiring about planting bulbs in Gentleshaw emailed to council 26th June 2023 • SPCA Bulletin emailed to council 27th June 2023 • CCDC with details of CWPC Neighbourhood Plan consultation emailed to council 3rd July 2023 		
083	Speed Indicator Device Upper Way Upper Longdon		
083.1	The Chairman reported that the device is now in place, but is obstructed by an overgrown hedgerow, he has reported the hedgerow to SCC for attention.		
084	HS2 Phase 2a		
084.1	The Chairman provided copies of a report from Mr. Tim Hemingsley, Highways Manager HS2/SCC Liaison which included: - “The feasibility study” is now complete and undergoing an internal check. Once Complete he will be updating County Cllr. Richard Cox and the Chairman Cllr. Trevor Johnson on the findings possibly during week commencing 17 th July 2023.		
085	Church Hill – Inconsiderate Parking		
085.1	The Chairman reported that Tim Hemingsley SCC Highways Manager had responded on the request for parking restrictions on the A51 junction Church Hill which is being considered under the HS2 Phase 2a, on a long list of schemes for the Road Safety fund. Despite the 2year rephasing of Phase 2a by the government, the road safety fund is still being made available and SCC are hoping to whittle down the list pf 45 plus schemes to a short list to be considered by the cabinet by the end of 2023. We will be kept up to date as this process progresses.		
086	Projects – A51 footpath between Longdon Green and Cleats Hill cleared & cleaned.		
086.1	No update from Cllr. Richard Cox as yet.		
087	Footpath – Brook End – Borough Lane – High Street		
087.1			

Signed.....Date.....

	The Chairman reported that he would consider how the soil now covering the pavement could be collected and used to level up the deep indentations on The Green at Longdon Green and adjoining A51 verges caused by the travellers who visited in the Autumn of 2022, and are causing the mowing contractor problems.	
088	Dog Issues – Keeping dogs on leads – picking up after your dog	
088.1	Cllr. Brendan Cooper has condensed his paper regarding the potential health hazards associated with not cleaning up dog faeces (poo) into 2 pages, into two A4 pages. This will be used to support a campaign targeted at informing dog owners/walkers WHY it's important to clean up, promptly, after their dogs AND dispose of it safely. Copies of these, together with a brief introduction, will be displayed on parish notice boards and the parish council website.	
089	Children playing and status of the Berkeley Way Green	
089.1	Members reported that the issues arising from children playing has quietened down. It is proposed to consult with residents in the Autumn to ascertain what, if anything, they wish the parish council to do in regards to maintenance/improving the area.	
090	Swan with Two Necks PH - Container	
090.1	No further information, the clerk will follow up with District Cllr. Rob Strachan.	
091	BKCV 2024	
091.1	Members discussed the forthcoming competition for 2024, the revised information is available on the application form. Members discussed running their own competition with the parish wards. It was agreed to publicise the choices to residents and then consider their responses.	
092	Items for future meetings: To consider items for inclusion on future agenda (no decisions will be taken in this item)	
092.1	Steps at Shavers Lane – reported by residents, Members have visited the site and as the ownership of the area is unknown, agreed to take no action at present.	
092.2	Members discussed the notice delivered to the residents of Gentleshaw from the village hall and agreed to take no action.	
093	Date of the Next Planned Council Meeting	
093.1	Tuesday 12 th September 2023 7pm at CW and GVH Buds Road Cannock Wood	
094	Meeting closed at 8.30pm	

Signed.....Date.....