

Longdon Parish Council

Longdon, Longdon Green, Upper Longdon, Gentleshaw
February 2024



To: Members of Longdon Parish Council, Press and Public

Dear Councillor

You are hereby summoned to attend the Annual Council meeting of **Longdon Parish Council** to be held on **Tuesday 13th February 2024 @ 7pm** at W I Hall Ford Lane Longdon which the following business will be transacted.

Chris Gracey
Parish Clerk

Exclusion of Press and Public: to exclude the Press and Public and other attending councillors, during consideration of the item set out in Agenda item number 19. on the grounds that it may involve the disclosure of exempt information as set out in Paragraph 1 of Part 1 of Schedule 12(A) to the Local Government Act, 1972.

AGENDA

- 1 Apologies for absence:** To note apologies for absence: - Cllr. Craig Stevens (Vice-chairman)
- 2 Declarations of Interest:** Members to declare any interests.
- 3 Chairman to close meeting for public session** - this will be limited to 15 mins (5 minutes per speaker)
- 4 Council Minutes:** To confirm as a correct record the Minutes of the Meeting of Council held on 9th January 2024 including the annual meeting.
- 5 Matters Arising:** To discuss matters arising from the minutes.
- 6 County Councillor's Report -**
- 7 District Councillor's Report**
- 8 Planning Applications:** To consider the recently submitted planning applications (below) and any other planning matters ie. previous objections.

Planning Application	Proposition	Planning Officer/Deadline
23/01381/FUH 2 The Grange Upper Longdon	Demolition of conservatory and erection of replacement single storey rear extension	Approved 16 th January 2024
24/00067/LBC Hill Top Farm Hill Top Longdon	Listed building consent for proposed installation of replacement front and side windows and door	
23/00785/FUH Keepers Cottage Startley Lane Upper Longdon	Submitted in July 2023 – Installation of new bay window, extension porch to the front, replacement of wooden windows with upvc and re-rendering of property. This resubmission is because the existing dwelling is rendered in pale green and the	

	proposal is to render the whole property in a smooth-off white render	
24/0054/FUH Beech Croft Batesway Upper Longdon	Erection of basement extension (resubmission of 23/00574/FUH)	

Please note, planning sent to the Parish Council after the publication of the agenda, may also be considered.

9 Outside Body Representatives Feedback: Cllrs to report back where they have attended meetings.

10 Environment Issues

- Grass cutting – to be discussed in closed session under item 19

11 Finance

- 1. Receipts & Payments Statement 1st April to 31st January 2024
- 2. Accounts for Payment during January 2024
- 3. Approve Internal Auditor for 2023-24 (Alan Cotterill Associates)
- 4. Budget 2024-25
- 5. Consider Earmarked Funds to carry forward to 2024-25
- 6. Consider grant application from St. James the great Church

12 Correspondence Report: To receive a report from the Clerk on Correspondence received and forwarded to Council.

- Email from a resident about various points that she would like addressing in the parish, emailed to council 17th January 2024
- Email from Cllr. Richard Cox with responses to the issues raised at the last council meeting emailed to council 30th January 2024
- BKVC details emailed to councillor 30th January 2024
- Royal mail asking for the full address of the post box and a photograph emailed to council 6th February 2024

13 Speed Indicator Device – Upper Way Upper Longdon

14 Church Hill –Double Yellow Lines

15 Membership Recruitment – training – role allocation

16. Annual Assembly – date, format and venue

17. Items for future meetings: To consider items for inclusion on future agendas **(no decisions will be taken in this item)**

18. Date of upcoming meetings:

Council meeting 12th March 2024 7pm at CW and GVH Buds Road Cannock Wood.

The Council will go into closed session to discuss item 19.

19. Grass Cutting 2024-25 – schedule – approve contractor – sign off contract