

Longdon Parish Council

Minutes of Council Meeting of Longdon Parish Council held on Tuesday 12th March 2024 6.00pm at Cannock Wood and Gentleshaw Village Hall Buds Road Cannock Wood.

Present: Chairman: Trevor Johnson (Chairman)

Parish Councillors: Gladys Crowe, Louise Cotter, Brendan Cooper,

Other Councillors: None

Clerk: C E Gracey

Public Attendees: Ms. Gina Duckett, Mr Neil Vyse and Mr Richard Meere

Councillor Apologies: Cllrs. Craig Stevens(Vice-chairman), Tony Howarth, Richard Cox and Rob Strachan.

The Chairman Cllr. Trevor Johnson (Chairman) opened the meeting and welcomed Members to this month's meeting.

Min No.	Item	Action
224	Apologies & Acceptance of Absence	
224.1	Cllrs Craig Stevens (Vice-chairman), Tony Howarth, Richard Cox and Rob Strachan submitted apologies for tonight's meeting.	
225	Declarations of Interest	
225.1	None	
226	Chairman to close the meeting for the public session – this will be limited to 15 minutes (5 minutes per speaker)	
226.1	Mr Vyse and Ms Duckett advise the council that of the six current members of the Village Hall Committee, four had indicated their wish to stand down after many years of continuous service. They reminded the council that their AGM is being held on 15 th April 2024, commencing at 7.45pm, furthermore, Mr Vyse commented that in the event that the Village Hall was closed, custodianship would fall to the parish council.	
226.2	Mr Meere spoke regarding the recent roadworks undertaken by SCC on Horsey Lane. He requested to know how much the works had cost, how it had been funded ie. 'who had paid for it' and how had this work attracted urgent priority, when no property was threatened with flooding whereas other long standing problems were being treated as non-urgent. 7.30pm residents left the meeting	
227	Council Minutes: To confirm as a correct record Minutes of the Meeting of the Council held on 13th February 2024	
227.1	Resolved that the minutes of the monthly Full Council Meeting held on 13 th February 2024 were approved proposed by Cllr. Gladys Crowe seconded by Cllr. Louise Cotter and carried.	
228	Matters Arising	
228.1	None	
229	County Councillor's Report	
229.1	In his absence County Cllr. Richard Cox reported on the following: As you would expect, the Lanes have suffered with the constant rain for almost 4 months. However, following my meeting with Garry, Mary, Beth and Chloe last week; Borough Lane: to be looked into as the last section to the junction of A51 is in a terrible. The water coming from the field further up needs serious	

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	<p>investigation by contacting the land owner (the details of which have been passed from the Chairman). if the spring is resolved somewhat, this will allow better repair works to be carried out. Highways have a machine called the Road Master, which will be used for rural repairs, it doesn't look good but does the job of repairing potholes etc.</p> <p>Stoneywell Lane: Road Master will be used as this Lane is also still in a terrible state.</p> <p>Stockings Lane: further investigation involving the NFU/Utilities/SCC continues, but I have asked for this to be resolved as soon as possible as it has gone on far too long.</p> <p>SID: I'm aware Beth has now made a date for the site visit, which I will also attend.</p>																																					
230	District Councillor's Report																																					
230.1	<p>Cllr. Rob Strachan did not provide a report but had previously provided a comprehensive update on the long standing Sandmarts Farm enforcement case. Copies of that update, which is appended herewith, had been circulated to council members and to the owner/occupiers of the neighbouring properties.</p>																																					
231	Planning																																					
231.1	<p>23/01287/FUH Erection of single storey front porch extension and front dormer extension at 60 Upper Way Upper Longdon – approved 5th March 2024</p> <p>24/00229/COU Proposed change of use of building from residential outbuilding to holiday apartment (use class 1) at Ivyhurst lower Way Upper Longdon – objections inappropriate development in the green belt with no special circumstances – poor access with single track Lane.</p> <p>24/00246/FUH Installation of automatic driveway gate and pedestrian pass gate, 4 bar estate fence and yew hedge to front garden and enclosure of existing open porch with new glazed doors and windows at Byegate Lower Way upper Longdon – no objections</p>																																					
232	Outside Body Representatives Feedback																																					
232.1	None attended																																					
233	Environment Issues																																					
233.1	<p>Grass cutting – The Chairman reported that he'd held an update meeting with the newly appointed contractor who had confirmed that he had acquired all the additional equipment and was ready to perform the season's first cut in March, weather permitting.</p>																																					
234	Finance																																					
234.1	<p>Payments to be approved</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Invoice Nr.</th> <th>Cheque Nr.</th> <th>Nett</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Land Registry</td> <td></td> <td>Direct debit</td> <td>9.00</td> <td>-</td> <td>9.00</td> </tr> <tr> <td>C E Gracey(Clerk's March salary and PAYE £156.40)</td> <td></td> <td>002831</td> <td>625.92</td> <td>-</td> <td>625.92</td> </tr> <tr> <td>WCAVA (Payroll fees and Clerk's PAYE March)</td> <td></td> <td>002832</td> <td>161.98</td> <td>1.10</td> <td>163.08</td> </tr> <tr> <td>C E Gracey Expenses February (postage, photocopying)</td> <td></td> <td>002833</td> <td>27.05</td> <td>-</td> <td>27.05</td> </tr> <tr> <td>Lichfield District Council(Annual charge for refuse collection at Christ</td> <td>M0075968159</td> <td>002834</td> <td>620.00</td> <td>-</td> <td>620.00</td> </tr> </tbody> </table>	Payee	Invoice Nr.	Cheque Nr.	Nett	VAT	Total	Land Registry		Direct debit	9.00	-	9.00	C E Gracey(Clerk's March salary and PAYE £156.40)		002831	625.92	-	625.92	WCAVA (Payroll fees and Clerk's PAYE March)		002832	161.98	1.10	163.08	C E Gracey Expenses February (postage, photocopying)		002833	27.05	-	27.05	Lichfield District Council(Annual charge for refuse collection at Christ	M0075968159	002834	620.00	-	620.00	
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Church Gentleshaw)						
Lichfield District Council (Annual charge for refuse collection at St. James the Great Church Longdon)	M0075970398	002835	525.00	-		525.00
St. James the Great Church (grant towards work for St. James the Great Church Organ))		002834	200.00	-		200.00
TOTAL			£2168.95	£1.10		£2170.05

Accounts for payment during February – proposed by Cllr. Louise Cotter seconded by Cllr. Brendan Cooper and carried.

234.2 Receipt & Payments 1st April to 29th February 2024 and copy of the bank statement for January proposed by Cllr. Gladys Crowe seconded by Cllr. Louise Cotter and carried.

Bank Reconciliation

Current Account @ 29/02/24 £ 55,990.21
Less unrepresented cheques £ 2,102.80

Balance @ 29/02/2024 £ 53,887.41

Cash Book Reconciliation,

C/FWD £ 54,178.15
Receipt £ 33,510.53
Payments £ 33,801.27

Bal @ 29/02/24 £ 53,887.41

234.3 Proposed, detailed 2024-25 Maintenance and Administration Budgets. The Chair undertook to fine tune these as far as is possible and to provide members with copies by Tuesday 19th March 2024 for consideration prior to the April parish council meeting.

234.4 The clerk indicated that we would be carrying forward from this financial year approximately £51,000 of which £30,000 would be held in general reserves. After consideration it was agreed to allocate the balance of £21,000 to carryout various repairs to parish council assets around the parish. There will be more consideration on this in the April parish council meeting.

235 Correspondence Report

235.1 To receive a report from the Clerk on Correspondence received and forwarded to Council.

- SPCA Bulletin emailed to council 15th February 2024
- SCC notification of emergency highways works emailed to council and sent to We Love Longdon for insertion, 22nd February 2024
- LDC notification of planning committee meeting emailed to council 2nd March 2024
- Email from resident regarding Borough Lane emailed to council 7th March 2024
- Email from CW and GVH with details of their AGM emailed to the Chairman 7th March 2024 **The Chairman is proposing to attend.**
- Update from Royal Mail on the post box on Grange Hill Upper Longdon emailed to council 9th March 2024
- Email from SPCA with details of the D-Day commemoration and the 90day flag of peace, emailed to council 9th March 2024 Email from Richard Cox with details of landowner responsibility on ditches emailed to council 11th March 2024

236 Speed Indicator Device Upper Way Upper Longdon

236.1 A site meeting between SCC Highway’s Team and the Chair to discuss the

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	technical merits of a potential alternative location has been arranged for Wednesday 3 rd April 2024. If the outcome is positive then a formal resident consultation will be held.	
237	Membership Recruitment -Training- Role Allocation	
237.1	This issue will be an agenda item at the Annual Parish Assembly.	
238	Annual Parish Assembly	
238.1	The assembly will be held on Tuesday 9 th April 2024 at 7.30pm at WI Hall Ford Lane Longdon.	
239	Items for future meetings: To consider items for inclusion on future agenda (no decisions will be taken in this item)	
239.1	None	
240	Date of the Next Planned Council Meeting	
241.1	Tuesday 9 th April 2024 6pm in the Longdon WI Building and will be followed by the Annual Parish Assembly at 7.30pm also in the WI Hall Ford Lane Longdon	
241	Meeting closed	
241.1	8.50pm	

Signed.....Date.....