

Longdon Parish Council

Minutes of Council Meeting of Longdon Parish Council held on Tuesday 9th April 2024 6.00pm at WI Hall, Ford Lane, Longdon.

Present: Chairman: Trevor Johnson (Chairman)

Parish Councillors: Craig Stevens (Vice-chairman), Louise Cotter, Brendan Cooper, Tony Howarth

Other Councillors: None

Clerk: C E Gracey

Public Attendees: one

Councillor Apologies: Cllrs. Gladys Crowe and Richard Cox

The Chairman Cllr. Trevor Johnson (Chairman) opened the meeting and welcomed Members to this month's meeting.

Min No.	Item	Action
242	Apologies & Acceptance of Absence	
242.1	Cllrs Gladys Crowe and Richard Cox submitted apologies for tonight's meeting.	
243	Declarations of Interest	
243.1	None	
244	Chairman to close the meeting for the public session – this will be limited to 15 minutes (5 minutes per speaker)	
244.1	No comments	
245	Council Minutes: To confirm as a correct record Minutes of the Meeting of the Council held on 12th March 2024	
245.1	Resolved that the minutes of the monthly Full Council Meeting held on 12 th March 2024 were approved proposed by the Chairman, seconded by Cllr. Louise Cotter and carried.	
246	Matters Arising	
246.1	None	
247	County Councillor's Report	
247.1	None	
248	District Councillor's Report	
248.1	None	
249	Planning	
249.1	24/00375/LBC (Listed Building Consent) Listed building works consisting of replacement windows and doors at 2 Old Barnhouse Mews, Hill Top, Rugeley – no objections/comments	
250	Outside Body Representatives Feedback	
250.1	None attended	
251	Environment Issues	
251.1	Grass cutting – The Chairman confirmed that the first cut was complete and due to the poor weather, some of the wet areas had been cut by hand push mower.	

Signed.....Date.....

252

Finance

Payments to be approved

252.1

Payee	Invoice Nr.	Cheque Nr.	Nett	VAT	Total
The Beaudesert Trust (Grant towards installation of CCTV at Beaudesert Outdoor Activity Centre)		002837	400.00	-	400.00
C E Gracey (Clerk's April salary and PAYE £156.40 incs 8pm underpaid in March)		002838	626.00	-	626.00
WCAVA (Payroll fees and Clerk's PAYE April £156.40 incs 8p overpaid in March)		002839	161.82	1.10	162.92
C E Gracey Expenses February (postage, photocopying)		002840	11.85	-	11.85
Land Registry (Land searches x 4)		Direct debit	12.00	-	12.00
C E Gracey (Reimbursement of cost of speed stickers)		002841	146.79	29.50	176.29
T Johnson (Reimbursement of cost of plant pots for community use)	000288577	002842	76.95	-	76.95
T Johnson(Compost for community planting)	5632	002843	33.00	-	33.00
Andrew Walker (last cut of 2023-24)	032	002844	804.00	-	804.00
TOTAL			£2254.08	£48.93	£2303.01

Accounts for payment during March – proposed by Cllr. Craig Stevens(Vice-chairman) seconded by Cllr. Louise Cotter and carried.

252.2

Receipt & Payments 1st April to 31st March 2024 and copy of the bank statement for March proposed by Cllr. Louise Cotter seconded by Cllr. Craig Stevens (Vice-chairman) and carried.

Bank Reconciliation

Current Account @ 31/03/24 £ 51,877.44
 Less unrepresented cheques £ 163.08

Balance @ 31/03/2024 £ 51,714.36

Cash Book Reconciliation,

C/FWD £ 54,178.15
 Receipt £ 33,510.53
 Payments £ 35,974.32

Bal @ 31/03/24 £ 51,714.36

252.3

Budget 2024-25 – The Chairman distributed the complete budget for 2024-25 to members, at the commencement of the new financial year.

252.4

Consider grant application from Longdon Litter Picking Group – Members agreed the group will not be awarded a cash grant, but they will be asked to produce a list of items required and the council will purchase and claim the VAT paid, proposed by the Chairman seconded by Cllr. Louise Cotter and carried.

252.5

Consider grant application from Longdon Show Committee -The Chairman proposed to award £215 seconded by Cllr. Tony Howarth and carried.

253

Correspondence Report

253.1

To receive a report from the Clerk on Correspondence received and forwarded to Council.

Signed.....Date.....

	<ul style="list-style-type: none"> • Enquiry from resident for a grant application form, form sent 13th March 2024 • HS2a meeting minutes send to council 13th March 2024 • Email from resident enquiring about co-option to the council emailed form 17th March 2024 • Email from a resident about a portable toilet on the public highway emailed to council 24th March 2024 <i>This has now been removed.</i> • Email from resident with query on land Upper Way junction Shavers End emailed to council 24th March 2024 <i>The enquiry was to site a commemorative bench on the land. Council confirmed that the existing bench, which had recently been refurbished was to remain and permission should be sought from SCC as the landowner. The clerk will contact the enquirer with the details.</i> 	
254	Speed Indicator Device Upper Way Upper Longdon	
254.1	The Chairman reported that he and Cllr. Richard Cox had held a site meeting with two SCC Highways Officers to consider an alternative location for the SID and pole. The Officers are to consult with their colleagues regarding the pruning/removal of their trees on the east side of Startley Lane report back to the PC with their findings.	
255	Membership Recruitment -Training- Role Allocation	
255.1	The Chairman reported that two residents have come forward with interest to join the parish council, both have been forwarded the application forms to complete.	
256	Items for future meetings: To consider items for inclusion on future agenda (no decisions will be taken in this item)	
256.1	Online banking – Reserve Account - Consultation with residents on community expenditure – Longdon Village Hall	
257	Date of the Next Planned Council Meeting	
257.1	Tuesday 14 th May 2024 to include the Annual Meeting 7pm at WI Hall Ford Lane Longdon	
258	Meeting closed at 6.30pm – Cllr. Brendan Cooper arrived late for the council meeting but attended the Annual Parish Assembly.	

Signed.....Date.....