

## Longdon Parish Council

### Minutes of Council Meeting of Longdon Parish Council held on Tuesday 9<sup>th</sup> January 2024 7pm at W I Hall Ford Lane Longdon

**Present: Chairman:** Trevor Johnson (Chairman)

**Parish Councillors:** Louise Cotter, Gladys Crowe,

**Other Councillors:** Richard Cox, Rob Strachan

**Clerk:** C E Gracey

**Public Attendees: None**

**Councillor Apologies:** Tony Howarth, Craig Stevens (Vice-chairman) and Brendan Cooper

The Chairman Cllr. Trevor Johnson (Chairman) opened the meeting and welcomed Members to this month's meeting.

Min No.	Item	Action
<b>167</b>	<b>Apologies &amp; Acceptance of Absence</b>	
167.1	Cllrs. Tony Howarth, Craig Stevens (Vice-chairman) and Brendan Cooper submitted apologies for tonight's meeting.	
<b>168</b>	<b>Declarations of Interest</b>	
168.1	None	
<b>169</b>	<b>Chairman to close the meeting for the public session – this will be limited to 15 minutes (5 minutes per speaker)</b>	
169.1	None present.	
<b>170</b>	<b>Council Minutes: To confirm as a correct record Minutes of the Meeting of the Council held on 14<sup>th</sup> November 2023</b>	
170.1	Resolved that the minutes of the monthly Full Council Meeting held on 14 <sup>th</sup> November 2023 were approved proposed by Cllr. Gladys Crowe seconded by Cllr. Louise Cotter and carried.	
<b>171</b>	<b>Matters Arising</b>	
171.1	None	
<b>172</b>	<b>County Councillor's Report</b>	
172.1	<p>Richard Cox reported on the following: The recent flooding has left the roads in a poor state. Some of the potholes repaired are not satisfactory and need revisiting. SCC are in a reasonable place as regards finance but do not have enough funds to deal with all the highways issues.</p> <p>The Chairman Cllr. Trevor Johnson reported that recently the parish council have funded a gully cleansing operation in the parish but there are still issues at Borough Lane, Hay Lane and Brereton Hill Lane.</p> <p>The Chairman reported the footpath on the corner of Swan Close where tree roots have lifted the footpath causing a trip hazard.</p> <p>Members also mentioned various areas in the parish where fallen leaves and debris are blocking the gullies and causing flooding problems and trip hazards.</p>	
<b>173</b>	<b>District Councillor's Report</b>	

Signed.....Date.....

173.1	<p>Rob Strachan reported on the following:</p> <p>Planning – Enforcement – The Cherry Orchard appeal has been successful, hence planning permission has been approved.</p> <p>Sandmart Farm – Still ongoing a deadline has been set for 12<sup>th</sup> January 2024 for a pre-application submission.</p> <p>Central government have outlined funding for properties damaged by flooding, there needs to be at least 7 properties in the same area to qualify and the fund will be available through Lichfield District Council.</p> <p>Footpath sweeping to remove fallen leaves and debris – LDC policy is that they only service areas that belong to them.</p> <p>Budget – LDC have set guidelines for the setting the council tax for 2024-25.</p>	
<p><b>174</b></p> <p>174.1</p>	<p><b>Planning</b></p> <p>23/00571/FULM – Installation of an all-weather gallop track and associated ancillary works and structure at Catmint Lodge Bardy Lane Upper Longdon – approved 29<sup>th</sup> November 2023.</p> <p>23/00842/COU Change of use from agricultural outbuilding to dwelling house at Lysways Hall Farm, Lysways Lane Hanch – approved 12<sup>th</sup> December 2023</p> <p>23/00781/LBC Works to a listed building to allow minor alterations and restoration to 2 nr. chimney stacks at Hanch Hall Lysways Lane Hanch – no objections</p> <p>23/01240/FUH First floor side and single storey rear extension (resubmission of planning application ref: 23/00160/FUH approved April 2023) – no objections.</p> <p>23/01287/FUH Erection of single storey front porch extension and front dormer extension at 60 Upper Way Upper Longdon – objections change of street scene – inappropriate design.</p> <p>23/01289/FUH Erection of first floor rear extension and alterations to existing garage to facilitate use as annexe at 23 Upper Way Upper Longdon – objections over development of site.</p> <p>23/01356/UK Erection of dwelling house following removal of existing barn and associated works at Stoneywell Farm Stoneywell Lane Longdon – no objections.</p> <p>23/01381/FUH Demolition of conservatory and erection of replacement single storey rear extension at 2 The Grange Upper Longdon – no objections</p> <p>23/01387/FUH Erection of single front, side and rear extension, external insulation render, new window openings and single storey garden outbuilding to rear. (resubmission of 22/01712/FUH) – no objections</p>	
<p><b>175</b></p> <p>175.1</p>	<p><b>Outside Body Representatives Feedback</b></p> <p>None attended</p>	
<p><b>176</b></p> <p>176.1</p>	<p><b>Environment Issues</b></p> <p>The Brook at Lysways Lane – work complete – remove from agenda</p>	

Signed.....Date.....

176.2	Public Rights of Way– stiles – nothing to report – remove from agenda																																																																			
176.3	Grass cutting – The Chairman distributed a draft version of the grass cutting schedule which it's proposed will commence with the 2024 season. Members were asked to review its contents and confirm its accuracy, prior to it going out to tender for a new contractor, which is now becoming urgent.																																																																			
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177.2	<p>Accounts for payment during December and January – proposed by Cllr. Louise Cotter seconded by Cllr. Gladys Crowe and carried.</p> <p>Receipt &amp; Payments 1<sup>st</sup> April to 30<sup>th</sup> November and 1<sup>st</sup> April to 31<sup>st</sup> December 2023 and copy of the bank statement for November and December proposed by Cllr. Gladys Crowe seconded by Cllr. Louise Cotter and carried.</p> <table> <tr> <td><b>Bank Reconciliation</b></td> <td><b>Cash Book Reconciliation,</b></td> </tr> <tr> <td>Current Account @ 30/11/23 £68,158.95</td> <td>C/FWD £ 54,178.15</td> </tr> <tr> <td>Less unrepresented cheques £ 2,416.00</td> <td>Receipt £ 33,510.53</td> </tr> <tr> <td></td> <td>Payments £ 21,945.73</td> </tr> <tr> <td><b>Balance @ 30/11/2023 <u>£65,742.95</u></b></td> <td><b>Bal @ 30/11/23 <u>£ 65,742.95</u></b></td> </tr> </table> <table> <tr> <td><b>Bank Reconciliation</b></td> <td><b>Cash Book Reconciliation,</b></td> </tr> <tr> <td>Current Account @ 31/12/23 £66,133.95</td> <td>C/FWD £ 54,178.15</td> </tr> <tr> <td>Less unrepresented cheques £ 400.00</td> <td>Receipt £ 33,510.53</td> </tr> <tr> <td></td> <td>Payments £ 21,954.73</td> </tr> <tr> <td><b>Balance @ 31/12/2023 <u>£65,733.95</u></b></td> <td><b>Bal @ 31/12/23 <u>£ 65,733.95</u></b></td> </tr> </table>	<b>Bank Reconciliation</b>	<b>Cash Book Reconciliation,</b>	Current Account @ 30/11/23 £68,158.95	C/FWD £ 54,178.15	Less unrepresented cheques £ 2,416.00	Receipt £ 33,510.53		Payments £ 21,945.73	<b>Balance @ 30/11/2023 <u>£65,742.95</u></b>	<b>Bal @ 30/11/23 <u>£ 65,742.95</u></b>	<b>Bank Reconciliation</b>	<b>Cash Book Reconciliation,</b>	Current Account @ 31/12/23 £66,133.95	C/FWD £ 54,178.15	Less unrepresented cheques £ 400.00	Receipt £ 33,510.53		Payments £ 21,954.73	<b>Balance @ 31/12/2023 <u>£65,733.95</u></b>	<b>Bal @ 31/12/23 <u>£ 65,733.95</u></b>																																															
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177.3	Budget Projections 2023-24 and allocated funds for 2024-25 – The Chairman presented projections of the remaining budget, and proposals for 2024-25 re-locating monies from items not implemented to additional work and projects.																																																																			

Signed.....Date.....

177.4	Budget 2024-25 – proposed by the Chairman Cllr. Trevor Johnson seconded by Cllr. Louise Cotter and carried. Precept 2024-25 – Members discussed the precept for the forthcoming year and agreed to increase the precept by 5% proposed by Cllr. Louise Cotter and seconded by the Chairman Cllr. Trevor Johnson and carried.	
177.5	Consider grant application from Beaudesert Trust - Members agreed to award the sum of £400 proposed by Cllr. Gladys Crowe seconded by Cllr. Louise Cotter and carried. It was agreed that because we spent our allocated budget for 2023-24 for grants and donation, the award will be made in April and the clerk will contact the applicant and explain.	
177.6	Consider installing a gate and posts at the Church Car Park – The Chairman had spoken with members of the church committee and this offer was declined. Remove from agenda.	
177.7	Consider installing a kissing gate on public footpath along Church Hollow – declined – remove from agenda	
<b>178</b>	<b>Correspondence Report</b>	
178.1	To receive a report from the Clerk on Correspondence received and forwarded to Council. <ul style="list-style-type: none"> <li>• LDC details of Cherry Tree Orchard appeal hearing emailed to council 16<sup>th</sup> November 2023</li> <li>• Response from County Cllr. Richard Cox with an update on Highways Matters raised by the Chairman, emailed to council 22<sup>nd</sup> November 2023</li> <li>• Email from Cannock Chase AONB with details of renaming, emailed to council 22<sup>nd</sup> November 2023</li> <li>• SPCA Bulletin emailed to council 18<sup>th</sup> December 2023</li> </ul>	
<b>179</b>	<b>Speed Indicator Device Upper Way Upper Longdon</b>	
179.1	Deferred for more information.	
<b>180</b>	<b>Church Hill – Inconsiderate Parking</b>	
180.1	Ongoing discussions between SCC Highways and the schools.	
<b>181</b>	<b>Succession Planning – Membership Recruitment</b>	
181.1	The Chairman reported that the parish council are being recognised for the work being carried out in the parish and hopefully in the near future more residents will come forward to join the council.	
<b>182</b>	<b>Consider changing the day of the council meeting</b>	
182.1	Members agreed to remain as we are now. Remove from the agenda	
<b>183</b>	<b>Items for future meetings: To consider items for inclusion on future agenda (no decisions will be taken in this item)</b>	
183.1	None	
<b>184</b>	<b>Date of the Next Planned Council Meeting</b>	
184.1	Tuesday 13 <sup>th</sup> February 2024 7pm at WI Hall Ford Lane Longdon	
<b>185</b>	<b>Meeting closed at 8.45pm</b>	

Signed.....Date.....