

Longdon Parish Council

Minutes of the Council Meeting of Longdon Parish Council held on Tuesday 9th July 2024 at W I Hall Ford Lane Longdon.

Present: Chairman: Brendan Cooper

Parish Councillors: Trevor Johnson (Vice-chairman), Gladys Crowe, Louise Cotter, Tony Howarth, Denise Barnicle.

Other Councillors: Cllr. Richard Cox arrived from a previous meeting at 8.30pm

Clerk: C E Gracey

Public Attendee: One

Councillor Apologies: Cllr. Rob Strachan

The Chairman Cllr. Brendan Cooper (Chairman) opened the meeting and welcomed Members to this months meeting. A resident who is interested in being co-opted was in attendance and a second resident who attended last month's meeting and is interested in co-option, both have submitted application forms. Cllr. Trevor Johnson (Vice-chairman) proposed Denise Barnicle be co-opted to the council seconded by Cllr. Louise Cotter and carried.

Cllr. Denise Barnicle completed her documents and joined the meeting.

Min No.	Item	Action
305	Apologies & Acceptance of Absence	
305.1	Cllrs. Richard Cox and Rob Strachan submitted their apologies for tonight's meeting although Cllr. Richard Cox kindly did arrive at 8.30pm from a previous meeting.	
306	Declarations of Interest	
306.1	None	
307	Chairman to close the meeting for the public session – this will be limited to 15 minutes (5 minutes per speaker)	
307.1	One resident attended who is interested in co-option but did not comment.	
308	Council Minutes: To confirm as a correct record Minutes of the Meeting of the Council held on 11th June 2024	
308.1	Resolved that the minutes of the monthly Full Council Meeting held on 11 th June 2024 were approved proposed by the Cllr. Gladys Crowe seconded Trevor Johnson (Vice-chairman) and carried.	
309	Matters Arising	
309.1	Cllr. Trevor Johnson reported that 285.1 was incorrect as SCC Highways have not approved the location on the SID. The clerk will amend the minutes accordingly.	CEG
310	County Councillor's Report	
310.1	Cllr. Richard Cox was not present until 8.30pm he had submitted the following report: Highways: Borough Lane – work has commenced Startley Lane – work planned for repairs to potholes Concerns raised on facebook about the condition of Smithy Lane but no direct contact. Stockings Lane – awaiting work to be carried out, will follow up. Climate Action Fund 2024 is now open for applications, the funding is open to non-profit making organisations including charities, societies, voluntary and community groups, parish councils and schools for projects that help tackle climate change.	

Signed.....Date.....

	<p>The scheme will run slightly differently to the previous years: Part 1 9th July to 8th October Same as previous funding round, each County Cllr. will have £1500 to allocate to projects in their area starting at £500. Applicants can apply for funding from £500 to a maximum of £1500 from a single councillor or £3,000 if the councillor has combined his fund with another councillor. Funding is allocated on a first come first served basis and applicants will be notified 6 weeks after making a complete and valid application.</p> <p>Part 2 9th July to 13th December – has a budget of £35,000 for applications n renewable energy and the circular economy. Groups will be able to apply for £3,000 to £5,000, individual councillors do not have a budget allocation for this round of funding but applicants must discuss their application with their local councillor before submission. Applications will be assessed by a panel and the best, most innovative project will be awarded funding, groups will be notified on 7th February 2025, if they have been successful.</p> <p>Applicants will only be able to apply to part 1 or part 2 of the fund unless they have been unsuccessful under part 1.</p> <p>Members discussed solar panels for the village hall and Cllrs. Trevor Johnson and Tony Howarth will discuss it with the village hall committee.</p> <p>When Cllr. Richard Cox attended this item was discussed with him. He advised that most of the funding is likely to be allocated in Part1, so it is unlikely that any funds with be available for Part2.</p> <p>Longdon Hall School – school crossing person is not checking for traffic before allowing the children to cross.</p> <p>Church Hall – Longdon Hall School – vehicles parked inconsiderately preventing safe access for other vehicles.</p>	<p>Cllrs. Johnson and Howarth to discuss with Village Hall committee and report back to PC.</p>
<p>311</p> <p>311.1</p>	<p>District Councillor’s Report</p> <p>None received – Members discussed their concerns about the councillor’s non-attendance at council meetings, it was agreed to write to LDC Leader Doug Pullen and outline these concerns.</p>	<p>CEG</p>
<p>312</p> <p>312.1</p> <p>312.2</p> <p>312.3</p> <p>312.4</p>	<p>Planning</p> <p>24/00518/FUL Conversion of 4 nr. buildings into 4 dwellings, redevelopment of 3 nr. buildings to create 3 dwellings with associated new access, parking provision and amenity space (following demolition of existing stables at Lodge Farm, Stockings Lane, Upper Longdon.</p> <p>24/00612/FUH Erection of single storey side extension and front porch extension to 15 Brook End Longdon. –</p> <p>24/000615/FUH Erection of single storey rear extension, conservation roof lights to first floor and changes to fenestration at Stables Barn Hay Lane Longdon Green.</p> <p>24/00673/FUH Demolition of conservatory, erection of rear ground floor and first floor extension and two storey side and rear extension and internal alterations to 18 The Grange, Upper Longdon.</p>	<p>Objections – Inappropriate development in the green belt with no special circumstances – Highways issues – Design does not conform with local plan – possible flooding issues</p> <p>Deferred for discussions with residents.</p> <p>No Objections</p> <p>No Objections</p>
<p>313</p>	<p>Outside Body Representatives Feedback</p>	

Signed.....Date.....

313.1	Cllrs. Trevor Johnson (Vice-chairman) and Tony Howarth attended the village hall committee meeting, the village hall now have a new committee with new officers in post.																																															
314	Environment Issues																																															
314.1	Grass cutting issues – Cllr. Trevor Johnson (Vice-chairman) reported that there will only be 2 cuts for July and August. Cllr. Gladys Crowe reported that right hand side of Brereton Hill Lane needed strimming.																																															
314.2	Members agreed that a thank you letter should be forwarded to our grass cutting contractor because he is cutting areas that are not included in the schedule and is not being paid for.																																															
314.3	Highways Maintenance – land drainage and natural water course maintenance. – as discussed in item 6.																																															
314.4	Windmill PH -noise nuisance – LDC have confirmed that they have met with the landlord and the noise levels are going to be reduced and monitored for any future events.																																															
314.5	Flooding – no response received from LDC to our letter forwarded on 17 th June 2024, the clerk will follow up.					CEG																																										
314.6	Members discussed the purchase of the strimmer and the amount of work that can be done throughout the parish. It was agreed to contact LDC and ask if they will collect the clippings from the work, the clerk will contact LDC					CEG																																										
314.7	The clerk will report Smithy Lane – debris on the roadway – flooding and potholes.					CEG																																										
314.8	A resident emailed regarding 2 signs on High Street Longdon, the one sign is an area sign for Longdon, the second sign is stating that Longdon is within the area of natural beauty, both signs need attention, the Longdon sign has an O missing, and both signs are lopsided and need levelling. Cllr. Richard Cox reported that the area sign was a one off and neither the county council or the district council will accept any responsibility for maintenance. The second sign belongs to Cannock Chase, the clerk will contact Cannock Chase about the second sign, there was no conclusion on the Longdon area sign, so further discussion is required.					CEG																																										
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Land Registry searches x 3		DD	9.00	-	9.00
T Johnson (Purchased on behalf of LPC strimmer, additional battery and cutting cord)		DPC	465.96	93.19	559.15
TOTAL			£3858.16	£95.49	£3953.65

Accounts for payment during June- July – proposed by Cllr. Gladys Crowe seconded by Cllr. Louise Cotter and carried. Online payments were authorised by two signatories at the bank Cllrs. Gladys Crowe and Louise Cotter.

315.2 Receipt & Payments 1st April to 30th June 2024 and copy of the bank statement for June proposed by Cllr. Trevor Johnson (Vice-chairman) seconded by Cllr. Brendan Cooper (Chairman) and carried.

Bank Reconciliation	Cash Book Reconciliation,
Current Account @ 30/06/24 £81,773.87	C/FWD £ 51,714.36
Less unrepresented cheques £ 329.22	Receipt £ 40,063.93
	Payments £ 10,333.64
Balance @ 30/06/2024 £ 81,444.65	Bal @ 30/06/24 £ 81,444.65

315.4 Budget 2024-25 – Cllr. Trevor Johnson (Vice-chairman) reported on the budget with the June income and expenditure included. The newly purchased strimmer is to be included under a capital expenditure

315.5 Review and approve Financial Regulations May 2024 - deferred

315.6 Review Asset Register – check for maintenance – Councillors will split the parish between themselves and check the items for repairs/replacements for the next meeting. Cllr. Trevor Johnson has checked the flower tubs and amended the register to include a column stating who maintains it.

PC Asset Register to be updated by all councillors by next PC meeting

315.7 Reserve Accounts– The clerk confirmed that both accounts had been opened, but there is a stipulation that if a withdrawal is required, we have to wait for the given period as stated to withdraw, it was agreed that this was acceptable and to transfer funds as agreed into both accounts.

CEG

316 Correspondence Report

- 316.1 To receive a report from the Clerk on Correspondence received and forwarded to Council.
- Update from LDC on Windmill PH emailed to council 17th June 2024
 - CWPC have asked about the problem with parking outside the school and following the installation of double yellow lines, parking on the bend towards Longdon details emailed to Chairman and Vice-chairman 21st June 2024
 - Temporary closure notice for Borough Lane emailed to council 2nd July 2024
 - Email from resident regarding planning application for High Street Longdon emailed to council 2nd July 2024
 - Temporary road closure for Lysways Lane Longdon Green emailed to council 2nd July 2024
 - Email from resident regarding the condition of Smithy Lane, emailed to council 2nd July 2024
 - Second email from resident regarding High Street Longdon emailed to council 2nd July 2024
 - Cannock Wood Parish Council have requested a meeting with Longdon Parish Council to reinstate the discussion about the problems with the parking out the school in Gentleshaw. **The Chairman and Vice-chairman**

BC and TJ

Signed.....Date.....

	<i>agreed to meet any Wednesday in August, the clerk will arrange with CWPC and confirm.</i>	
317 317.1	Speed Indicator Device Upper Way Upper Longdon The Chairman will ask permission from resident to locate the SID. Cllr. Trevor Johnson (Vice-chairman) proposed re-siting the SID from Upper Longdon to Gentleshaw seconded by Cllr. Gladys Crowe and carried.	BC to contact and discuss with relevant residents
318 318.1	9.00pm The Chairman requested a 15 minute extension, the was agreed. Membership Recruitment -Co-option -Training The Chairman asked the resident present who has applied to be co-opted onto the council the following questions: Experience – Chartered Accountant, communication and social media. Expectations – Similar to other committees that he is a member of He working in a busy environment and travels on public transport to various parts of the UK, there he may be late for meetings. Cllr. Tony Howarth proposed that Mr Peter Mathews be co-opted seconded by Cllr. Trevor Johnson (Vice-chairman) and carried.	
319 319.1	Parish Questionnaire Cllr. Brendan Cooper (Chairman) will continue to compile the questionnaire.	Chairman to incorporate feedback for next draft by next PC meeting.
320 320.1	Parish Council Guidance Document Deferred until the next meeting.	Councillors to review the document and discuss at next meeting.
321 321.1	Strategic plan for Longdon Parish Council – Communication/Engagement Strategy – Allocation of duties/roles Deferred until the next meeting.	Chairman to complete document and circulate before next meeting.
322 322.1	Longdon Parish Council Activity Flyer Deferred until the next meeting.	Chairman to develop document and circulate before next meeting
323 323.1	Community – Longdon Village Hall – Cannock Wood and Gentleshaw Village Hall Cllrs Trevor Johnson (Vice-chairman) and Tony Howarth are now both committee members of the Longdon Village Hall. Cllr. Trevor Johnson (Vice-chairman) reported that he has agreed to meet with Cannock Wood and Gentleshaw Village Hall, date to be agreed.	TJ
324 324.1	Handyman Recruitment It was agreed to advertise the post on the website and noticeboards.	CEG
325 325.1	Poppy's – Remembrance Day 2024 We now have approximately 100 lamp post poppies and it will be decided at the next meeting where they will be placed in November.	

Signed.....Date.....

326 326.1	Items for future meetings: To consider items for inclusion on future agenda (no decisions will be taken in this item) None	
327 327.1	Date of the Next Planned Council Meeting Tuesday 10 th September 2024 7.00pm at Cannock Wood and Gentleshaw Village Hall Buds Road Cannock Wood.	
327	Meeting closed at 9.15pm	

Signed.....Date.....