

Longdon Parish Council

Longdon, Longdon Green, Upper Longdon, Gentleshaw

February 2026



Dear Councillors

You are hereby summoned to attend the Council meeting of **Longdon Parish Council** to be held on **Tuesday 10th February 2026 @ 7pm** at WI Hall Ford Lane Longdon to which the following business will be transacted.

Chris Gracey
Parish Clerk

AGENDA (The numbers in brackets are the approximate time spent on each item)

- 1 **Apologies for absence:** To note apologies for absence: Cllrs. Trevor Johnson (Vice-chairman), Gladys Crowe, Tony Howarth -(2)
- 2 **Declarations of Interest:** Members to declare any interests. (1)
- 3 **Public Participation** - this will be limited to 15 mins (5 minutes per speaker) (1 or 15)
- 4 **Council Minutes:** To confirm as a correct record the Minutes of the Meeting of Council held on 13th January 2026. (2)
- 5 **Matters Arising:** To discuss matters arising from the minutes. (see agenda)
- 6 **County Councillor's Report** – (5)
- 7 **District Councillor's Report** – (5)
- 8 **Planning Applications (15):** To consider the recently submitted planning applications (below) and any other planning matters ie. previous objections.

Planning Application	Proposition	Planning Officer/Deadline
26/00074/FUL Longdon Green House Church Hill Longdon Green	Demolition of barn, greenhouse, garage and erection of 1 Nr. dwelling and stand-alone garage to serve existing dwelling including associated works	17 th February 2026

Please note, planning sent to the Parish Council after the publication of the agenda, may also be considered. (10)

- 9 **Outside Body Representatives Feedback:** Cllrs to report back where they have attended meetings. (5)
- 10 **Longdon Parish Council Communication** (30)
 - Communication/ engagement update – posting on social media (5)
 - Website update (5)
 - Survey 2026-27 survey driven actions – paper copies for residents(5)
 - Contingency Emergency Plan for the Parish (5)
- 11 **Environment Issues** (23)
 - Floods in the parish – Updates
 - Trees + hedges
 - Grass-cutting (5)

- Street sweeping

12 **Finance (30)**

- 1. Receipts & Payments Statement 1st April to 31st January 2026
- 2. Accounts for Payment During January 2026
- 3. Budget 2024-25 tracker sheet 1st April to 31st January 2026
- 4. Monthly Review access to reserves
- 5. Earmarked funds from 2025-26 to 2026-27

13 **Correspondence Report (12):** To receive a report from the Clerk on Correspondence received and forwarded to Council.

Email from residents with details of trip hazard on Upper Way emailed to council 19th January 2026.

Email from SPCA about more Cherry Trees emailed to council 24th January 2026.

Email from Lichfield Cathedral School in response to our email about the inconsiderate parking emailed to council 5th February 2026.

Email from Longdon Hall School in response to our email about the inconsiderate parking emailed to council 6th February 2026.

Email from resident about the speeding traffic on Shavers Lane and Upper Way emailed to council 6th February 2026.

A resident rang regarding his garden is flooding from the flood water on A51, forwarded to council and passed the report to County Cllr. Janet Higgins 6th February 2026.

Email response from Garry Hunt Highways Dept emailed to council 6th February 2026.

Outgoing correspondence:

Email to Cllr Janet Higgins about trip hazard on Upper Way 19th January 2026.

Email to Gentleshaw Primary Academy about inconsiderate parking outside the school 5th February 2026.

Email to Longdon Hall School about inconsiderate parking on Church Hill 5th February 2026.

Email to Lichfield Cathedral School re: parking problem on Church Hill 5th February 2026.

Email following up a previous email to Highways Manager Garry Hunt on parking on Church Hill and SID location 5th February 2026,

Email to County Cllr. Janet Higgins following up on items discussed at the November meeting – parking on Church Hill, flooding on Lysways Lane, reduction in speed limit on Church Hill and Longdon Green 5th February 2026.

Acknowledgement to email from resident about speeding traffic 6th February 2026.

14 **Speeding, Policing and Safety (5)**

- SIDS data (all sites)
- SID replacement Upper Longdon – quotes to install post
- Traffic at Longdon Hall Special School

15 **Asset Register Review.(5)**

- History Board Repairs
- Sign cleaning in the parish – in the Spring 2026

16 **Action Plan Review**

- As attached sheet

17 **Policies –**

Review + Adopt IT Policy
Standing orders – no updates from NALC
Risk Assessment Policy
Code of Conduct – no updates to consider from LDC – deferred until March meeting
Model publication scheme – no updates from ICO to consider
" " " " - guide on what we provide with cost

18 **Annual Parish Assembly on 28th April 2026** – details to consider

19 **Items for future meetings: To consider items for inclusion on future meetings**

20 **Date of upcoming meetings:**

The next Council Meeting is 7pm on the 10th March 2026 at CW +GVH Buds
Roads Cannock Wood.

21 **Meeting closes pm**