

Longdon Parish Council

Longdon, Longdon Green, Upper Longdon, Gentleshaw

September 2025



Dear Councillors

You are hereby summoned to attend the Council meeting of **Longdon Parish Council** to be held on **Tuesday 9th September 2025 @ 7pm** at CW+GVH Buds Road Cannock Wood to which the following business will be transacted.

Chris Gracey
Parish Clerk

AGENDA (The numbers in brackets are the approximate time spent on each item)

- 1 **Apologies for absence:** To note apologies for absence: - Cllr. Brendan Cooper (Chairman) (2)
- 2 **Declarations of Interest:** Members to declare any interests. (1)
- 3 **Public Participation** - this will be limited to 15 mins (5 minutes per speaker) (1 or 15)
- 4 **Council Minutes:** To confirm as a correct record the Minutes of the Meeting of Council held on 8th July 2025. (2)
- 5 **Matters Arising:** To discuss matters arising from the minutes. (see agenda)
- 6 **County Councillor's Report** – (5)
- 7 **District Councillor's Report** – (5)
- 8 **Planning Applications (15):** To consider the recently submitted planning applications (below) and any other planning matters ie. previous objections.

Planning Application	Proposition	Planning Officer/Deadline
25/00696/FUH 54 Brook End Longdon.	Erection of first floor side extension over garage and the erection of a first floor rear extension	Refused 31 st July 2025
25/00718/FUH Wood House Cottage Horsey Lane Upper Longdon.	Erection of single storey rear extension.	Approved 5 th August 2025
25/00793/FUH 18 The Grange Upper Longdon.	Proposed single storey rear extension, first floor side extensions and internal alterations	Approved 28 th July 2025
25/00857/FUH Hanch Farm House Lysways Lane Hanch Lichfield	Erection of a single storey detached garage	22 nd August 2025
25/00926/CLE (Certificate of lawfulness) The Redmore Inn Hayfield Hill Cannock Wood	Existing Certificate of Lawfulness please note comments from LDC	Not required
25/1022/FUH Beechcroft Bateway Upper Longdon	Section 73 application to vary conditions 2 (Complete accordance with approved plans) and 3 (Details to match existing) of application 23/00574/FUH to finish the approved extension in white render.	9 th September 2025

25/01058/FUH The Farm House Lysways Lane Hanch.	Two storey front extension to create enlarged entrance hallway, WC and home office.	18 th September 2025
25/01072/FUL Land West of Hay Lane at Sandmarts Farm (Enforcement) Longdon Green.	Erection of agricultural building.	22 nd September 2025

For consideration:

(i) 15 Brook End Longdon – previous application submitted but not concluded – work carried out but not completed – untidy site. (5)

Please note, planning sent to the Parish Council after the publication of the agenda, may also be considered. (5)

- 9 **Outside Body Representatives Feedback:** Cllrs to report back where they have attended meetings. (5)

10 **Longdon Parish Council Communication (30)**

- Communication/ engagement update (5)
- Website update and new web administrator (decision is required for Oct meeting (5)
- Longdon Letter – plan for No. 4 Winter 2025 – 26 draft issue (10)
- Draft LPC Survey 2025-26 (5)
- LPC Action plan (5)

11 **Environment Issues (23)**

- Flooding in the parish – Updates: (i) Lysways Lane (ii) gully-cleaning (8)
- Stiles and footpaths (3)
- Grass-cutting (5)
- Litter picking update (3)
- Consider dog bin near Longdon Club Brook End (3)
- Dog bin repair lid broken High Street junction Giddywell Lane
- Trees on the parish – Silver Birches + Robinia Tree on Berkeley Way – Miss Piper's Commemoration Tree on Brook End + time capsule – Upper Way opposite PH Silver Birch landowner SCC

12 **Finance (20)**

- 1. Receipts & Payments Statement 1st April to 31st July and 31st August 2025
- 2. Accounts for Payment During July and August 2025
- 3. Budget 2024-25 tracker sheet 1st April to 31st July and 31st August 2025
- 4. Monthly Review access to reserves.
- 5. Consider quote for repairs to 2 History Boards - decision
- 6. Consider grant application from The Beaudesert Trust
- 7. Approve future expenditure for 3 AED's in the parish
- 8. Approve 2025-26 LGA pay award

- 13 **Correspondence Report (12):** To receive a report from the Clerk on Correspondence received and forwarded to Council.

SPCA Bulletin emailed to council 12th July 2025

Email from resident regarding 'We Love Longdon' emailed to council and acknowledged 26th July 2025.

Email from SPCA with details of the Flood Resilience survey emailed to council 27th July 2025.

Email from SPCA with details of the 2025-26 LGA Pay Award emailed to council 27th July 2025.

Email from SPCA with details of the Local Government Re-organisation Consultation - East Staffordshire Borough Council emailed to council 27th July 2025.

Email from SPCA with details of Local Government Re-organisation Consultation leaflet and flyer to be distributed by Stafford Borough Council emailed to council

emailed to council 27th July 2025.

Email from LDC with details of the Local Government Re-organisation Consultation emailed to council 4th August 2025.

Email from LDC in response to query about dog bins emailed to council 4th August 2025.

Update from LDC emailed to council 7th August 2025.

Elan City final reminder of extending warranty on both SIDS – 8th August 2025

SPCA Bulletin emailed to council 31st August 2025.

Revised estimate of cost to repair history boards emailed to council 31st August 2025.

Outgoing correspondence:

Email to person who enquired about the handyman position 12th July 2025.

Letter to Red Lion PH about tables and chairs on Longdon Green 12th July 2025.

Email to LDC about moving a dog bin and also repairing another 12th July 2025.

Acknowledgement to resident who enquired about a notice in 'We Love Longdon' and emailed to council 26th July 2025.

Forwarded clerk's details to resident who is the guardian of the AED's in the parish 27th July 2025.

LDC Planning Dept request for comment deadline on 25/00857/FUH extension 4th August 2025.

Email to the Tree Officer LDC regarding trees on Berkley Way 17th August 2025.

14 Speeding, Policing and Safety (5)

- SIDS data (all sites)
- SID replacement Upper Longdon
- Traffic at Longdon Hall Special School
- Two new devices to be purchased – locations and installation to be agreed

15 Asset Repairs.(5)

- Bus shelter
- History Board Repairs – decision on quote under finance
- Sign cleaning in the parish

16 Policies to review and approve

- Financial Regulations
- Complaints Procedure
- Training policy
- Disciplinary Policy
- Grievance Policy

17 Items for future meetings: To consider items for inclusion on future meetings

18 Date of upcoming meetings:

The next Council Meeting is 7pm on the 14th October 2025 at W I Hall Ford Lane Longdon.

19 Meeting closes pm