

Longdon Parish Council

Longdon, Longdon Green, Upper Longdon, Gentleshaw

October 2025



Dear Councillors

You are hereby summoned to attend the Council meeting of **Longdon Parish Council** to be held on **Tuesday 14th October 2025 @ 7pm** at WI Hall Ford Lane Longdon to which the following business will be transacted.

Chris Gracey
Parish Clerk

AGENDA (The numbers in brackets are the approximate time spent on each item)

- 1 **Apologies for absence:** To note apologies for absence: - Cllr. Tony Howarth (2)
- 2 **Declarations of Interest:** Members to declare any interests. (1)
- 3 **Public Participation** - this will be limited to 15 mins (5 minutes per speaker) (1 or 15)
- 4 **Council Minutes:** To confirm as a correct record the Minutes of the Meeting of Council held on 9th September 2025. (2)
- 5 **Matters Arising:** To discuss matters arising from the minutes. (see agenda)
- 6 **County Councillor's Report** – (5)
- 7 **District Councillor's Report** – (5)
- 8 **Planning Applications (15):** To consider the recently submitted planning applications (below) and any other planning matters ie. previous objections.

Planning Application	Proposition	Planning Officer/Deadline
25/01072/FUL Land West of Hay Lane at Sandmarts Farm (Enforcement) Longdon Green.	Erection of agricultural building.	10 th October 2025(extension)
25/01098/COU Windmill Farm Stockings Lane Upper Longdon.	Conversion of existing agricultural barn and curtilage to a dwelling house (use class C3) with associated proposed extension to the building, external alterations, parking and associated works.	14th October 2025(extension)
25/01123/LBC 67 Upper Way Upper Longdon.	Works to a listed building roof to replace sarking felt layer with a breathable membrane.	27 th October 2025
25/01196/FUL Oak Meadow Farm Borough Lane Longdon.	Erection of an agricultural barn.	27 th October 2025

For consideration:

- (i) 15 Brook End Longdon –

Please note, planning sent to the Parish Council after the publication of the agenda, may also be considered. (5)

- 9 **Outside Body Representatives Feedback:** Cllrs to report back where they have attended meetings. (5)

10 **Longdon Parish Council Communication (30)**

- Communication/ engagement update (5)
- Website update and new web administrator (decision is required for Oct meeting) (5)
- Longdon Letter – plan for No. 4 Winter 2025 – 26 draft issue (10)
- Draft LPC Survey 2025-26 (5)
- Continuity Emergency Plan for the Parish (5)
- LPC Action plan update (5)

11 **Environment Issues (23)**

- Flooding in the parish – Updates: (i) Lysways Lane (ii) gully-cleaning (8)
- Gates, Stiles and footpaths (3)
- Grass-cutting (5)
- Silver-birch trees/hedge trimming Berkeley Way, Miss Piper's Tree (5)
- Sign cleaning
- Shaver's Lane Steps (agree contractor – TJ to present quotes)
- LDC Litter bag collections

12 **Finance (20)**

- 1. Receipts & Payments Statement 1st April to 30th September 2025
- 2. Accounts for Payment During September 2025
- 3. Budget 2024-25 tracker sheet 1st April to 30th September 2025
- 4. Monthly Review access to reserves.
- 5. Consider quote for repairs to 2 History Boards - decision
- 6. Consider grant application from The Beaudesert Trust
- 7. Consider grant application from Longdon Flower Group
- 8. AGAR 2024-25 complete + signed off by Forvis Mazars LLP

13 **Correspondence Report (12):** To receive a report from the Clerk on Correspondence received and forwarded to Council.

Email from the relatives of a former clerk who has passed emailed to council 13th September 2025.

Email from LDC re CILS monies emailed to council 7th October 2025.

Email from resident regarding co-option to the council emailed to the council 7th October 2025,

Email from resident regarding the tree work on Berkeley Way without prior notice to residents on WLL.

Outgoing correspondence:

Acknowledged and condolences sent to the family of the former clerk 13th September 2025.

Acknowledgment with co-option application form to resident 7th October 2025.

Acknowledgement to resident awaiting response from the Chairman 6th October 2025.

14 **Speeding, Policing and Safety (5)**

- SIDS data (all sites)
- SID replacement Upper Longdon
- Traffic at Longdon Hall Special School
- Two new devices to be purchased – locations and installation to be agreed
- A51 RTA data (5 years)
- LPC HiVis waistcoats update

15 **Asset Repairs.(5)**

- Bus shelter
- History Board Repairs –
- Sign cleaning in the parish
- John ? Handyperson

16 **Policies to review and approve**

- Financial Regulations

- Complaints Procedure
- Training policy
- Disciplinary Policy
- Grievance Policy

17 **Items for future meetings: To consider items for inclusion on future meetings**

18 **Date of upcoming meetings:**

The next Council Meeting is 7pm on the 11th November 2025 at W I Hall Ford Lane Longdon.

19 **Meeting closes pm**